

Ref: CO/ITD/147/R1/2020-21

06/05/2020



REQUEST FOR PROPOSAL (RFP)

FOR

**RATE CONTRACT FOR SUPPLY, INSTALLATION AND MAINTENANCE OF
COMPUTER RELATED ITEMS**

Last Date for receipt of bids	08/06/2020 at 03:00 PM
Date and time of opening Technical bids	08/06/2020 at 03:30 PM



Head Office: Information Technology Department
66, Rajaji Salai
Chennai 600 001
Ph: 2527 9719/9704

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SCHEDULE

1)	Tender Reference Number and Date	RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020
2)	Last date for seeking Pre-bid clarifications/ queries through email <u>skkarna55966@indianbank.co.in</u> <u>sreekanth.s@indianbank.co.in</u> <u>babisha.lh@indianbank.co.in</u>	17/05/2020 by 5:00 PM
3)	Pre Bid meeting	18/05/2020 at 11:00 AM
4)	Last Date & Time for submission of Bids in Online & Offline Mode	08/06/2020 at 03:00 PM Address for physical submission Chief Manager Indian Bank, Corporate Office, Expenditure Department, First Floor, A Wing 254-260, Avvai Shanmugam Salai, Royapettah, Chennai, Pin 600 014
5)	Documents to be submitted Online	a. Eligibility Criteria, along with all supporting documents required. b. All Annexure as per this tender on Bidder's letter head with authorizing person's signature and Bidder seal on all pages. c. All supporting documents and product literature in support of Technical specifications. d. Relevant brochures f. Compliance to Technical Specifications. g. Any other information sought by the Bank with relevant to this tender
6)	Documents to be submitted physically by Bidders (Offline Mode)	1. Earnest Money Deposit/Bid Security 2. DD towards Cost of bid document (Alternatively bidders can transfer the cost of bid document in the following account number through NEFT/RTGS/IMPS/UPI etc.: Account No.: 743848138 Account Name: INDIAN BANK,H.O.TECHNOLOGY MANAGEMENT



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		DEPARTMENT-II IFSC Code: IDIB000H003 Branch: Harbour Note: Companies registered as Micro/Small Units under MSE/NSIC should submit documentary proof for claiming exemption for Point No. 1 & 2
7)	Earnest Money Deposit/Bid Security	- For the purpose of calculation of EMD cost, the items are categorized as Category A and Category B. - Those bidders who submit their bids for the items in Category A should submit EMD for an amount of Rs.10,00,000/- (Rupees Ten lakhs only) - Those who submit their bids for the items in Category B should submit EMD for an amount of Rs.5,00,000/- (Rupees Five lakhs only). - Those bidders who submit their bids for the items in both the categories (Category A and Category B) should submit EMD for an amount of Rs.15,00,000/- (Rupees Fifteen lakhs only). (Mode of submission: Offline)
8)	RFP Cost	Non-refundable Rs.5,000/- in the form of DD favouring "Indian Bank". (Mode of submission: Offline) (Alternatively bidders can transfer the cost of bid document in the following account number through NEFT/RTGS/IMPS/UPI etc.: Account No.: 743848138 Account Name: INDIAN BANK, H.O. TECHNOLOGY MANAGEMENT DEPARTMENT-II IFSC Code: IDIB000H003 Branch: Harbour
9)	Date of opening of Technical (Part I) Bids (Online & Offline) & Conformity to Eligibility Criteria	08/06/2020 at 03:30 PM Indian Bank 254-260, Avvai Shanmugam Salai Royapettah Chennai – 600 014
10)	Date of Online Reverse Auction (Part II)	Will be intimated after technical evaluation of the bids submitted.



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11)	Online Bid Submission Details	This RFP will follow e-Procurement (e-Tendering) process and the same will be conducted by Bank's authorized e-Procurement service provider M/s Nextenders (India) Pvt. Ltd. through website https:// indianbankeprocure.etenders.in
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This RFP document can be downloaded from the website: <https://www.indianbank.in> and <https://indianbankeprocure.etenders.in>. Clarifications, Modifications and Date of Extensions, if any, will also be posted on the same websites and paper publication will be done for the information regarding publishing the RFP, however Clarifications, Modifications and Date of Extensions, if any, will be posted in website only.

The term "Bid" & "Quote/Quotation" bears the same meaning in this RFP.



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SECTION - I

INVITATION FOR BIDS (IFB)

1. The Bank is proposing to finalize Rate contract for supply, installation and maintenance of computer hardware items Passbook printers, Laser printers, Dot matrix printers, Scanners, PCs, Laptops and Servers. Bank has procured approximately the following quantity during the last financial year through rate contract. The estimated tentative requirement of these items for this financial year may increase in view of amalgamation of erstwhile Allahabad Bank with Indian Bank, effective from 01.04.2020.

S.No	Item	Approximate Quantity
1	PC	1870
3	Laptop	40
4	2 in 1 laptop	50
5	All in One PC	50
6	Server	130
7	136 Col Dot matrix printer	10
8	80 Col Dot matrix printer	230
9	Passbook printer	280
10	Legal size Laser printer	370
11	Flatbed Scanner	140

The above requirements are indicative and may vary as per actual needs.

2. Interested eligible bidders whose hardware items mentioned supra matches with the specifications herein may please submit their quotation as per the following procedure.
3. Please note that your quotation is subject to and governed by the "terms, conditions, various clauses, including terms of payment, delivery, training, warranty, AMC, taxes etc. and conditions governing the repairs and maintenance during the warranty / AMC period, mentioned in this RFP".
4. Bidders should enroll/register before participating through website - <https://indianbankeprocure.etenders.in>. Bids have to be submitted online only at the above mentioned website. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents. Any other documents sent by any other mode will not be accepted except for the documents asked to be submitted physically by bidders (Offline Mode) mentioned under schedule 6) of this tender.
5. Part I contains compliance details of the specifications for which quotation is called for. No column shall be left blank or altered. The bidders should also submit their indicative commercial bids as sought in the e-tendering system. The indicative



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commercials provided by the bidder during e-tendering process will be considered as online sealed bid. The indicative commercial bid of the technically qualified bidders will be opened by Bank Officials on the date of online reverse auction.

6. Part II – Commercial will be called through Online Reverse Auction Process. After technical evaluation, intimation will be given to all qualifying bidders about the date and time of reverse auction. Part II price breakup details to be submitted after online reverse auction process.
7. Part I to be uploaded online duly signed by the Authorized Signatory under the seal of the company in every page. Any correction should be authenticated by the same signatory. If insufficient or false information is furnished and/or if there is any deviation or non-compliance of the stipulated terms and conditions, the quotations will be liable for rejection. The price quoted should be unconditional and should not contain any strings attached thereto. Quotes, which do not conform to our specifications, will be liable for rejection and offers with a higher configuration will not attract any special consideration in deciding the vendor.
8. All envelopes which are submitted offline should be securely sealed and stamped and shall be submitted in a single sealed envelope duly super-scribing the envelope with the reference number of this RFP, due date, name of the Bidder, Offer reference number etc. and addressed to,

**THE CHIEF MANAGER,
EXPENDITURE DEPARTMENT,
INDIAN BANK, CORPORATE OFFICE,
No. 254-260, AVVAI SHANMUGAM SALAI
ROYAPETTAH, CHENNAI - 600 014,**

and dropped in the box provided at the above address after noting the details in the register maintained at the Expenditure Department, so as to reach them within the time stipulated as above (i.e 15.00 hours on 08/06/2020). The Technical quotations will be opened at 15:30 Hrs on 08/06/2020.

9. Bank has the right to accept or reject any quotation/cancel the e-tender at its sole discretion without assigning any reason thereof.

10. The condition of prior turnover and prior experience may be relaxed for Start-ups (as defined by Department of Industrial Policy and Promotion) subject to meeting of quality & technical specifications and making suitable provisions in the bidding document (Rule 173 (i) of GFR 2017).

11. This RFP is further governed by Government of India, Ministry of Commerce and Industry, Department of Industrial Policy and Promotion order number P-45021/2/2017-B.E.-II dated 15th June 2017 for the Public Procurement (Preference to Make in India), Order 2017.



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12. Please note that

- (i) The cost of preparing the bids, including visit / visits to the Bank is not reimbursable.
- (ii) The Bank is not bound to accept any of the bids submitted and the bank has the right to reject any/all bid/s or cancel the tender without assigning any reason therefor.
- (iii) Bank reserves the right to negotiate with the lowest quoted bidder (L1 bidder) for further reduction in price under exceptional circumstances.
- (iv) All pages of the Bid document, Clarifications/Amendments if any should be sealed and signed by the Authorized Signatory and kept with technical bid. A certificate to the effect that the Authorized Signatory has authority to bind the company should also be attached along with the technical bid.

After technical evaluation, intimation will be given to all qualifying bidders about the date and time of reverse auction.



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SECTION – II

ELIGIBILITY CRITERIA

The bidder must satisfy the following eligibility criteria and should submit the required proof.

- The Bidder should be a limited company and should be in existence in India for the last 5 years as on 31.03.2020.
- The bidder should be OEM / authorized reseller for the items quoted for (Proof to be submitted). Either OEM or authorized resellers (SI) on behalf of OEM can bid in a tender but not both.
- In case of Desktops and Laptops, one bidder can bid only with one OEM and similarly one OEM can bid with only one bidder but both cannot bid.
- The Bidder should be having Positive Net Worth in the following three financial years of the bidder 2016-17, 2017-18, 2018-19.
- The annual turnover should be Rs.50.00 crores or above in each of the following three financial years of the bidder 2016-17, 2017-18, 2018-19.
- The Bidder should have supplied minimum of the below mentioned quantity for each items in each of the last three financial years (or cumulative quantity) to Banks / Financial Institutions / Leading Corporates / PSUs / Government Organizations in India. Copy of Purchase orders issued by Banks / Financial Institutions / Leading Corporates / PSUs & Government Organizations should be submitted along with Technical Bid.

S.No.	Item (Any Make)	Minimum Quantity Supplied		
		2019-20	2018-19	2017-18
1	PC	1000	1000	1000
2	Laptop	200	200	200
3	Server	25	25	25
4	136 Col Dot matrix printer	100	100	100
5	80 Col Dot matrix printer	200	200	200
6	Passbook printer	200	200	200
7	Laser printer	100	100	100
8	Flatbed Scanner	200	200	200

- The Bidder should not have been blacklisted by any Government Dept/PSU/Banks currently.
- The Bidder/OEM should have Branches in Chennai, Delhi, Kolkata and Mumbai. Further, Bidder/OEM should have Branches / Service Centre Facilities / Franchises / Resident engineers in any of 25 places tabulated below. In case of franchises, copy of contract between the bidder and franchise should be attached in addition to proof of address. For Resident engineers, identity proof and address proof for the location should be submitted.



