

S. No.	Process / Service	Documents required	Charges	Time for approval / processing	Approving Authority	Authority for Appealing against rejection / for delay	Link of bank's website where the document / information is hosted
1	**Exports**						
	Export Collection	Export Invoice, Shipping Bill, Bill of Lading/Air Way Bill, Packing List	0.1% of bill amount; Min. ₹100/- Max. ₹5000/-	Within 2 Business Days from receipt of complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Export Bill Negotiation / Purchase	Export Invoice, Shipping Documents, Letter of Credit (if applicable), Export Order	a. i) Upto ₹5 lakh or Equivalent: ₹800 per bill a. ii) Above ₹5 lakh and upto ₹50 lakh or equivalent: ₹1300 per bill a.iii) Above 50 lakh or equivalent : ₹1550 per bill	Within 2 Business Days from receipt of complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Advance Receipt Against Export	Export Contract / Purchase Order	Upto USD 5000: ₹150 Above USD 5000 upto USD 25000: ₹1050 Above USD 25000: ₹1550	Within 2 Business Days from receipt of funds and complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Realisation of Export Proceeds	Export Invoice, Shipping Documents, Export Declaration Reference	Charges as per inward remittance charges. Below USD 3000 or equivalent: Nil. Above 3000 USD: ₹550 Per transaction plus applicable bill collection charges.	Within 2 Business Days from receipt of funds and complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Project Export	Export Contract, Project Documents, Regulatory Approvals	As applicable to inward remittances	Within 2 Business Days from receipt of funds and complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance

	Software Export Receipts	Invoice, Service Agreement, Customer Confirmation	As applicable to inward remittances	Within 2 Business Days from receipt of funds and complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Export Write-off / Extension	Customer Request, Reasons, Supporting Evidence	₹1000 per shipping bill	Within 2 Business Days from receipt of funds and complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Set -off of Import-Export Bill	Customer Request, Reasons, Supporting Evidence	₹1050 per shipping bill and Bill of entry.	Within 2 Business Days from receipt of funds and complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Return of Export documents	Customer Request, Reasons, Supporting Evidence	₹1050 per bill	Within 2 Business Days from receipt of funds and complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
2	**Imports**						
	Import of Goods	Commercial Invoice, Purchase Order/Import Contract, IEC (where applicable), Form A2/Declaration, Shipping Documents, Bill of Entry (post-import)	0.155 % of the invoice value and ₹1050 as handling Charges.	Within 2 Business Days from receipt of complete documents	In-charge, Imports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.imports@indianbank.bank.in, FxCPC,Mumbai, Email: import.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Advance Remittance for Imports	Proforma Invoice, Purchase Order/Import Contract, Form A2/Declaration, undertaking to submit import evidence	0.155 % of the invoice value and ₹1050 as handling Charges.	Within 2 Business Days from receipt of complete documents	In-charge, Imports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.imports@indianbank.bank.in, FxCPC,Mumbai, Email: import.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance

	Import of Software	Invoice, Licence Agreement/Contract, Declaration of End Use	0.155 % of the invoice value and ₹1050 as handling Charges.	Within 2 Business Days from receipt of complete documents	In-charge, Imports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.imports@indianbank.bank.in, FxCPC,Mumbai, Email: import.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Import of Services	Service Agreement, Invoice, Form A2/Declaration, Supporting Documents Establishing Service Delivery	Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹550	Within 2 Business Days from receipt of complete documents	In-charge, Imports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.imports@indianbank.bank.in, FxCPC,Mumbai, Email: import.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Technical Consultancy Services	Consultancy Agreement, Invoice, Scope of Work, Form A2	Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹550	Within 2 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Subscription / Licensing Fee	Subscription Agreement, Invoice, Declaration	Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹550	Within 2 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Royalty / Franchise Fee	Royalty Agreement, Regulatory Approval (where applicable), Invoice	Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹550	Within 2 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Commission Payment to Overseas Agent	Agency Agreement, Invoice/Commission Claim, Declaration	Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹550	Within 2 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance

