

INDIAN BANK

ZONAL OFFICE AGRA

TENDER DOCUMENTS

INTERIOR FURNISHING WORK

BRANCH: MAIN BRANCH MAINPURI

Issued by

INDIAN BANK

Zonal Office Agra, Premises
Department Shop No 12, First
Floor, The Cross Road Mall,
Plot No GP 5 and GP-6
Pt. Deen Dayal Upadhyay-
Puram, Sikandara Road
Agra- 282007

Issued To

M/s

Date:

Architects

ARCH DESIGN ARCHITECTS

34, Ganapati Niwas,
Civil Lines, Bulandshahr
Uttar Pradesh. -203001
Email: archdes12@gmail.com
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INDEX

<u>DESCRIPTION</u>	<u>PAGE NO.</u>
FORM OF TENDER	3
NOTICE INVITING TENDER	4
INSTRUCTIONS TO TENDERERS	5-7
ARTICLES OF AGREEMENT	8-11
GENERAL RULES AND INSTRUCTIONS TO TENDERERS	12-17
SCHEDULE OF QUANTITIES	18-25
APPROVED LIST OF MATERIALS	26
DRAWINGS	27-31



Indian Bank
Estate & Expenditure Deptt.
Zonal Office
Agra

SUB: - Invitation of Tender for Interior works in the New Premises of Mainpuri Branch having examined the drawings, specifications, conditions and schedule of quantities prepared by you, and satisfying ourselves as to the location of the site and working conditions, I/We hereby offer to execute the above works at the respective rates which I/We have quoted for the items in the Schedule of Quantities.

Dear Sir,

I/We herewith deposit **Rs. 7,500.00/- (Rupees Seven Thousand Five Hundreds Only @1% of project value)** by crossed demand draft/Bank Guarantee on the Bank other than clientele, payable at **Agra** and drawn in favor of Indian Bank as Earnest Money Deposit for the due execution of the works at my/our tendered rates, together with any variations should the work be awarded to me/us.

In the event of this tender being accepted, I/We agree to enter into and execute the necessary contract required by you. I/We do hereby bind myself/ourselves to forfeit the aforesaid Earnest Money Deposit of **Rs. 7,500.00/- (Rupees Seven Thousand Five Hundreds Only)** in the event of our refusal or delay in signing the Contract Agreement. I/We further agree to complete the work within the stipulated time specified in the tender.

I/We agree to keep our tender open for 90(Ninety) days from the date of opening of tender.

I/We enclose the completed tender documents duly signed under two separate sealed envelopes and the Earnest Money Deposit **Rs. 7,500.00/- (Rupees Seven Thousand Five Hundreds Only)** by Bank Draft No. dated Issued by

Thanking you,

Yours faithfully

[To be signed by the Authorized Representative of Tenderer who has the Power to do so]

Place:

Date:

Witness Signature:

Name:

Address:

Seal:



INDIAN BANK
ZONAL OFFICE - AGRA

NOTICE INVITING TENDER

Indian Bank, Zonal Office Agra invites sealed tenders from empaneled contractors with Indian Bank (single bid system) for proposed Interior Electrical work in the new premises of Agra. The Tender Documents can be downloaded from the Bank's website (www.indianbank.in) under Tender Column.

1	Name of work	Interior – Interior Furnishing Works, in new premises of Main Branch Mainpuri
2	Estimated cost of work	Rs. 7.52 Lakh
3	Period of completion	30 days. Which will be reckoned from 5 TH day from the date of issue of the Work Order or handing over of site whichever is later.
4.	Tender Documents	Tender documents can be downloaded from the Bank's website (www.indianbank.in) under Tenders column between 18/ 03/2024 to 05/04/2024.
5	Cost of tender document	Nil
6	Last date of submission of tenders	05/ 04/2024 up to 15:00 HRS at Indian Bank, Zonal Office, Shop No 12, First Floor, The Cross Road Mall, Plot No GP 5 and GP-6 Pt. Deen Dayal Upadhyay Puram Sikandara Road Agra- 282007
7	Earnest Money Deposit	Rs. 7,500.00/- (Rupees Seven Thousand Five Hundreds Only) by way of DD in favor of Indian Bank payable at Agra .
8	Date of opening Tender	06/04/2024 at 16:00 HRS Indian Bank, Zonal Office, Estate Department Office, Shop No 12, First Floor the Cross Road Mall, Plot No GP 5 and GP-6 Pt. Deen Dayal Upadhyay Puram Sikandara Road Agra- 282007
9	Validity of Tender	90 Days from the date of opening
10	Defects Liability Period	12 Months from the date of virtual completion of work.