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Ahmedabad	Amaravathi (AP)	Bengaluru	Bardhaman	Berhampur
Bhopal	Bhubaneswar	Chandigarh	Coimbatore	Cuddalore
Delhi	Ernakulam	Erode	Ghaziabad	Guwahati
Hubballi	Hyderabad	Jaipur	Kancheepuram	Kanpur
Karaikudi	Karim nagar	Karnal	Kozhikode	Krishnagiri
Kumbakonam	Lucknow	Ludhiana	Madurai	Mumbai
Nagpur	Noida	Patna	Pondicherry	Poonamallee
Pune	Ranchi	Salem	Surat	Thiruvananthapuram
Tirunelveli	Tirupati	Tiruvallur	Tiruvannamalai	Trichy
Vellore	Vijayawada	Visakhapatnam		

Also, undertaking letter from OEM for providing support in such places where bidders don't have above arrangement should be provided.



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SECTION III

INSTRUCTIONS TO BIDDERS

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1. Introduction

The Bidder is expected to examine all instructions, forms, terms and specifications given in the Bidding Documents. If any element of doubt arises, the same should be clarified from the Bank before submitting the bid. Failure to furnish all information required by the Bidding Documents may result in the rejection of its bid and will be at the Bidder's own risk. Bank will not be responsible for the same.

2. Pre-bid Meeting

- a. A pre-bid meeting is scheduled to be held at the following address at 11.00 hours IST on **18/05/2020**. Bidder's designated representatives (maximum two persons) may attend the pre-bid meeting.

**Indian Bank,
Head Office, Information Technology Department
66, Rajaji Salai
Chennai – 600 001.**

In case, if bidders are unable to attend the pre-bid meeting, same will be addressed through Video Conference/Skype/Web-ex on **18/05/2020** only for the bidders who have submitted the queries within the timelines stipulated in RFP (i.e., on or before 17/05/2020).

In case the Probable Bidder wants to participate in the Pre-bid Meeting to be held on the date specified in this bid, they should register themselves with the Bank by paying the cost of bid document i.e Rs.5,000/- (non-refundable) by way of Demand Draft in favour of Indian Bank payable at Chennai, or transferring the amount in the account as detailed in schedule 8 . Bidders have to ensure that cost of bid document i.e. Rs.5,000/- has already been remitted to the account as mentioned in Schedule 8, or dispatched through demand draft (Copy of demand draft to be attached), to the below mentioned address, before raising the queries through email:

Indian Bank, Head Office, 66, Rajaji Salai, 2nd Floor, Chennai- 600 001

Such Bidders who have not chose to attend the pre bid meeting are required to submit the DD for cost of Bid Document through offline/online mode (schedule 8) apart from uploading the scanned DD/Proof of e-transfer document during e-tendering.

- b. The purpose of the meeting will be to clarify the doubts raised by the probable bidders.

- c. The Bidder is requested to submit any queries/clarifications to the Bank in the format provided to the following email ids:



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skkarna55966@indianbank.co.in

sreekanth.s@indianbank.co.in

babisha.lh@indianbank.co.in

The text of the questions raised (without identifying the source of enquiry) and the responses given, together with amendment to the bid document, if any, will be ported in <https://www.indianbank.in> and <https://indianbankeprocure.etenders.in> and informed vide mail to the bidders who have raised queries.

3. Amendment of bidding documents

3.1 At any time prior to the deadline for submission of bids, the Bank, for any reason, whether at its own initiative or in response to a clarification(s) requested by a prospective Bidder, may modify the Bidding Document by modification(s) / amendment(s).

3.2 The amendments if any, will be published in the Bank's website and e-procurement website and will form part of the Bidding document.

4. Technical Bid

The Bidder shall furnish as part of its technical bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract, if its bid is accepted.

The documentary evidence of the Bidder's eligibility to bid and qualifications to perform the Contract if its bid is accepted, shall establish to the Bank's satisfaction that, the Bidder has the financial and technical capability necessary to perform the Contract and that, the Bidder meets the qualification requirements.

Any bid document not accompanied by the above will be rejected.

5. Financial Bid

1. The Bank finalize commercials through online reverse auction after evaluation of Part I after giving due notice to the technically qualified bidders.
2. The calling for quote does not confer any right on the bidder for being awarded any purchase order.

6. Bid Security (Earnest Money Deposit (EMD)) and cost Of Bid Document

The Bidder should furnish, a bid security in the form of a bank guarantee issued by a scheduled commercial Bank or Foreign Bank located in India other than Indian Bank and valid for 135 days from the last date for submission of Bid, in the format specified in the bid document (Annexure-III) along with Part-I. Bank may seek extension of Bank Guarantee, if required.



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For the purpose of calculation of EMD cost, the items are categorized as Category A and Category B. Those bidders who submit their bids for the items in Category A should submit EMD for an amount of Rs. 10,00,000/- (Rupees Ten lakhs only) and those who submit their bids for the items in Category B should submit EMD for an amount of Rs. 5,00,000/- (Rupees Five lakhs only). Those bidders who submit their bids for the items in both the categories (Category A and Category B) should submit EMD for an amount of Rs. 15,00,000/- (Rupees Fifteen lakhs only).

The item wise categorisation are given below:

S.No	Item	Category
1	PC (with i7, i5 Processor)	A
2	Laptop (with i7, i5 and i3 Processor)	
3	All in One PC(with i7, i5 Processor)	
4	Server	
5	136 Col Dot matrix printer	B
6	80 Col Dot matrix printer	
7	Passbook printer	
8	Legal size Laser printer	
9	Flatbed Scanner	

Cost of Bid Document **Rs. 5,000/- (Rupees Five Thousand only)** along with technical bid to be submitted in the form of DD favouring Indian Bank, payable at Chennai, if not participated in the pre-bid meeting, or through electronic transfer as detailed in schedule 8.

MSE/NSIC registered bidders are exempted from submitting the cost of bid document and bid security. Such bidders should submit the copy of registration certificate and other document as proof which should be valid for the current period.



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SECTION IV

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1) Procurement of items

The items as indicated for purchase from time to time for a period of one year from the date of Rate Contract order will be procured by Head Office / Zonal Offices of the Bank for its respective offices/ departments/ branches. For this purpose, Head Office or concerned Zonal Office etc. of the Bank will place orders directly on the short listed vendor/s at the agreed prices of Rate Contract. The respective offices will be responsible for making the payments for the goods supplied or services rendered.

Bank shall arrive Lowest rate/s and L1 bidder/s for each of the items which qualifies the specification provided. L2 and L3 bidders may be given opportunity to match with the L1 prices within a week's time. Bank may extend the timeline for matching the L1 price at its sole discretion. The bidders who agree to match L-1 rate in each quoted category will be shortlisted and Rate contract order will be issued to bidders who will accept L1 rates.

Corporate Office or concerned Zonal Office will place order directly with the short listed vendor/s as and when requirement arises.

2) Warranty & AMC

The items installed should be under a comprehensive onsite warranty for 36 months from the date of installation or for forty two (42) months after the date of receipt of shipment at the destination, whichever period concludes earlier. Onsite Comprehensive AMC has to be renewed for subsequent 2 years after warranty for all the items except for 2 in 1 Laptops.

If any equipment supplied by the Bidder ceases to work during normal usage while in Warranty, the bidder has to replace the equipment at no cost to the Bank.

AMC will be payable half yearly in advance. All parts should be covered under AMC.

Cost of hardware, Warranty cost, AMC cost etc. will be paid by the respective Offices who have placed purchase orders.

3) TIME FRAME FOR COMPLETION OF PROJECT

Delivery: Delivery of the equipments within five weeks from the date of purchase order and installation to be completed within one week from the date of delivery of the equipments or within six weeks from purchase order. In respect of road permit locations, additional one week for delivery shall be given.

Place of Delivery: Will be informed at the time of placing order by the respective offices (Head Office/Bank's Zonal Offices at various locations in India).



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4) Liquidated Damages

If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Bank shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5% of the Invoice price of the Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 10%. If the equipments are not delivered in time, the Bank may consider termination of the contract. The date of delivery of last item to a location will be taken as the date of delivery for entire set of system to that location, for the purpose of calculation of Liquidated Damages. For delivery/installation, the Liquidated Damages will be calculated on Invoice Value of each set of systems to a location.

5) Packing

The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

6) Delivery and Documents

Delivery of the goods shall be made by the Supplier within five weeks from the date of purchase order. Road permits will not be given / arranged by the Bank. The supplier has to make his own arrangements to deliver the items at the destinations.

The details of shipping and / or other documents are to be furnished by the Supplier are as follows.

- i. Copy of the Supplier Invoice showing contract number, goods, description, Quantity, unit price, total amount;
- ii. Delivery Note, Railway Receipt or acknowledgement of receipt of goods from the Consignee duly counter signed by the Bank's Representative;
- iii. Original/Copy of Transit Insurance Policy and Original of Storage cum erection policy;
- iv. Manufacturer's / Supplier's Warranty Certificate;
- v. Inspection Certificate issued by the Bank's Representative, if any.

7) Training

For each component installed, the Supplier is required to train the Bank's designated personnel to enable them to operate effectively. Documentation of installation has to be provided after successful installation as per Annexure - II.



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8) Bank's right to accept or reject any bid or all bids or rate contract

Bank enforces the right to accept or reject any bid, and to annul the bidding process and reject any/all bid/s at any time prior to award of Contract.

If the service provided by the vendor is found unsatisfactory or if at any time during the period of contract it is found that the information provided for the contract or any claim is false or if irregularities shown by the vendor for applying for the contract, the Bank shall reserve the right to cancel the contract and remove such vendors from rate contract without giving any notice to the vendor.

9) Pre-dispatch Inspection / Inspection of the Site

Post acceptance of the L-1 Quote, the Bank, if deemed fit, will inspect every vendor's site before providing any confirmed order for the Rate Contract. Further, the Bank, if deemed fit, will inspect any or all of the equipments/ items to be supplied under this contract at vendor's site before shipment to respective Zonal Office/Branches of the Bank or before installation at the site, to verify that the equipments/items to be supplied under this contract shipped to Indian Bank are as per the technical specification specified in the purchase agreement.

10) Terms of Payment

(i) **On Delivery:** Eighty (80)% of the Purchase Order price of the delivered goods shall be paid within 15 days on submission of Invoice copy and proof of delivery duly counter signed by the Bank's representative, Original/Copy of Transit Insurance Policy & Original of Storage cum erection policy.

(ii) **On Installation:** Fifteen (15) % of the Purchase Order price of Goods received shall be paid upon installation/configuration of hardware within 15 days on submission of Installation Certificate duly counter signed by the Bank's representative.

