



Engagement of Consultant for Rural Banking on Contract basis

INDIAN BANK, a leading Public Sector Bank, with headquarters in Chennai having Branches / Offices all over India and abroad invites applications for engagement of Consultant for Rural Banking on Contract basis.

The eligibility and terms of service is furnished hereunder:

Name of the Post	Consultant for Rural Banking
Vacancy	1
Nature of employment	Initially for a period of six months and extendable for further period of six months as per the needs and requirements of the Bank and based on review.
Place of work	Chennai or as decided by the Bank
Eligibility	Work experience of a minimum of 5 years at Senior Management level in Public Sector Banks or equivalent in reputed Private Sector Banks / reputed Financial Institutions. The last assignment should have been as Head / In charge of Rural Banking Division in Public Sector Banks / reputed Private Sector Banks / reputed Financial Institutions and not below the level of General Manager of Public Sector Bank or its equivalent.
Age	Maximum - 62 years as on 01.01.2022
Selection procedure	• The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience. • The requisite number of shortlisted candidates will be called for interview for final selection. • The final selection will be made on the basis of eligibility, experience, qualification and performance during interaction / interview. • The interaction / interview will be conducted by a Committee constituted for the purpose. • Mere satisfying the eligibility norms do not entitle a candidate to be called for interview. • The Bank reserves the right to reject any application not suiting the Bank's requirements without assigning any reason whatsoever and call only the requisite number of candidates out of those who fulfill the eligibility criteria as

	may be required for the post.
Scope of the work	➤ Increasing focus on investment credit ➤ Studying industry best practices from among the peers for introduction of products and services. ➤ Updation of SOPs / manuals for streamlining the processes. ➤ Popularize jewel loan for agricultural purpose across the country especially in northern region of the country. ➤ Digital agricultural journey through blending of digital technology in agri banking products / services. Any other work in the scope of functioning of the Rural Banking Department.
Remuneration & Perquisites	Negotiable.

Procedure for applying:-

1. Application complete in all respects as per the prescribed format (Annexure A) along with copies of all the credentials as enumerated in Clause 2 below should be sent in a closed envelope super scribed "Application for the post of Consultant for Rural Banking" to the following address:

General Manager (CDO), Indian Bank
Corporate Office, HRM Department, Recruitment Section
254-260, Avvai Shanmugham Salai, Royapettah, Chennai, Tamil Nadu – 600 014

All eligible and interested candidates should apply in the prescribed application format to reach the address cited above on or before 13.06.2022. Any application received after the due date will be summarily rejected. Candidates are therefore advised to send an advance copy of the application to cohrmrecruitment@indianbank.co.in.

2. The following credentials (photocopies only) are to be enclosed along with the application form
 - 2.1. Proof of date of Birth.
 - 2.2. Mark sheet and Passing certificate of all educational, technical qualifications.
 - 2.3. Experience certificate(s) specifying designation / job profile, period of service (with specific dates), emoluments, activity profile of previous and present employers, etc.
 - 2.4. Photo Identity proof and Address proof.
3. Candidates are required to have a valid personal email ID and Mobile number for contact. It should be kept active during the currency of this project. Bank may send call letters for interview through the registered email ID.
4. Candidates are advised to apply well in advance and Bank will not be responsible if candidates are not able to submit before the due date for any reason beyond the control of the Bank.