	Settlement of Import Bills	Commercial Invoice, Bill of Entry, Shipping Documents, Import Declaration	0.155% of bill value, (Min: ₹1050, Max: ₹25000)	Within 2 Business Days from receipt of complete documents	In-charge, Imports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.imports@indianbank.bank.in, FxCPC,Mumbai, Email: import.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
3	**Merchanting Trade Transactions (MTT)**						
	Merchanting Trade Transaction	Buyer's Contract, Seller's Contract, Commercial Invoices, Purchase Orders, Customer Declaration	₹5050. Flat per merchant trade transaction. Charges to be recovered upfront at the first leg of transaction 0.155% of bill value, (Min: ₹1050, Max: ₹25000)	2 to 5 Business Days from receipt of complete documents	In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Shipment Evidence	Bill of Lading/Air Way Bill, Transport Documents			In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Settlement of MTT	Payment Trail, SWIFT Messages, Shipment Proof			In-charge, Exports Desk, FXCPC, FxCPC,Chennai Email:fxchennai.exports@indianbank.bank.in, FxCPC,Mumbai, Email: export.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Closure of MTT	Evidence of Completion of Both Legs of Transaction			In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
4	**Inward Remittances (Non Trade)**						
	Family Maintenance	Purpose Details, Declaration	Below USD 3000 or equivalent: Nil Above USD 3000: ₹550 per transaction (Remittance for credit to NRI A/c holder, charges may be waived)	Within 2 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance

	Salary Receipts	Employer Details / Remittance Advice	Below USD 3000 or equivalent: Nil Above USD 3000: ₹550 per transaction (Remittance for credit to NRI A/c holder, charges may be waived)	Within 2 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Pension Receipts	Pension Related Documents	Below USD 3000 or equivalent: Nil Above USD 3000: ₹550 per transaction (Remittance for credit to NRI A/c holder, charges may be waived)	Within 2 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Gift Receipts	Donor Information, Declaration	Below USD 3000 or equivalent: Nil Above USD 3000: ₹550 per transaction (Remittance for credit to NRI A/c holder, charges may be waived)	Within 2 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Export Proceeds	Export Documentation Reference	Below USD 3000 or equivalent: Nil Above USD 3000: ₹550 per transaction (Remittance for credit to NRI A/c holder, charges may be waived)	Within 2 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Software / Service Export Receipts	Invoice, Service Agreement	Below USD 3000 or equivalent: Nil Above USD 3000: ₹550 per transaction (Remittance for credit to NRI A/c holder, charges may be waived)	Within 2 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Investment Receipts	Investment Related Documents	Below USD 3000 or equivalent: Nil Above USD 3000: ₹550 per transaction (Remittance for credit to NRI A/c holder, charges may be waived)	Within 2 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
5	**Outward Remittances (LRS)**						

	Education Abroad	Admission Letter, Fee Demand Letter/Invoice,Passport, PAN, LRS Declaration/Form A2	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹550	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Medical Treatment Abroad	Doctor's Recommendation/Medical Certificate, Hospital Estimate or Invoice, Passport, PAN,Declaration.	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹550	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Travel Abroad	Passport, Visa (where applicable), Travel, Itinerary/Ticket (where required), Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹551	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Employment Abroad	Employment Contract/Offer Letter, Passport, Visa/Work Permit, Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹552	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Emigration	Immigration Documents, Passport, Visa, Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹553	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Gifts and Donations	Beneficiary Details, Customer Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹554	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance

	Maintenance of Close Relatives Abroad	Relationship Declaration, Beneficiary Details, Customer Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹555	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Overseas Investment in Shares/Securities	LRS Declaration, Investment Instructions, PAN	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹555	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Mutual Funds / ETFs Abroad	Investment Instructions, LRS Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹555	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Overseas Property Acquisition	Property Documents/Agreement, LRS Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹555	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Opening Foreign Currency Account Abroad	Account Opening Documents, LRS Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹555	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	IFSC Investment	Investment Details and LRS Declaration	I. Upto ₹50000 flat charges of ₹550 + SWIFT charges of ₹550 ii. Above ₹50000 flat charges of ₹1050 + SWIFT charges of ₹555	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
6	**Outward Remittances (Non-LRS)**						
7	**Foreign Direct Investment (FDI)**						