Payment may be released, if the systems could not be installed within 3 months from the date of delivery, due to reasons attributed to Purchaser i.e. (Indian Bank) on production of Site Not Ready Certificate from the concerned Zonal Office/Branch, where the systems are delivered. In such cases, the supplier has to install the systems as and when required by the Bank, free of cost.

If Original/Copy of Transit Insurance Policy & Original of Storage cum erection policy is not submitted, payment will be made only after 3 months from the date of delivery, after deducting the penalty amount as stipulated in clause 11.

(iii) The remaining 5% of the Purchase Order amount will be kept by the Bank as retention money, during the warranty period and the same will be released after the warranty period after deduction of penalty if any, as per the "Penalty for downtime" stipulated.



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11) Insurance

The goods are to be insured by Supplier with Bank's name for an amount equivalent to 110% of the invoice value for Transit. The Supplier should also insure the goods for the invoice value under Storage Cum Erection Policy till three months from the date of delivery either by a single Policy for each and every supply or by a Master Policy for the items proposed to be supplied in future. If any loss incurred by the Bank due to Insurance not taken by the Successful Bidder, then the Successful Bidder should make good the loss to the Bank.

If insurance policies for transit or storage cum erection insurance is not provided or not covering the period, from the date of delivery then 0.1% of the invoice value will be deducted from the payment for each insurance.

If Original/Copy of Transit Insurance Policy & Original of Storage cum erection policy is not submitted, payment will be made only after 3 months from the date of delivery, after deducting the penalty amount.

12) Penalty for downtime

The item that is reported to be faulty / malfunctioning should be fully repaired on the same day, if no spares are required and on the next working day, if spares are required. In case of vendor failing above standard, a standby arrangement should be provided till the machine is repaired (of equivalent or higher configuration). Public Holidays as declared at the respective centers are excluded for the above downtime calculation. In case vendor fails to meet the above standards of maintenance, penalty will be levied as follows:-

S.No	Item	Penalty Amount
1	PC	Rs. 100/- Per day*
2	Laptop	Rs. 100/- Per day*
3	All in One PC	Rs. 100/- Per day*
4	Server	Rs. 500/- Per day*
5	136 Col Dot matrix printer	Rs. 100/- Per day*
6	80 Col Dot matrix printer	Rs. 100/- Per day*
7	Passbook printer	Rs. 100/- Per day*
8	Legal size Laser printer	Rs. 100/- Per day*
9	Flatbed Scanner	Rs. 100/- Per day*

*** Day means 4 or more hours in the first day and 24 hours or part thereof every subsequent day per occasion.**

13) Negotiation

Bank reserves the right to negotiate the L1 Price quoted by the vendors under exceptional circumstances.



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14) Indemnity Clause

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If at the time of bidder/vendor supplying, installing the Hardware/Software and Support in terms of the present contract/order or subsequently it appears at any point of time that an infringement has occurred of any patents, trademarks or other rights claimed by any third party, then in respect of all costs, charges, expenses, losses and other damages which the Bank may suffer on account of such claim, the supplier shall indemnify the Bank and keep it indemnified in that behalf.

15) Patent Rights

The Supplier shall indemnify the Bank against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods or any part thereof.

16) Period of Validity of Bids

Quote shall remain valid for the period of 90 days after the last date for submission of bid prescribed by the Bank. A quote valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity, if required.

17) Acceptance of Purchase Order/ Rate Contract order

Vendor has to submit the acceptance of the rate contract within 7 days from the issue of Purchase order/Rate contract Order, duly signed by the authorized signatory.

18) Settlement of Disputes

a. If any dispute or difference of any kind whatsoever shall arise between the Bank and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such disputes or difference by mutual consultation.

b. If after 30 days the parties have failed to resolve their disputes or difference by such mutual consultation, then either the Bank or the supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.

c. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the goods under the contract.

Arbitration proceedings shall be conducted in accordance with the following rules of procedure.

The dispute resolution mechanism to be applied shall be as follows:



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(a) In case of dispute or difference arising between the Purchaser and a Supplier relating to any matter arising out of or connected with this agreement, such dispute or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. The arbitral tribunal shall consist of 3 arbitrators one each to be appointed by the Purchaser and the Supplier; the third Arbitrator shall be chosen by the two Arbitrators so appointed by the Parties and shall act as Presiding Arbitrator. In case of failure of the two arbitrators appointed by the parties to reach upon a consensus within a period of 30 days from the appointment of the presiding Arbitrator, the Presiding Arbitrator shall be appointed by the Indian Banks' Association, India which shall be final and binding on the parties.

(b) If one of the parties fails to appoint its arbitrator within 30 days after receipt of the notice of the appointment of its Arbitrator by the other party, then the Indian Banks' Association shall appoint the Arbitrator. A certified copy of the order of the Indian Banks' Association making such an appointment shall be furnished to each of the parties.

(c) Arbitration proceedings shall be held at Chennai, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

(d) The decision of the majority of arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the Arbitral Tribunal. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself.

(e) Where the value of the contract is Rs. 10 million and below, the disputes or differences arising shall be referred to the Sole Arbitrator. The Sole Arbitrator shall be appointed by agreement between the parties; failing such agreement, by the appointing authority namely the Indian Banks' Association.

(f) Notwithstanding any reference to arbitration herein,

- a. the parties shall continue to perform their respective obligation under the contract unless they otherwise agree; and
- b. the Bank shall pay the supplier any monies due to the supplier.

Submitting to arbitration may be considered as an additional remedy and it does not preclude Parties to seek redressal/other legal recourse.

19) Jurisdiction

Any dispute arising out of this order will be under the jurisdiction of Courts of law in Chennai.



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20) Termination for Convenience

The Bank, by 30 days written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Bank's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Bank at the Contract terms and prices. For the remaining Goods, the Bank may elect:

- a. to have any portion completed and delivered at the Contract terms and prices; and / or
- b. to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

21) Termination for Default

The Bank, without prejudice to any other remedy for breach of contract, by 7 days written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- a. if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Bank;
or
- b. if the Supplier fails to perform any other obligation(s) under the Contract.
- c. If the Supplier, in the judgement of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

'For the purpose of this clause:

"corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and

"fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Bank, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.



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In the event the Bank terminates the Contract in whole or in part, the Bank may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Bank for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

22) Force Majeure

1. The Supplier shall not be liable for forfeiture of its liquidated damages, or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
2. For purposes of this clause, "Force Majeure" means an event beyond reasonable control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Bank in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. Delay by sub suppliers of vendor to Vendor will not be considered as cause of force Majeure.
3. If a Force Majeure situation arises, the Supplier shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

23) Confidentiality

The Supplier either during the term or after the expiration of this contract shall not disclose any proprietary or confidential information relating to the project, the services, this contract, or the business or operations without the prior written consent of the Bank.

24) Coverage of all Banks under the EPF & MP Act 1952

The Successful bidder has to submit attendance, salary, appointment letters etc. of all the outsourced employees for any type of services engaged either through contractors or directly. If engaged through contractors, list of all the contractors engaged for any/all services and whether the said contractors are covered independently under the EPF & MP Act 1952. The agreement of contracts with the contractors, the PF code number of the contractors, if covered, the attendance of the contract employees, the remitted PF challan with the ECR should be submitted.

25) Fall Clause

The Bidder undertakes that it has not supplied/is not supplying similar product/ systems/ subsystems/ services/ solutions/ software **in a comparable business circumstances** at a price lower than that offered in the present bid in respect of any other Public Sector



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Bank in India/ PSU/Ministry or Dept of Govt of India any other Ministry/Department of the Government of India or PSU and if it is found at any stage that similar product/system or sub systems was supplied by the Bidder to any other Ministry/Dept of the Govt of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the Bidder to the Buyer, if the contract has already been concluded.

26) Other terms and Conditions

- 1) The bidder should have been registered in GeM portal (Necessary proof for the same should be furnished). The model quoted for each item, if available in GeM portal, the cost of the items should be comparable with models in GeM portal.
- 2) This RFP is further governed by Government of India, Ministry of Commerce and Industry, Department of Industrial Policy and Promotion order number P-45021/2/2017-B.E.-II dated 15th June 2017 for the Public Procurement (Preference to Make in India), Order 2017.
- 3) Comprehensive Onsite support to be provided by vendor/OEM directly in the location of installation during Warranty period and AMC period. All parts should be covered under AMC.
- 4) Any other equipment, devices, software required to operationalize the equipment is to be provided without any financial implications.
- 5) If any malfunctioning of device like overheating, frequently hanging immediately after booting is observed, the vendor has to replace the equipment at their own cost.
- 6) The bidder should quote only one make and model for the item mentioned under each category. Make and Model of the items quoted should be furnished. The same quoted model needs to be supplied by the bidder throughout the contract period. Hence bidder to ensure that the quoted model would be available for the contract period. In case the quoted model is not available at the time of supply, bidder may supply model with higher configuration after obtaining permission from the Bank.
- 7) In case of Laser printer, all parts of the Laser Printer should be covered except toner during warranty period and AMC period.
- 8) In case of Dot matrix printers, all parts of the Dot Matrix Printers (80 & 136 Col) including print head should be covered except plastic parts and plastic parts during warranty period and AMC period.
- 9) Vendor has to provide technical documents, brochure etc for the items quoted.
- 10) Vendor has to provide single point of support for each of the items quoted.



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11) Documentation of installation has to be provided after successful installation.

12) The rate contract fixed will be valid for a period of one year from the date of rate contract order issued. If agreed by both the Bank and the vendor/s, the same shall be extended for further period of one year.

13) Along with the bid, the bidder has to provide their GSTN Number.

14) The calling for quote does not confer any right on the bidder for being awarded any rate contract order for Branches / Offices.

15) IPv6 compatibility: The equipments should be IPv6 compatible.



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SECTION V

INSTRUCTIONS TO BIDDERS FOR E-TENDERING

1. GENERAL

These Instructions for e-Tendering supplement other terms and conditions of this tender.

2. INSTRUCTIONS

2.1. RULES FOR WEB PORTAL ACCESS

1. Bidder should be in possession of Digital Certificate in the name of company/bidder with capability of signing and encryption for participating in the e-tender. Bidders may use Digital Certificates issued in the name of individuals upon submission of authorization certificate from the company for the same to the e-tendering service provider and prior approval from Bank officials. Bidders are advised to verify their digital certificates with the service provider at least two days before due date of submission and confirm back to Bank.
2. e-tendering will be conducted on a specific web portal website - <https://indianbankeprocure.etenders.in> meant for this purpose with the help of the Service Provider identified by the Bank as detailed above.
3. Bidders will participate in e-tendering event from their own office/place of their choice. Internet connectivity/browser settings and other paraphernalia requirements shall have to be ensured by Bidder themselves.
4. In the event of failure of their internet connectivity (due to any reason whatsoever it may be) either the service provider or Bank is not responsible.
5. In order to ward-off such contingent situation, Bidders are advised to make all the necessary arrangements/alternatives such as back-up power supply, connectivity whatever required so that they are able to circumvent such situation and still be able to participate in the e-Tendering process successfully.
6. However, the Bidders are requested to not to wait till the last moment to quote their bids to avoid any such complex situations.
7. Failure of power at the premises of bidders during the e-Tendering cannot be the cause for not participating in the e-Tendering.
8. On account of this, the time for the e-tendering cannot be extended and Bank is not responsible for such eventualities.



