



**PREMISES DEPARTMENT
ZONAL OFFICE BARASAT**

TENDER DOCUMENT
**For Rate Contract towards Supply and Installation of Air-Conditioners in various
branches of Indian Bank under Barasat Zone,
(District – North 24 Parganas)**

PART I – TECHNICAL BID

Ref:No : ZO/BST/EXP/CAP/2023-24/AC/01
Date : 28.06.2023

Issued to:

.....
.....
.....

Last date for submission of Bid	13/07/2023 upto 14:00 HRS at Indian Bank, Zonal Office, Barasat, 22, 54 K N C Road, Barasat-700124
Date of Opening of Technical Bid	13/07/2023 upto 16:00 HRS at Indian Bank, Zonal Office, Barasat, 22, 54 K N C Road, Barasat-700124
Date of Opening of Financial Bid of Firms Qualifying in Technical Bids	13/07/2023 upto 17:00 HRS at Indian Bank, Zonal Office, Barasat, 22, 54 K N C Road, Barasat-700124



ZONAL OFFICE – BARASAT

NOTICE INVITING TENDER

For Rate Contract towards Supply and Installation of Air-Conditioners in various branches of Indian Bank under Barasat Zone, (District – North 24 Parganas)

Indian Bank, Zonal Office Barasat invites sealed bids under Two Bid System containing Part-I (Technical Bid) & Part –II (Financial Bid) from Established / Authorised Dealers & service provider in the same line of Activity having workman with minimum qualification criteria for Air-Conditioning work as per Tender and having full time local office at Barasat/ Kolkata. We require Supply and complete Installation of Air-Conditioners in various branches of our Bank under Barasat Zone located in North 24 Parganas district. The Tender Documents can be downloaded from the Bank’s website (www.indianbank.in) under Tender Column.

1.	Name of work	Rate Contract towards Supply and Installation of Air-Conditioners in various branches of Indian Bank under Barasat Zone (District – North 24 Parganas)
2.	Validity of Tender	Till 31.03.2024 days from the date of opening
3.	Period of completion	Within 7 days as & when order received. There may be repeated orders for different branches during the Validity of Tender
4.	Interim / Adhoc Payment	No Interim / Adhoc Payment are allowed.
5.	Tender Documents	Tender documents can be obtained from the Bank’s website (www.indianbank.in) under Tenders column.
6.	Last date for submission of Bid	13/07/2023 upto 14:00 HRS at Indian Bank, Zonal Office, Barasat, 22, 54 K N C Road, Barasat-700124
7.	Date of Opening of Technical Bid	13/07/2023 upto 16:00 HRS at Indian Bank, Zonal Office, Barasat, 22, 54 K N C Road, Barasat-700124
8.	Date of Opening of Financial Bid of Firms Qualifying in Technical Bids	13/07/2023 upto 17:00 HRS at Indian Bank, Zonal Office, Barasat, 22, 54 K N C Road, Barasat-700124
9.	Minimum Eligibility Criteria	<p>1. Should be in same line of activity minimum for the past 5 years in carrying out similar nature of works ending 31.03.2023. <i>Please furnish Purchase Order / Work Order / Client’s Completion Certificate / Empanelment Letter issued by PSBs / PSUs / Central Government / State Government to confirm the same.</i></p> <p>Similar works means: Supply & complete Installation of Air-Conditioner including electrical supply, water drainage piping etc for any Public Sector Banks/ Public Sector Units/ Central or State Government Departments</p> <p>2. Should have Registered Office in Barasat / Kolkata. <i>Please furnish requisite document as proof.</i></p> <p>3. Should be Authorised Dealers & service provider of Air</p>

		<p>conditioners (Daikin/ Hitachi / Carrier)</p> <p>4. Should have valid GST No.</p> <p>5. Should be registered with Income Tax Authority</p> <p><i>The bidders must satisfy the above criteria and furnish the relevant documents as proof. If the Vendors fail to provide relevant documents and meet the minimum eligibility criteria as mentioned above, Bank would disqualify the bidder without assigning any reason whatsoever.</i></p>
--	--	--

Note:

1. Tenderers are required to submit the bid in 2 parts namely Technical bid and financial bid. The Technical bid is to be submitted in sealed cover along with, Necessary documents prescribed in the Bids & forms. The Financial bid shall be submitted in a separate sealed cover. The Technical and Financial bids are to be put in a master envelope (3rd Cover) and sealed and super-scribed "Tender for Rate Contract towards Supply and Installation of Air-Conditioners in various branches of Indian Bank under Barasat Zone" and addressed to the Zonal Manager, Indian Bank, Zonal Office, Barasat, 54 K N C Road, Barasat-700124".
2. Conditional tenders, late tenders will be summarily rejected. Any tender received open, late or not meeting all the tender conditions / Bids not filled up in Pen are liable to be rejected.
3. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from taking up the work in Indian Bank.
4. The Bank reserves the right to verify the particulars furnished by the applicant independently.
5. Short-listing of contractors will be finalized after inspection of works and obtaining confidential reports (if required) from previous employers for only those firms who fulfill the aforesaid Pre-qualification criteria and that specified in Technical bid.
6. Bank is not bound to accept the Lowest (L1) bidder and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
7. Submission of this tender document by a bidder implies that he/she has read this notice and other contract / documents and has made himself aware of the scope, specifications, conditions, liabilities and duties bearing on the execution of the contract.
8. Each and every page of the tender documents and correspondences accompanying the tender shall have to be duly signed and stamped by the Bidder / Authorised Signatory before submission.
9. The rates quoted by the bidder shall be based only on the specifications and conditions of the tender documents.
10. Bank is not liable to make any payment to bidders for preparation to submit the bid.
11. Clarifications, if any, pertaining to this bids may be referred to Indian Bank, Premises Department, Zonal Office Barasat through E-mail Id - zobarasat@indianbank.co.in

ZONAL MANAGER