	Equity Subscription by Non-Resident Investor	KYC Report of Overseas Investor, Investment/Subscription Agreement, Board Resolution, Shareholder Resolution (where applicable), Statutory/Sectoral Approvals (where applicable), FEMA Reporting Documents	Rs.12,000/- plus charges of remittances Rs.15,000/- if remittance received in other Bank	2 to 5 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Transfer of Shares	Transfer Documents, Valuation Report (where applicable), Regulatory Declarations		2 to 5 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Rights / Bonus Issue	Corporate Approvals, Beneficiary Details, FEMA Reporting Documents		2 to 5 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Regulatory Reporting Compliance	FEMA Reporting Forms and Supporting Documents		2 to 5 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Filing form FDI (processing of FCGPR, FCTRS, etc.)			2 to 5 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
8	**Overseas Direct Investment (ODI)**						
	Investment in Foreign JV/WOS	ODI Application Form, Board Resolution, Audited Financial Statements, Valuation Report (where applicable), Overseas Entity Details, Net Worth Certificate, Banker Certificate, Regulatory Declarations		2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance

	Equity Contribution	Share Subscription Documents, Investment Agreement	₹15000/- + charges of remittances ₹20000/- + if remittance received in other Bank	2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Loan to Overseas Entity	Loan Agreement, Board Approval		2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Corporate Guarantee	Guarantee Documentation, Board Resolution		2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Performance Guarantee	Underlying Contract Documents, Guarantee documents		2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Additional Financial Commitment	Financial Commitment Declaration		2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Generation of UIN (first remittance)	Customer request, underlying document		2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance

	Reporting of subsequent remittance / any amendment, e.g. change in investment category, etc.	Customer request, underlying document	₹5000/- per remittance	2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Filing of Annual Performance Report (APR)	Customer request, APR	₹5000/- per APR	2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Transfer of existing UIN from / to another AD:	Customer request, underlying document	₹15000 per case	2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Ratification or cleanup of legacy i	Customer request along with underlying document	₹5000/- per reporting	2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Disinvestment Reporting within the timeline as prescribed by RBI	Customer request along with underlying document	₹ 10,050	2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Reporting of OPI transactions in OID portal under Automatic route	Customer request along with underlying document	₹5000/-	2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
9	**External Commercial Borrowings (ECB)**						

	Processing of External Commercial Borrowing	Customer request along with underlying contract document	₹10050 per LRN (Both for automatic route and approval route) ECB Amendment (Revision) Charges: ₹5050 per amendment/ revision 0.30% at the time of issue of the guarantee and if the guarantee remains current beyond 3 months an additional commission of 0.22 % per month or part thereof as long as the guarantee remains current thereafter subject to Min: of ₹1000 per guarantee.	2 to 7 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	Transfer of existing LRN from / to another AD	Customer Request & underlying documents	₹15000 per case	2 to 5 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
10	**Guarantees**	Customer request, underlying contract	0.30% at the time of issue of the guarantee and if the guarantee remains current beyond 3 months an additional commission of 0.22 % per month or part thereof as long as the guarantee remains current thereafter subject to Min: of ₹1000 per guarantee.	Within 3 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
11	**Liaison Offices**	Customer request, supporting documents related to LO	₹10000/- for each activity	Within 3 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
12	**Branch Offices**	Customer request, supporting documents related to BO	₹10000/- for each activity	Within 3 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance

13	**Project Offices**	Customer request, supporting documents related to PO	₹10000/- for each activity	Within 3 Business Days from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
14	**Forward Contract**						
	For booking sale and purchase contracts	Customer request, underlying contract	₹750 per contract	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance
	For each request for early delivery, extension or cancellation	Customer request, underlying contract	₹750 + Swap cost + interest at MCLR on outlay of funds and cancellation charges wherever applicable	Within 1 Business Day from receipt of complete documents	In-charge, Remittance Desk, FXCPC, FxCPC,Chennai Email:forexhub@indianbank.bank.in, FxCPC,Mumbai, Email: remittance.fxcpcmum@indianbank.bank.in	Branch Head, FXCPC FxCPC,Chennai , Email:forexhub@indianbank.bank.in, FxCPC,Mumbai - Email:mumrpc@indianbank.bank.in,	https://indianbank.bank.in/en/forex-trade-finance