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9. Bank and/or Service Provider will not have any liability to Bidders for any interruption or delay in access to site of e-tendering irrespective of the cause.
10. Bank's e-tendering website will not allow any bids to be submitted after the deadline for submission of bids. In the event of the specified date and time for the submission of bids, being declared a holiday/strike for the bank, e-tendering website will receive the bids up to the appointed time as mentioned in schedule 4, however physical documents, to be submitted offline, can be submitted on the next working day up to the appointed time as mentioned in schedule 9. Extension/ advancement of submission date and time will be at the sole discretion of the Bank.
11. However, during the submission of bid, if any bidder faces technical issues and was unable to submit the bid, in such case the Bank reserves its right to grant extension for bid submission by verifying the merits of the case and after checking necessary details from Service Provider.

2.2. REGISTRATION

To use the Bank's e-tendering Portal (<https://indianbankeprocure.etenders.in>), bidder needs to register on the e-tendering portal. The bidder should visit the home-page of the portal and to the Portal Enrolment for new bidder link.

The following steps are to be followed during the registration process

- a) Fill all the relevant and requisite details to complete the Enrolment form provided in the Bank's e- tendering portal
- b) The registered User will receive the Activation link on the registered Email id. The user is now required to activate by clicking on "Click Here" link sent to registered Email id
- c) Login with the User id and Password to the e-tendering Portal where the registered users are required to upload the scan copy of the PAN Card and GST Registration certificate to map the DSCs
- d) After the Signing and Encryption/Decryption certificates are mapped to the login ID and successful verification of Encryption/Decryption, go to event management and proceed for bidding process by uploading necessary documents
- e) Clarification/ Amendments and Extension of last date of bid submission (if any) will be uploaded in the e-tendering portal under Corrigendum/ Amendment.

Training to the Bidder for participating in the bids through e-tendering Website will be provided by the service provider M/s. Nextenders (India) Pvt. Ltd.

Note: Please contact M/s. Nextenders Pvt. Ltd.'s support desk (as given below), to get your registration accepted/activated and for further clarifications.



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Support Desk Contact Details

M/s. Nextenders (India) Pvt. Ltd
Yuchit, Juhu Tara Road
Mumbai – 400 049.

Support Contact No. 020-25315555 Ext no 8 then 8
Support Email: support.indianbank@nextenders.com

2.3. SUBMISSION OF BIDS THROUGH E-TENDERING PORTAL

The Bid documents, to be uploaded as part of online bid submission, are as follows:

- Eligibility Criteria, along with all supporting documents required.
- All Annexure as per this tender on Bidder's letter head with authorizing person's signature and Bidder seal on all pages.
- All supporting documents and product literature in support of Technical specifications.
- Relevant brochures
- Compliance to Technical Specifications as per Technical Bid.
- Any other information sought by the Bank with relevant to this tender

Bidder should upload all the copies of relevant documents without fail in support of their bid and as per the instructions given in tender documents. If the files to be uploaded are in PDF format, ensure to upload it in "Searchable" PDF Format. After filling data in predefined forms bidders need to click on final submission link to submit their encrypted bid.

Please take care to scan documents so that total size of documents to be uploaded remains minimum. **All documentation evidence provided to the Bank shall be in PDF Format. The Scanned Documents shall be OCR enabled for facilitating "search" on the scanned document.** Utmost care may be taken to name the files/documents to be uploaded on e-tendering portal.

2.4. BID RELATED INFORMATION

Bidders must ensure that all documents uploaded on e-tendering portal as files or zipped folders, contain valid files and are not corrupt or damaged due to any processing at bidder PC system like zipping etc. It shall be the responsibility of bidder themselves for proper extractability of uploaded zipped files.

Any error/virus creeping into files/folder from client end PC system cannot be monitored by e-tender software/server and will be bidder's responsibility only.



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2.5. OFFLINE SUBMISSIONS

In addition to uploading the documents in our e-Tendering portal, Bidders should also submit the following in a sealed envelope, super scribing with the tender Reference number, due date, Name of the Bidder, etc.

- a) Earnest Money Deposit/Bid Security
- b) DD towards Cost of bid document (Bidders may also remit the amount in the account number mentioned in Schedule 8)

Note: Companies registered as Micro/Small Units under MSE/NSIC should submit documentary proof for claiming exemption for Cost of Bid document and EMD.

The bidder is requested to submit the original documents in a Sealed Envelope on or before 08/06/2020, 03.00 PM to the address mentioned under schedule 5 of this tender. The envelope shall be super scribed as "RATE CONTRACT FOR SUPPLY, INSTALLATION AND MAINTENANCE OF COMPUTER RELATED ITEMS" and the words 'DO NOT OPEN BEFORE (08/06/2020 at 03.30 PM)'.

2.6. OTHER INSTRUCTIONS

For further instructions like system requirements and manuals, the bidder should visit the e-tendering portal (<https://indianbankeprocure.etenders.in>), click on System Requirement Manual/ User Manual.

The following 'Four Key Instructions' for bidders must be assiduously adhered to

- a. Obtain individual Digital Signing Certificate (DSC or DC) well in advance before tender submission deadline on e-tendering portal.
- b. Register your organization on e-tendering portal well in advance before tender submission deadline on e-tendering portal
- c. Get your organization's concerned executives trained on e-tendering portal well in advance before tender submission deadline on e-tendering portal
- d. Submit your bids well in advance of tender submission deadline on e-tendering portal (Bank will not be responsible any problem arising out of internet connectivity issues).

Note: While the first three instructions mentioned above are especially relevant to first-time users of the e-tendering portal, the fourth instruction is relevant at all times.



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SECTION VI

BID FORM, PRICE SCHEDULES AND OTHER FORMATS

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PART - I

Date:

Chief Manager
Indian Bank
CO: Expenditure Department
254-260, Avvai Shanmugam Salai,
Royapettah
Chennai 600 014.

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.
Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above Request for Quote (RFP), we quote for the following items and submit the compliance details of the specifications for these items as given below:

S.No	Item	Yes/No	Make	Model
1	PC with i7 Processor			
2	PC with i5 Processor			
3	All in One PC with i7 Processor			
4	All in One PC with i5 Processor			
5	Laptop with i7 Processor			
6	Laptop with i5 Processor			
7	Laptop with i3 Processor			
8	2 in 1 Laptop			
9	Server			
10	136 Col Dot matrix printer			
11	80 Col Dot matrix printer			
12	Passbook printer			
13	Legal size Laser printer			
14	Flatbed Scanner			



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1. Specification for i7 Processor PC

Details	Specification	Complied/ Not Complied
Make	Please mention the make quoted	
Model	Please mention the model quoted	
CPU Make	Intel Core i7-9700, 3.0 GHz or higher If the processor quoted is other than specified above, the name of the processor to be specified and documentary proof as per SPEC CPU 2017 OR SYSMARK 2018 should be submitted to confirm that the proposed processor is rated either equal or higher than the specified processor.	
L3 Cache	12 MB Cache or above	
Bus Speed	8 GT/s or above	
Motherboard & Chipset Features	Intel/AMD original OR OEM Mother Board with Latest Generation Compatible Intel/AMD Chipset. Certificate from the OEM regarding the compatibility (Documentary Proof) should be submitted.	
RAM	16GB 2400 MHz DDR4 RAM or higher, expandable up to 32 GB with minimum 2 DIMM slots.	
Hard Disk	1 TB HDD (7200 RPM) hard disk or higher capacity	
Monitor	19.5" or above TFT Monitor with TCO'06 certification (TCO '06 certificate mentioning OEM of Monitor should be produced). Monitor and PC should be from same OEM.	
VGA	Integrated Graphics Card with 1 GB or above Video Memory	
Keyboard	104 (or above) keys mechanical keyboard with USB Interface	
Mouse	Two Button Optical Scroll Mouse with USB Interface (Same make as OEM)	
Network Card	10/100/1000 Mbps Ethernet port on-board	
SMPS	200 watts or above. Should be capable to support fully populated and configured PC. Power cables should be supplied to suit Indian Environment.	
PCI Slots	Minimum of 1 free PCI/PCIe Series Slots after populating all required adapter.	
Cabinet	Micro ATX Cabinet	
Ports	1 serial, 1 VGA (All ports should be on board / Add on PCI Card) 2 USB 3.0 ports and 4 USB 2.0 or more ports. At least 2 USB ports shall be in the front side of Cabinet.	
Operating	Microsoft Windows 10 Professional 64-bit OS needs to be	

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Details	Specification	Complied/ Not Complied
System	installed. Recovery CD/DVD media to be supplied.	
Support	Hardware should be 64-bit	
Certification	Microsoft Windows 10 certified.	
IPV6 and IPV4	Should be IPV6 and IPV4 compatible	
Warranty & AMC	3 Years Onsite Comprehensive Warranty and 2 Year Onsite Comprehensive AMC including PC, Monitor and other peripherals/ accessories supplied.	
Other Technical Requirements	Make and Model of the PC should be mentioned.	
	Chassis, Monitor, Keyboard and mouse to be of same colour. Vendor must furnish and affix genuine windows 10 logo on front side of CPU.	
	OS need to be installed by the successful bidder. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	Bit-locker should be enabled by default.	
	Wi-Fi and Bluetooth adapter, if available as built-in should be disabled at the time of installation.	