GENERAL INSTRUCTIONS

- a. Before applying for the post, candidate should satisfy himself/herself that he/she fulfills the eligibility and other norms mentioned in this notice. Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible. The decision of the Bank shall be final in deciding about qualification, experience and other eligibility norms.
- b. The terms & conditions of engagement is whole and simple governed by the provisions of the contract and the engagement shall not be construed as an employment in the Bank and the provisions of PF / Gratuity / Pension, etc. shall not apply in this case.
- c. His / Her engagement on contract is for a specific period as stated above, and as such should not be construed as an offer of employment or a regular employment in the Bank.
- d. Unless the Bank extends the contract for further period, on completion of the contractual period of six months, his / her engagement shall automatically come to an end. There will not be a need for issuance of communication by the Bank for termination of the contract after the above said period.
- e. The Bank takes no responsibility for any delay in receipt or loss in postal transit of any application or communication.
- f. The Bank reserves the right to alter, modify or change the eligibility criteria and / or any of the other terms and conditions spelt out in this notice, including criteria for qualifying/method and procedure for selection.
- g. Only those candidates who fulfill the eligibility criteria will be called for interview and intimated by email.
- h. Candidates will have to produce original certificates for educational qualifications, experience, age, category etc. at the time of interview, in support of his/her eligibility, as per the details furnished in the application, failing which the candidate will not be allowed for interview and their candidature will be cancelled.
- i. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of interview, selection and any other matter relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the Bank in this regard.
- j. No Travelling Allowance is payable to candidates who are called for interview,



- k. The Bank takes no responsibility for any delay in /non-receipt or loss of any communication
- l. Any dispute arising out of and/or pertaining to the process of recruitment under this advertisement shall be subject to the sole jurisdiction of the Courts situated at Chennai.
- m. Request for change of contact no./address/ email ID/interview centre will not be entertained.
- n. In case any dispute arises on account of interpretation of version other than English, English version will prevail.
- o. Engagement of selected candidates is subject to their being declared medically fit as per the requirements of the Bank. Such engagement will also be subject to the Rules & Policies of the Bank.
- p. Canvassing in any form will be a disqualification.

Chennai, 07.06.2022

General Manager (CDO)



Recent Passport
Size Colour
Photograph to be
pasted here

The General Manager
Indian Bank
HRM Department, Corporate Office
Chennai
cohrmrecruitment@indianbank.co.in

Sub: Application for Consultant for Rural Banking on contract basis

With reference to your advertisement on Bank's website, I submit my application for the post of Consultant for Rural Banking on contract basis

1. Full Name : _____
[In capital letters]

2. Address for Communication:

Phone No.with STD code: _____ Email _____

Mobile No(s): _____, _____

3. (a)Date of Birth (As per SSC/SSLC) _____ (MM/DD/YYYY)
(b)Age (as on 01.01.2022) _____ (Years/Months/Days)

4. Category (SC/ST/OBC/Gen): _____

5. Gender _____

6. (a) Nationality _____ (b) Marital Status _____ (c) Religion _____

7. Fathers Name: _____
[In capital letters]

8. Mother Tongue _____

9. Languages Known

<u>Read</u>	<u>Write</u>	<u>Speak</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. Educational Qualification (please enclose copies of certificates)

Examination Passed	Name of the University	Month & year of passing	% of Marks	Class / Grade
Graduation				
PG if any				
Professional				
Others				

11. Experience Details: [please enclose copies of experience certificate(s)] (Please attach separate sheet if required)

Bank / Organization	Designation	From Date	To Date	Pay Scale	Responsibility	Reporting to	Extraordinary Achievements

12. Whether in service : ☐ Yes ☐ No

If not date of Retirement/VRS/Resignation etc. (With proof thereof): _____

Total years of services: _____

13. Last assignment as Head / In charge of Rural Banking Division in Public Sector Banks / reputed Private Sector Banks / reputed Financial Institutions and not below the level of General Manager of Public Sector Bank or its equivalent.: ☐ Yes ☐ No

14. Exposure of Rural Banking Operations : _____ (Please add additional sheets, if required)

15. No of years worked at Senior Executive level in Rural Banking Operations: _____

16. Specific experience of working, if any _____

Declaration

I _____ hereby declare that I have read fully and thoroughly understood the contents of the advertisement published in Bank's website and I undertake to abide by all the terms & conditions. Further, I hereby declare/certify that all the information / statements furnished in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect, or not satisfying the stipulated eligibility criteria for this post, my candidature is liable to be cancelled / rejected at any stage. I shall abide by the terms & conditions set out by the Bank.

I agree that any legal proceedings in respect of any matter or claims arising out of this application or out of the said advertisement can be instituted by me at Chennai only and the courts situated in Chennai only shall have sole and exclusive jurisdiction to try any cause/ dispute.

Place:

Date:

Signature of the Applicant