2. Specification for i5 Processor PC

Details	Specification	Complied/ Not Complied
Make	Please mention the make quoted	
Model	Please mention the model quoted	
CPU Make	Intel Core i5-9400 2.9 GHz or higher If the processor quoted is other than specified above, the name of the processor to be specified and documentary proof as per SPEC CPU 2017 OR SYSMARK 2018 should be submitted to confirm that the proposed processor is rated either equal or higher than the specified processor.	
L3 Cache	9 MB Cache or above	
Bus Speed	8 GT/s or above	
Motherboard & Chipset Features	Intel/AMD original OR OEM Mother Board with Latest Generation Compatible Intel/AMD Chipset. Certificate from the OEM regarding the compatibility (Documentary	



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Details	Specification	Complied/ Not Complied
	Proof) should be submitted.	
RAM	8GB 2133 MHz DDR4 RAM or higher, expandable up to 16 GB OR more with minimum 2 DIMM slots.	
Hard Disk	1 TB HDD (7200 RPM) hard disk or higher capacity	
Monitor	19.5" or above TFT Monitor with TCO'06 certification (TCO '06 certificate mentioning OEM of Monitor should be produced). Monitor and PC should be from same OEM.	
VGA	Integrated Graphics Card with 1 GB or above Video Memory	
Keyboard	104 (or above) keys mechanical keyboard with USB Interface	
Mouse	Two Button Optical Scroll Mouse with USB Interface (Same make as OEM)	
Network Card	10/100/1000 Mbps Ethernet port on-board	
SMPS	200 watts or above. Should be capable to support fully populated and configured PC. Power cables should be supplied to suit Indian Environment.	
PCI Slots	Minimum of 1 free PCI/PCIe Series Slots after populating all required adapter.	
Cabinet	Micro ATX Cabinet	
Ports	1 serial, 1 VGA (All ports should be on board / Add on PCI Card)	
	2 USB 3.0 ports and 4 USB 2.0 or more ports. At least 2 USB ports shall be in the front side of Cabinet.	
Operating System	Microsoft Windows 10 Professional 64-bit OS needs to be installed. Recovery CD/DVD media to be supplied.	
Support	Hardware should be 64-bit	
Certification	Microsoft Windows 10 certified.	
IPV6 and IPV4	Should be IPV6 and IPV4 compatible	
Warranty & AMC	3 Years Onsite Comprehensive Warranty and 2 Year Onsite Comprehensive AMC including PC, Monitor and other peripherals/accessories supplied.	
Other Technical Requirements	Make and Model of the PC should be mentioned.	
	Chassis, Monitor, Keyboard and mouse to be of same colour. Vendor must furnish and affix genuine windows 10 logo on front side of CPU.	
	OS need to be installed by the successful bidder. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	

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Details	Specification	Complied/ Not Complied
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	Bit-locker should be enabled by default.	
	Wi-Fi and Bluetooth adapter, if available as built-in should be disabled at the time of installation.	

3. Specification for i7 Processor All in One PC

Details	Specification	Complied/ Not Complied
Make	Please mention the make quoted	
Model	Please mention the model quoted	
CPU Make	Intel Core i7-9700, 3.0 GHz or higher If the processor quoted is other than specified above, the name of the processor to be specified and documentary proof as per SPEC CPU 2017 OR SYSMARK 2018 should be submitted to confirm that the proposed processor is rated either equal or higher than the specified processor.	
L3 Cache	12 MB Cache or above	
Motherboard & Chipset Features	Intel original OR OEM Mother Board with Latest Generation Compatible Intel Chipset. Certificate from the OEM regarding the compatibility (Documentary Proof) should be submitted.	
Memory	16GB 2400 MHz DDR4 RAM or higher, expandable up to 32 GB	
Hard Disk Drive	1 TB 7200 rpm or higher with minimum 2 SATA connectors on mother board	
Display	23" or above wide LED 16:9 (1600*900) or better Digital Colour monitor.	
DVD	8X or better DVD RW drive (Internal/External)	
Keyboard	Wireless Keyboard	
Mouse	Wireless Mouse	
Networking facility	Integrated Gigabit Ethernet LAN 10/100/1000 Bluetooth 4.0 IEEE 802.11 ac with MU-MIMO.	
Ports	3 USB ports with at least one USB 3.0 port, 1 Mic., One No.	

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Details	Specification	Complied/ Not Complied
	of 3.5 mm Headphone Jack or combo mic headphone jack, 1 Display port/HDMI port.	
Audio	Integrated Stereo Sound with two internal speakers and Mic	
Webcam	1.0 Megapixel HD or above	
Operating System	Microsoft Windows 10 Professional 64-bit OS to be provided and installed and recovery media to be provided.	
Certification	Microsoft Windows 10 64-bit OS Certification	
Power supply	Power cable/adaptor should be supplied to suit Indian environment.	
OEM Recovery tool	Desktop must be supplied with OEM pre-loaded tool for desktop manageability including OEMs own data backup and recovery tool.	
IPV6 and IPV4	Should be IPV6 and IPV4 compatible	
Warranty & AMC	3 Years Onsite Comprehensive Warranty and 2 Year Onsite Comprehensive AMC including AIO and other peripherals/accessories supplied.	
Other Technical Requirements	Make and Model of the PC should be mentioned.	
	Chassis, Monitor, Keyboard and mouse to be of same colour. Vendor must furnish and affix genuine windows 10 logo on front side of CPU.	
	OS need to be installed by the successful bidder. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	Bit-locker should be enabled by default.	
	Wi-Fi and Bluetooth adapter should be disabled at the time of installation and to be enabled only based on instructions from the bank.	

4. Specification for i5 Processor All in One PC

Details	Specification	Complied/ Not Complied
Make	Please mention the make quoted	
Model	Please mention the model quoted	



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Details	Specification	Complied/ Not Complied
CPU Make	Intel Core i5-9400 2.9 GHz or higher If the processor quoted is other than specified above, the name of the processor to be specified and documentary proof as per SPEC CPU 2017 OR SYSMARK 2018 should be submitted to confirm that the proposed processor is rated either equal or higher than the specified processor.	
L3 Cache	9 MB Cache or above	
Motherboard & Chipset Features	Intel original OR OEM Mother Board with Latest Generation Compatible Intel Chipset. Certificate from the OEM regarding the compatibility (Documentary Proof) should be submitted.	
Memory	8GB 2133 MHz DDR4 RAM or higher, expandable up to 16 GB	
Hard Disk Drive	1 TB 7200 rpm or higher with minimum 2 SATA connectors on mother board	
Display	23" or above wide LED 16:9 (1600*900) or better Digital Colour monitor.	
DVD	8X or better DVD RW drive (Internal/External)	
Keyboard	Wireless Keyboard	
Mouse	Wireless Mouse	
Networking facility	Integrated Gigabit Ethernet LAN 10/100/1000 Bluetooth 4.0 IEEE 802.11 ac with MU-MIMO.	
Ports	3 USB ports with at least one USB 3.0 port, 1 Mic., One No. of 3.5 mm Headphone Jack or combo mic headphone jack, 1 Display port/HDMI port.	
Audio	Integrated Stereo Sound with two internal speakers and Mic	
Webcam	1.0 Megapixel HD or above	
Operating System	Microsoft Windows 10 Professional 64-bit OS to be provided and installed and recovery media to be provided.	
Certification	Microsoft Windows 10 64-bit OS Certification	
Power supply	Power cable/adaptor should be supplied to suit Indian environment.	
OEM Recovery tool	Desktop must be supplied with OEM pre-loaded tool for desktop manageability including OEMs own data backup and recovery tool.	
IPV6 and IPV4	Should be IPV6 and IPV4 compatible	
Warranty &	3 Years Onsite Comprehensive Warranty and 2 Year Onsite Comprehensive AMC including AIO and other	



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Details	Specification	Complied/ Not Complied
AMC	peripherals/accessories supplied.	
Other Technical Requirements	Make and Model of the PC should be mentioned.	
	Chassis, Monitor, Keyboard and mouse to be of same colour. Vendor must furnish and affix genuine windows 10 logo on front side of CPU.	
	OS need to be installed by the successful bidder. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	Bit-locker should be enabled by default.	
	Wi-Fi and Bluetooth adapter should be disabled at the time of installation and to be enabled only based on instructions from the bank.	

5. Specification for Laptop with i7 processor

Details	Specification	Complied/ Not Complied
Make	Please mention the make quoted	
Model	Please mention the model quoted	
Processor	Intel Core i7 10510U 1.80 GHz or higher	
Cache	8 MB Cache or above.	
Motherboard and Chipset	Intel original OR OEM Mother Board with Latest Generation Compatible Intel Chipset. Certificate from the OEM regarding the compatibility (Documentary Proof) should be submitted.	
RAM	16GB 2133 MHz DDR4 RAM or above.	
Hard Disk	500GB HDD with 7200RPM or above.	
Display	15.6" or above HD Display.	
Graphics	Intel HD Graphics.	
Ports	3 USB ports with at least two USB 3.0 port, one HDMI port, one VGA out port.	
Optical Drive	Internal DVDRW (preferably) or External DVD RW from the same OEM.	
Network Card	10/100/1000 Mbps Network card.	
Connectivity	Wireless LA IEEE 802.11 ac MU-MIMO. Bluetooth 4.0	



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Details	Specification	Complied/ Not Complied
Audio & Camera	Internal speakers, Integrated 1.0 Megapixel HD or above Webcam with Microphone.	
Keyboard & touchpad	Keyboard with Touchpad and Scrollpad.	
Battery	Rechargeable lithium ion battery with minimum 5 hours battery backup.	
Preloaded Operating System	Microsoft Windows 10 Professional 64bit Operating System with recovery media.	
External Mouse	Two button optical mouse of OEM make and mouse pad to be supplied.	
Bag	OEM brand carry case.	
Power Adapter	Suitable for Indian Environment.	
Certification	Microsoft Windows 10 64bit certification.	
Drivers	Necessary driver CD/DVD to be provided for installation of Microsoft Windows 10 64bit.	
Warranty & AMC	3 Years Onsite Comprehensive Warranty and 2 Year Onsite Comprehensive AMC including Battery, Adapter, external mouse and other accessories supplied.	
IPV6 and IPV4	Should be IPV6 and IPV4 compatible.	
Other technical requirements	Make and Model of the laptop should be mentioned.	
	Laptop and Mouse to be of same colour.	
	OS need to be installed by the successful bidder, if not pre-loaded. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	The supplier has to install/re-install the hardware/software as requested by the bank during warranty period.	
	Any future releases/updates/ patches/fixes of OS and related system software, firmware of the systems to be installed/re-installed without any financial implications during warranty period.	
	Bit-locker should be enabled by default.	
	One copy of all software, OS, device drivers (for monitor, camera, audio systems, keyboards, ports, cards, etc.,) to be provided in DVD/CD for the Bank for safe keeping, for any emergency.	

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Details	Specification	Complied/ Not Complied
	Detailed documentation of installation to be provided after the completion of installation of all Hardware and Software provided along with the bid.	
	Software installed in all the laptops to be of same version/configuration/calibration.	

6. Specification for Laptop with i5 processor

Details	Specification	Complied/ Not Complied
Make	Please mention the make quoted	
Model	Please mention the model quoted	
Processor	Intel Core i5 10210U 1.6 Ghz or higher	
Cache	6 MB Cache or above.	
Motherboard and Chipset	Intel original OR OEM Mother Board with Latest Generation Compatible Intel Chipset. Certificate from the OEM regarding the compatibility (Documentary Proof) should be submitted.	
RAM	8GB 2133 MHz DDR4 RAM or above.	
Hard Disk	500GB HDD with 7200RPM or above.	
Display	13.3" or above HD Display.	
Graphics	Intel HD Graphics.	
Ports	3 USB ports with at least two USB 3.0 port, one HDMI port, one VGA out port.	
Optical Drive	Internal DVDRW (preferably) or External DVD RW from the same OEM.	
Network Card	10/100/1000 Mbps Network card.	
Connectivity	Wireless LA IEEE 802.11 ac MU-MIMO. Bluetooth 4.0	
Audio & Camera	Internal speakers, Integrated 1.0 Megapixel HD or above Webcam with Microphone.	
Keyboard touchpad &	Keyboard with Touchpad and Scrollpad.	
Battery	Rechargeable lithium ion battery with minimum 5 hours battery backup.	
Preloaded Operating System	Microsoft Windows 10 Professional 64bit Operating System with recovery media.	
External Mouse	Two button optical mouse of OEM make and mouse pad to be supplied.	
Bag	OEM brand carry case.	



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Details	Specification	Complied/ Not Complied
Power Adapter	Suitable for Indian Environment.	
Certification	Microsoft Windows 10 64bit certification.	
Drivers	Necessary driver CD/DVD to be provided for installation of Microsoft Windows 10 64bit.	
Warranty & AMC	3 Years Onsite Comprehensive Warranty and 2 Year Onsite Comprehensive AMC including Battery, Adapter, external mouse and other accessories supplied.	
IPV6 and IPV4	Should be IPV6 and IPV4 compatible.	
Other technical requirements	Make and Model of the laptop should be mentioned.	
	Laptop and Mouse to be of same colour.	
	OS need to be installed by the successful bidder, if not pre-loaded. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	The supplier has to install/re-install the hardware/software as requested by the bank during warranty period.	
	Any future releases/updates/ patches/fixes of OS and related system software, firmware of the systems to be installed/re-installed without any financial implications during warranty period.	
	Bit-locker should be enabled by default.	
	One copy of all software, OS, device drivers (for monitor, camera, audio systems, keyboards, ports, cards, etc.,) to be provided in DVD/CD for the Bank for safe keeping, for any emergency.	
	Detailed documentation of installation to be provided after the completion of installation of all Hardware and Software provided along with the bid.	
	Software installed in all the laptops to be of same version/configuration/calibration.	



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7. Specification for Laptop with i3 processor

Details	Specification	Complied/ Not Complied
Make	Please mention the make quoted	
Model	Please mention the model quoted	
Processor	Intel Core i3 10110U 2.10 GHz or higher	
Cache	4 MB Cache or above.	
Motherboard and Chipset	Intel original OR OEM Mother Board with Latest Generation Compatible Intel Chipset. Certificate from the OEM regarding the compatibility (Documentary Proof) should be submitted.	
RAM	8GB 2133 MHz DDR4 RAM or above.	
Hard Disk	500GB HDD with 7200RPM or above.	
Display	13.3" or above HD Display.	
Graphics	Intel HD Graphics.	
Ports	3 USB ports with at least two USB 3.0 port, one HDMI port, one VGA out port.	
Optical Drive	Internal DVDRW (preferably) or External DVD RW from the same OEM.	
Network Card	10/100/1000 Mbps Network card.	
Connectivity	Wireless LA IEEE 802.11 ac MU-MIMO. Bluetooth 4.0	
Audio & Camera	Internal speakers, Integrated 1.0 Megapixel HD or above Webcam with Microphone.	
Keyboard touchpad &	Keyboard with Touchpad and Scrollpad.	
Battery	Rechargeable lithium ion battery with minimum 5 hours battery backup.	
Preloaded Operating System	Microsoft Windows 10 Professional 64bit Operating System with recovery media.	
External Mouse	Two button optical mouse of OEM make and mouse pad to be supplied.	
Bag	OEM brand carry case.	
Power Adapter	Suitable for Indian Environment.	
Certification	Microsoft Windows 10 64bit certification.	
Drivers	Necessary driver CD/DVD to be provided for installation of Microsoft Windows 10 64bit.	
Warranty & AMC	3 Years Onsite Comprehensive Warranty and 2 Year Onsite Comprehensive AMC including Battery, Adapter, external mouse and other accessories supplied.	



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Details	Specification	Complied/ Not Complied
IPV6 and IPV4	Should be IPV6 and IPV4 compatible.	
Other technical requirements	Make and Model of the laptop should be mentioned.	
	Laptop and Mouse to be of same colour.	
	OS need to be installed by the successful bidder, if not pre-loaded. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	The supplier has to install/re-install the hardware/software as requested by the bank during warranty period.	
	Any future releases/updates/ patches/fixes of OS and related system software, firmware of the systems to be installed/re-installed without any financial implications during warranty period.	
	Bit-locker should be enabled by default.	
	One copy of all software, OS, device drivers (for monitor, camera, audio systems, keyboards, ports, cards, etc.,) to be provided in DVD/CD for the Bank for safe keeping, for any emergency.	
	Detailed documentation of installation to be provided after the completion of installation of all Hardware and Software provided along with the bid.	
	Software installed in all the laptops to be of same version/configuration/calibration.	

8. Specifications for 2 in 1 Laptop

	Specification	
Type	2 in 1 Laptop should be 360 degrees rotatable, should function as tablet as well as laptop.	
Make	Please mention the make quoted	
Model	Please mention the model quoted	
Processor (Frequencies mentioned are Processor Base Frequencies)	Intel i5 10th Generation 10210U and above, 1.60 GHz or higher. If the processor quoted is other than Intel i5 10th Generation 10210U Processor, the name of the processor to be specified and documentary proof as per SYSMARK 2018 should be submitted to confirm that the proposed	



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	Specification	
	processor is rated either equal or higher than Intel i5 10th Generation 10210U and above 1.60 GHz or higher.	
Cache	6 MB Cache or above.	
Motherboard and Chipset	Intel original OR OEM Mother Board with Latest Generation Compatible Intel Chipset. Certificate from the OEM regarding the compatibility (Documentary Proof) should be submitted.	
RAM	8GB 2133 MHz DDR4 RAM or above.	
Hard Disk	256 GB SSD or above.	
Display	13.3" or above full HD IPS LED Multi touch screen.	
Graphics	Intel HD 620 Graphics.	
Ports	Two USB 3.0 port, one micro HDMI port/display port, four in one card reader (SD, SDHC, SDXC, MMC), One USB c-type port (optional).	
Connectivity	Wi-Fi 802.11ac MU-MIMO, Bluetooth v4.1 or above	
Audio & Camera	Internal speakers, Integrated Webcam with Microphone.	
Keyboard & touchpad	Keyboard with Touchpad.	
Battery	Rechargeable 3 or more cell lithium ion battery with minimum 8 hours or above battery backup.	
Preloaded Operating System	Microsoft Windows 10 64bit Professional Operating System with recovery media.	
Weight	1.72 kg or less	
External Mouse	Two button optical mouse of OEM make with mouse pad.	
Bag	OEM brand executive carry case.	
Power Adapter	Suitable for Indian Environment.	
Certification	Microsoft Windows 10 64bit certification with recovery media.	
Warranty	3 Years Onsite Comprehensive Warranty including Battery, Adaptor, External mouse and other accessories.	
IPV6 and IPV4	Should be IPV6 and IPV4 compatible.	
Other technical requirements	Laptop and Mouse to be of same colour.	
	OS need to be installed by the successful bidder, if not pre-loaded. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	The supplier has to install/re-install the hardware/software as requested by the bank during warranty	

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	Specification	
	period.	
	Any future releases/updates/ patches/fixes of OS and related system software, firmware of the systems to be installed/re-installed without any financial implications during warranty period.	
	Bit-locker should be enabled by default.	
	One copy of all software, OS, device drivers (for monitor, camera, audio systems, keyboards, ports, cards, etc.,) to be provided in DVD/CD for the Bank for safe keeping, for any emergency.	
	Detailed documentation of installation to be provided after the completion of installation of all Hardware and Software provided along with the bid.	
	Software installed in all the laptops to be of same version/configuration/calibration.	

9. Specification for Branch Server - Tower Model

	Specification	Complied/ Not Complied
Make	Please mention the make quoted	
Model	Please mention the model quoted	
CPU Make	Intel Processor	
CPU Required	1 No. Quad Core Intel Xeon E 2124 Processor or above	
CPU Speed	3.3 GHz or above for E 2124 Processor or above.	
Cache	8 MB Cache or above	
DMI/QPI	8 GT/s or above	
Chipset and Mother Board Features	Server Class Mother Board with ECC memory support INTEL / ASUS or OEM MNC	
Chip Set	Intel C 246 Chipset or above Model:	
RAM	16GB 2400 MHz DDR4 RAM or higher, expandable up to 32 GB with minimum 2 DIMM slots.	
Hard Disk	2 x 600 GB 15 K RPM SAS disks or above. Hot swappable Hard Disks with 2 additional free hard Disk Drive slots/Bays after populating the required disks.	
SAS Controller	SAS controller with Hardware RAID 1 support with provision to connect maximum of 4 hard disks. RAID 1 to be implemented. RAID Monitoring Software to be provided and installed.	
Monitor	18.5" or above TFT Monitor with TCO '06 Certification	

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	Specification	Complied/ Not Complied
	(TCO '06 Certificate to be attached)	
VGA	Integrated Graphics Card with 8 MB SDRAM or above Video Memory	
Keyboard	104 (or above) Keys Mechanical Keyboard with USB interface	
Mouse	Two Button optical Scroll Mouse with USB Interface	
Network Card	2 numbers of 10/100/1000 Mbps Ethernet Port.	
SMPS	Minimum of 400 Watts.	
Power Supply	Hot Swappable Redundant Power Supply (1+1). Power cables should be supplied to suit Indian Environment.	
Fans	Standard fans	
PCI Slots	2 Free PCI/PCIe series Slots after populating all adapters	
Ports	1 Parallel, 1 Serial, 2 free USB 3.0 after connecting Keyboard and Mouse (All ports should be on board / Add on PCI Card)	
DVD	1 No. DVD Writer of 8X or above (internal)	
Operating System	Microsoft Windows 2016 64-bit Server Standard Edition or above with at least 1 Processor license with 5 windows server User CAL volume license (e-license / paper license) to be supplied and installed. Recovery CD/DVD media to be supplied along with the server.	
Server Management Software	Appropriate Server Management software to monitor and manage various subsystems like CPU, Memory, I/O, disk and environmental factors.	
Certification	Microsoft Windows 2016 Server Certified or above	
Support	Microsoft Windows 2016 Server 64-bit support or above	
IPV6 and IPV4	Should be IPV6 and IPV4 compatible	
Warranty and AMC	3 Years Onsite Comprehensive Warranty and 2 Year Onsite Comprehensive AMC including Server, Monitor and other peripherals/accessories supplied.	
Other Technical Requirements	Chassis, Monitor, Keyboard and mouse to be of same colour. Vendor must furnish and affix genuine windows 10 logo on front side of CPU.	
	OS need to be installed by the successful bidder. All the other necessary software (Antivirus Software, OS Patches, DLP Agent, NAC Agent etc) which will be provided by bank also needs to be installed by the successful bidder.	
	Detailed Hardware Compatibility Test Report issued by Microsoft to be submitted along with tender document.	
	OS needs to be installed by the successful bidder as per the requirement of the bank during warranty and AMC period without any additional financial cost.	
	Bit-locker should be enabled by default.	



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	Specification	Complied/ Not Complied
	Wi-Fi and Bluetooth adapter, if available as built-in should be disabled at the time of installation.	

10.136 Col Dot Matrix Printer

Features	Complied/ Not Complied
Please mention the make quoted	
Please mention the model quoted	
9 PIN or Staggered 9PIN(2X9PIN)	
136 column	
Buffer 64 KB or above	
Minimum of 300 CPS @10 cpi in high speed draft mode. Support for draft & NLQ mode, with Bi-directional for text	
One push or pull tractor for continuous stationery, besides friction feed	
One USB port with data cable.	
EPSON or IBM emulations.	
3 year comprehensive warranty and 2 year comprehensive AMC including print-head during warranty and AMC	
Windows 10, Windows 2012 and above compatible 64-bit drivers available for download on manufacturer's website or it has to be provided along with the Printer	

11.80 Col Dot Matrix Printer

Features	Complied/ Not Complied
Please mention the make quoted	
Please mention the model quoted	
9 PIN	
80 column	
Buffer 8 KB or above	
Minimum of 200 CPS @10 cpi in draft mode. Support for Draft & NLQ mode i-directional for text	
One push or one pull tractor for continuous stationery besides friction feed	
EPSON or IBM or ESC/P Emulations	
One USB port with data cable.	
3 year comprehensive warranty and 2 year comprehensive AMC including print-head during warranty and AMC	
Windows 10, Windows 2012 and above compatible 64-bit drivers available for	

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download on manufacturer's website or it has to be provided along with the Printer	
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12. Passbook Printer

Features	Complied/ Not Complied
Please mention the make quoted	
Please mention the model quoted	
90 column or above	
24 PIN	
Buffer 8KB or above	
Minimum of 225 CPS @10 cpi in draft mode. Support for Draft & LQ mode, with Bi-directional for text.	
Horizontal paper Handling with Automatic alignment	
EPSON or Olivetti or IBM or ESC/P emulations	
One USB port with data cable.	
3 year comprehensive warranty and 2 year comprehensive AMC including print-head during warranty and AMC	
Windows 10, Windows 2012 and above compatible 64-bit drivers available for download on manufacturer's website or it has to be provided along with the Printer	

13. Legal Size Laser Printer

Features	Complied/ Not Complied
Please mention the make quoted	
Please mention the model quoted	
Black & White Legal-Size Laser Printer with USB interface	
1200x600 DPI Resolution or above Or 600 X 600 X 2 DPI (1200 DPI effective output)	
Automatic Duplex printing capability	
20 PPM (A4 size) or above	
Memory 16 MB or above	
One Input Tray and One Priority Feeder	
USB 2.0 or above, Necessary data cable to be supplied to connect the printer to USB port of PC.	
3 year comprehensive warranty and 2 year comprehensive AMC including all parts including fuser assembly set except toner and plastic parts	
Toner should be of Brand New and no refilled toner Should be supplied. Yield for the cartridge should be more than 2000 Standard pages (defined as per ISO/IEC Standard) or above and cartridge model needs to be provided with the tender. Bidder may provide additional toner cartridge along with the	

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starter cartridge to meet the requirement of 2000 pages yield. If additional cartridge is supplied, it should be mentioned as a separate line item and proof of delivery should be submitted.	
Windows 10 and above Compatible 64-bit drivers available for download on manufacturer's website or it has to be provided along with the Printer	
Should be IPV6 and IPV4 compatible	
LCD Display panel to know the status of the Printer.	

14. Flatbed Scanner

Features	Complied/ Not Complied
Please mention the make quoted	
Please mention the model quoted	
Flatbed (A4) scanner, 600 x 600 DPI Resolution or higher	
OCR Software Bundled, USB 2.0 or above Interface with data cable, Windows 10 and above compatible 64 bit drivers available for download on manufacturer's website or it has to be provided along with the scanner	
Scan type: Black and white, Grey scale, Colour	
Multifunction devices are not acceptable.	
3 year comprehensive warranty and 2 year comprehensive AMC including all parts.	

We certify that the items, we offer for the tender conforms to the specifications stipulated by you with the following deviations (deviations, if any).

List of Deviations:

- 1)
- 2)

(If left blank, it will be construed that there is no deviation from the specifications given above)

We agree to quote for the item/s _____ under Rate Contract.

We agree for the delivery period of systems and installation as per your above letter.
We agree to the terms of payment mentioned in your letter.

We offer a warranty period of 36 months for all the hardware and software from the date of installation/satisfactory commissioning.

We agree for insuring the systems covering transit risk and also storage cum erection risk for a period of three months from the date of delivery at the destination.



Head Office: Information Technology Department
66, Rajaji Salai
Chennai 600 001
Ph: 2527 9719/9704

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We submit that we shall abide by your Standard terms and conditions governing the quotations and Warranty mentioned in your letter.

We submit that the details given above are true to the best of our knowledge.

We agree to terms and conditions of this tender.

For

Office Seal

(Authorized Signatory)

Place:

Date:

Name:

Designation:

Mobile No:

e-mail id:

Company Name:

Business Address:

Telephone No:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

PART - II

1. Commercial Quote for PC with i7 Processor

Date:

The Chief Manager,
CO: Expenditure Department,
Indian Bank,
Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for PC with i7 Processor, as per the specifications given in Part-I.

Price of the PC with i7 Processor (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
PC with i7 Processor Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
Date

Signature of the Vendor
(Authorized Signatory)
Name:
Designation:
Mobile No:
e-mail id:
Company Name:
Business Address:



Head Office: Information Technology Department
66, Rajaji Salai
Chennai 600 001
Ph: 2527 9719/9704

Ref: CO/ITD/147/R1/2020-21

06/05/2020

2. Commercial Quote for PC with i5 Processor

Date:

The Chief Manager,
CO: Expenditure Department,
Indian Bank,
Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for PC with i5 Processor, as per the specifications given in Part-I.

Price of the PC with i5 Processor (for a single unit)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	(in Rs.)
				Total cost*
PC with i5 Processor Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
Date

Signature of the Vendor
(Authorized Signatory)

Name:
Designation:
Mobile No:
e-mail id:
Company Name:
Business Address:



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06/05/2020

3. Commercial Quote for All in One PC with i7 Processor

Date:

 The Chief Manager,
 CO: Expenditure Department,
 Indian Bank,
 Chennai

Dear Sir,
Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for All in One PC with i7 Processor, as per the specifications given in Part-I.

Price of the All in One PC with i7 Processor (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
All in One PC with i7 Processor Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

 Company Seal
 Date

 Signature of the Vendor
 (Authorized Signatory)

 Name:
 Designation:
 Mobile No:
 e-mail id:
 Company Name:
 Business Address:


Head Office: Information Technology Department
 66, Rajaji Salai
 Chennai 600 001
 Ph: 2527 9719/9704

Ref: CO/ITD/147/R1/2020-21

06/05/2020

4. Commercial Quote for All in One PC with i5 Processor

Date:

The Chief Manager,
 CO: Expenditure Department,
 Indian Bank,
 Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for All in One PC with i5 Processor, as per the specifications given in Part-I.

Price of the All in One PC with i5 Processor (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
All in One PC with i5 Processor Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
 Date

Signature of the Vendor
 (Authorized Signatory)

Name:
 Designation:
 Mobile No:
 e-mail id:
 Company Name:
 Business Address:



Head Office: Information Technology Department
66, Rajaji Salai
Chennai 600 001
Ph: 2527 9719/9704

Ref: CO/ITD/147/R1/2020-21

06/05/2020

5. Commercial Quote for Laptop with i7 Processor

Date:

The Chief Manager,
CO: Expenditure Department,
Indian Bank,
Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for Laptop with i7 Processor, as per the specifications given in Part-I.

Price of the Laptop with i7 Processor (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
Laptop with i7 Processor Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
Date

Signature of the Vendor
(Authorized Signatory)

Name:

Designation:

Mobile No:

e-mail id:

Company Name:

Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

6. Commercial Quote for Laptop with i5 Processor

Date:

The Chief Manager,
 CO: Expenditure Department,
 Indian Bank,
 Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for Laptop with i5 Processor, as per the specifications given in Part-I.

Price of the Laptop with i5 Processor (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
Laptop with i5 Processor Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
 Date

Signature of the Vendor
 (Authorized Signatory)

Name:
 Designation:
 Mobile No:
 e-mail id:
 Company Name:
 Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

7. Commercial Quote for Laptop with i3 Processor

Date:

The Chief Manager,
CO: Expenditure Department,
Indian Bank,
Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for Laptop with i3 Processor, as per the specifications given in Part-I.

Price of the Laptop with i3 Processor (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
Laptop with i3 Processor Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
Date

Signature of the Vendor
(Authorized Signatory)

Name:

Designation:

Mobile No:

e-mail id:

Company Name:

Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

8. Commercial Quote for 2 in 1 Laptop

Date:

The Chief Manager,
CO: Expenditure Department,
Indian Bank,
Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for 2 in 1 Laptop, as per the specifications given in Part-I.

Price of the 2 in 1 Laptop (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)*
2 in 1 Laptop Make: Model:	

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
Date

Signature of the Vendor
(Authorized Signatory)

Name:

Designation:

Mobile No:

e-mail id:

Company Name:

Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

9. Commercial Quote for Server

Date:

The Chief Manager,
 CO: Expenditure Department,
 Indian Bank,
 Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for Server, as per the specifications given in Part-I.

Price of the Server (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
Server Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
 Date

Signature of the Vendor
 (Authorized Signatory)

Name:
 Designation:
 Mobile No:
 e-mail id:
 Company Name:
 Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

10. Commercial Quote for 136 Col Dot matrix printer

Date:

The Chief Manager,
 CO: Expenditure Department,
 Indian Bank,
 Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for 136 Col Dot matrix printer, as per the specifications given in Part-I.

Price of the 136 Col Dot matrix printer (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
136 Col Dot matrix printer Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
 Date

Signature of the Vendor
 (Authorized Signatory)

Name:

Designation:

Mobile No:

e-mail id:

Company Name:

Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

12. Commercial Quote for Passbook printer

Date:

The Chief Manager,
 CO: Expenditure Department,
 Indian Bank,
 Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for Passbook printer, as per the specifications given in Part-I.

Price of the Passbook printer (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
Passbook printer Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
 Date

Signature of the Vendor
 (Authorized Signatory)

Name:
 Designation:
 Mobile No:
 e-mail id:
 Company Name:
 Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

13. Commercial Quote for Legal size Laser printer

Date:

The Chief Manager,
CO: Expenditure Department,
Indian Bank,
Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for Legal size Laser printer, as per the specifications given in Part-I.

Price of the Legal size Laser printer (for a single unit)

(in Rs.)

Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
Legal size Laser printer Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
Date

Signature of the Vendor
(Authorized Signatory)

Name:

Designation:

Mobile No:

e-mail id:

Company Name:

Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

14. Commercial Quote for Flatbed scanner

Date:

The Chief Manager,
 CO: Expenditure Department,
 Indian Bank,
 Chennai

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

Referring to your above letter calling for quotations, we submit hereunder confirming the price bid for Flatbed scanner, as per the specifications given in Part-I.

Price of the Flatbed scanner (for a single unit)

(in Rs.)				
Item Description	Unit price (with 3 years warranty)	4 th year AMC	5 th year AMC	Total cost*
Flatbed scanner Make: Model:				

* Price is inclusive of duties, levies, freight, insurance, delivery, installation charges and Labour charges, Warranty, AMC etc, but exclusive of taxes. Octroi/entry tax, if applicable, will be reimbursed on production of original receipt. TDS if any, will be deducted from the payment.

We submit that we shall abide by the details given above and the conditions given in your above letter.

Company Seal
 Date

Signature of the Vendor
 (Authorized Signatory)

Name:
 Designation:
 Mobile No:
 e-mail id:
 Company Name:
 Business Address:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

Annexure -I

SELF DECLARATION – BLACKLISTING

Assistant General Manager
Information Technology Department
Indian Bank, Corporate Office
254-260 Avvai Shanmugam Salai
Royapettah, Chennai- 600 014, India.

Dear Sir,

Sub: Rate Contract for supply, installation and maintenance of computer related items.

Ref: Your RFP No. CO/ITD/147/R1/2020-21 dated 06/05/2020.

We hereby certify that, we have not been blacklisted by any Government Dept / PSU / Banks currently.

Signature of Authorized Official

Name and Designation with Office Seal

Place:

Date:

Name:



Ref: CO/ITD/147/R1/2020-21

06/05/2020

Annexure - II

PROFORMA OF INSTALLATION CERTIFICATE FOR ISSUE BY THE OFFICES AFTER SUCCESSFUL COMMISSIONING OF EQUIPMENT

Date:

Sub: Certificate of commissioning of equipment

1. This is to certify that the equipment as detailed below has/have been received in good condition along with all the standard and special accessories (subject to remarks in Para No. 2) and a set of spares in accordance with the Contract/Specifications. The same has been installed and commissioned.

- (a) Purchase order No. _____ dated _____
 (b) Description of the equipment _____
 (c) Quantity _____
 (d) Date of delivery _____
 (e) Date of commissioning and proving test _____

2. Details of accessories/spares not yet supplied and recoveries to be made on that account:

S.No.	Description	Amount to be recovered

3. The proving test has been done to our entire satisfaction and operators have been trained as per contract terms.
4. The supplier has fulfilled its contractual obligations satisfactorily* (or)
 The supplier has failed to fulfill its contractual obligations with regard to the following:
- (a) _____
 (b) _____

Signature _____

Name _____

Designation with stamp _____

* Explanatory notes for filling up the certificates:

- (a) They have adhered to the time schedule specified in the Purchase order. in dispatching the documents/drawings pursuant to Technical Specifications.
 (b) They have supervised the commissioning of the equipment in time i.e. within the period specified in the Purchase order from the date of intimation by the Bank in respect of the installation of the system.
 (c) In the event of documents/drawings having not been supplied or installation and commissioning of the equipment have been delayed on account of the supplier, the extent of delay should always be mentioned.



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06/05/2020

Annexure - III

BID SECURITY FORM

Whereas..... (Hereinafter called "the Bidder") who intends to submit its bid..... for the supply of (name and/or description of the goods) (Hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that We..... (name of bank) of (name of country), having our registered office at (address of bank) (hereinafter called "the Bank"), are bound unto Indian Bank in the sum of _____ for which payment well and truly to be made to the said Bank, the Bank binds itself, its successors, and assigns by these presents. Sealed with the seal of the said Bank this ____ day of _____.

THE CONDITIONS of this obligation are:

1. If the Bidder

- (a) withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders; or

2. If the Bidder, having been notified of the acceptance of its bid by the Bank during the period of bid validity:

- (a) fails or refuses to execute the Contract Form if required; or
- (b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Bank up to the above amount upon receipt of its first written demand, without the Bank having to substantiate its demand, provided that in its demand the Bank will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including forty five (45) days after the period of the bid validity and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the Bank)

NOTE: 1. Bidder should ensure that the seal and CODE No. of the signatory is put by the bankers, before submission of the bank guarantee.

2. Bank Guarantee issued by banks located in India and shall be on a Non-Judicial Stamp Paper of requisite value.



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06/05/2020

Annexure - IV

MANUFACTURERS' AUTHORIZATION FORM

No. _____

Dated _____

To _____

Dear Sir:

Quote Document No. _____ dated _____

We _____ who are established and reputable manufacturers of _____ (name & descriptions of goods offered) having factories at _____ (address of factory) do hereby authorize M/s _____ (Name and address of Agent) to submit a Quote, and sign the contract with you for the goods manufactured by us against the above IFB (Invitation for Bid).

We hereby extend our full warranty as per Conditions of Contract for the goods and services offered for supply by the above firm against this IFB (Invitation for Bid). We duly authorise the said firm to act on our behalf in fulfilling all installation, technical support and Annual maintenance obligations required by the Contract.

Yours faithfully,

(Name)

(Name of Manufacturer)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its bid.



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06/05/2020

Annexure - V

FORMAT FOR PRE-BID QUERIES

S.No	RFP Point no/Title	Page no in RFP	Details provided in RFP	Query/ Changes Requested



Ref: CO/ITD/147/R1/2020-21

06/05/2020

CHECKLIST

S.No.	Criteria	Documents to be submitted as proof																																																
1	The Bidder should be a limited company and should be in existence in India for the last 5 years as on 31.03.2020.	Copy of Certificate of Incorporation																																																
2	The bidder should be OEM / authorized reseller for the items quoted for (Proof to be submitted). Either OEM or authorized resellers (SI) on behalf of OEM can bid in a tender but not both. In case of Desktops and Laptops, one bidder can bid only with one OEM and similarly one OEM can bid with only one bidder but both cannot bid.	Manufacturer Authorization form for each item quoted as per format given to be submitted.																																																
3	The Bidder should be having Positive Net Worth in the following three financial years of the bidder 2016-17, 2017-18, 2018-19.	Copy of Audited Balance Sheet.																																																
4	The annual turnover should be Rs.50.00 crores or above in each of the following three financial years of the bidder 2016-17, 2017-18, 2018-19.																																																	
5	The Bidder should have supplied minimum of the below mentioned quantity for each items in each of the last three financial years (or cumulative quantity) to Banks / Financial Institutions / Leading Corporates / PSUs & Government Organizations in India. <table><tr><th rowspan="2">S. No</th><th rowspan="2">Item (Any Make)</th><th colspan="3">Minimum Quantity Supplied</th></tr><tr><th>2019-20</th><th>2018-19</th><th>2017-18</th></tr><tr><td>1</td><td>PC</td><td>1000</td><td>1000</td><td>1000</td></tr><tr><td>2</td><td>Laptop</td><td>200</td><td>200</td><td>200</td></tr><tr><td>3</td><td>Servers</td><td>25</td><td>25</td><td>25</td></tr><tr><td>4</td><td>136 Col Dot matrix printer</td><td>100</td><td>100</td><td>100</td></tr><tr><td>5</td><td>80 Col Dot matrix printer</td><td>200</td><td>200</td><td>200</td></tr><tr><td>6</td><td>Passbook printer</td><td>200</td><td>200</td><td>200</td></tr><tr><td>7</td><td>Laser printer</td><td>100</td><td>100</td><td>100</td></tr><tr><td>8</td><td>Flatbed Scanner</td><td>200</td><td>200</td><td>200</td></tr></table>	S. No	Item (Any Make)	Minimum Quantity Supplied			2019-20	2018-19	2017-18	1	PC	1000	1000	1000	2	Laptop	200	200	200	3	Servers	25	25	25	4	136 Col Dot matrix printer	100	100	100	5	80 Col Dot matrix printer	200	200	200	6	Passbook printer	200	200	200	7	Laser printer	100	100	100	8	Flatbed Scanner	200	200	200	Copy of Purchase orders issued by Banks / Financial Institutions /Leading Corporates /PSUs & Government Organizations.
S. No	Item (Any Make)			Minimum Quantity Supplied																																														
		2019-20	2018-19	2017-18																																														
1	PC	1000	1000	1000																																														
2	Laptop	200	200	200																																														
3	Servers	25	25	25																																														
4	136 Col Dot matrix printer	100	100	100																																														
5	80 Col Dot matrix printer	200	200	200																																														
6	Passbook printer	200	200	200																																														
7	Laser printer	100	100	100																																														
8	Flatbed Scanner	200	200	200																																														
6	The Bidder should not have been blacklisted by any Government Dept/PSU/Banks currently.	Self Declaration as per the format given in Annexure I should be attached.																																																
7	The bidder should have been registered in GeM portal	Necessary proof for the same should be furnished.																																																
8	Technical Compliance	Compliance to be given as per Part – I																																																

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9 The Bidder/OEM should have Branches in Chennai, Delhi, Kolkata and Mumbai. Further, Bidder/OEM should have Branches / Service Centre Facilities / Franchises / Resident engineers in any of 25 places tabulated below – Copy of latest telephone bill / electricity bill / rental agreement as proof of address. In case of Franchise, copy of contract between the bidder and franchise should be attached in addition to proof of address. For resident engineers, identity proof and address proof for the location should be submitted.

Ahmedabad	Amaravathi (AP)	Bengaluru	Barddhaman	Berhampur
Bhopal	Bhubaneswar	Chandigarh	Coimbatore	Cuddalore
Delhi	Ernakulam	Erode	Ghaziabad	Guwahati
Hubbali	Hyderabad	Jaipur	Kancheepuram	Kanpur
Karaikudi	Karim nagar	Karnal	Kozhikode	Krishnagiri
Kumbakonam	Lucknow	Ludhiana	Madurai	Mumbai
Nagpur	Noida	Patna	Pondicherry	Poonamallee
Pune	Ranchi	Salem	Surat	Thiruvananthapuram
Tirunelveli	Tirupati	Tiruvapur	Tiruvannamalai	Trichy
Vellore	Vijaya6wada	Visakhapatnam		

Also, undertaking letter from OEM for providing support in such places where bidders don't have above arrangement should be provided.