Note:

1. The bank reserves the right to reject any tender/bid without assigning any reason.



ZONAL MANAGER

INSTRUCTIONS TO TENDERERS

1.0 LOCATION

- 1.1 Address of the building site is Indian Bank (New Premises) Mainpuri Branch , UP.
- 1.2 Composition of Premise – Interior, Electrical works of banking hall on ground floor.

2.0 SCOPE OF WORK

The work involves interior furnishing related works as per Drawings, Specifications and Conditions of Contract and in conformity with the guidelines of Local Authorities/ Statutory Bodies, Labour dept. etc.

3.0 SUFFICIENCY OF TENDER

- 3.1 Tenderers must get acquainted with the proposed work and study drawings, designs, specifications, conditions of contract, schedule of quantities and other tender documents carefully before tendering. No request of any change in rates or conditions for want of information on any particular point shall be entertained after receipt of the tenders. In case of any discrepancies or uncertainty concerning anything contained in the tender documents, the tenderer shall obtain the clarification and quote his rates accordingly. No claim for additional payment will be entertained, if the tenderer fails to comply with this requirement.

No extra charges consequent on any misunderstanding or otherwise shall be allowed.

4.0 SITE ENGINEER:

The Successful tenderer shall, before receiving Work Order, get the Site Engineer and his team (whom he intends to post full time at site) interviewed and approved by Employer /Architect.

5.0 TENDERER TO VISIT SITE:

Each Tenderer must before submitting his tender visit the site of works so as to ascertain the physical site conditions and prices, availability and quality of materials according to Specifications before submitting the quotations.

6.0 SUBMISSION OF TENDER:

Tender shall be downloaded and submitted online/physically as per guideline given by tendering agency.

7.0 EARNEST MONEY:



7.1 The Tenderer must pay the amount of Earnest Money as mentioned in the Notice of Tender Invitation by Bank Guarantee / Bank Demand Draft payable to Indian Bank. No interest on Earnest Money deposited by the Tenderer shall be allowed. The Tenderer should attach the Bank Guarantee / Bank Draft along with the tender failing which the tender will not be considered. No other mode of payment shall be accepted.

7.2 The Bank Guarantee for Earnest Money shall remain valid for 3 months from the date of submission of tender. The Earnest Money Deposit of unsuccessful tenderers shall be refunded within three weeks of award of contract to the successful tenderer or within one week of actual commencement of work whichever is earlier and, in any case, not later than four months.

The Earnest Money Deposit of the successful tenderer shall be refunded on the acceptance by the Employer of the Contractor's Bank Guarantee/ Demand Draft towards Security Deposit.

7.3 The Bank Guarantee/ Demand Draft for Earnest Money shall be issued in favour of **Indian Bank**, payable at Agra.

The name of the work shall be as mentioned in tender documents.

The Bank Guarantee shall conform to the Proforma E

8.0 VALIDITY:

Tenders submitted by Tenderers shall remain valid for acceptance for a period upto end of **90** days from the date of opening of part-1 of the tender. The Tenderers shall not be entitled during the period of validity, without the consent in writing of Employer to revoke or cancel his tender or to vary the tender given or any terms thereof. If the tenderer revokes his tender or modifies it in anyway without the Employer's concurrence, the Employer shall without prejudice to other rights, be at liberty to forfeit the entire Earnest Money deposited by the tenderer.

9.0 ADDENDA:

- 12.1 Addenda to the tender document may be issued along with the tender to clarify documents or to reflect modifications to the design or contract terms.
- 12.2 Each addendum issued by the Employer will be distributed to each person or organisation to whom a set of tender documents has been issued. Each recipient will submit the same along with his tender. All addenda issued by the Employer shall become part of Tender Documents.

10.0 RIGHT TO ACCEPT OR REJECT TENDER:

- 10.1 The right to accept a tender will rest with the Employer who is not bound to accept the lowest or any tender and who reserves the right to reject any or all the tenders received without assigning any reasons. The Employer also reserves the right to accept the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly signed by the tenderer are liable to be rejected. For this purpose, the tenderer shall quote rates for various items which will be self-sufficient to meet their whole costs for



executing any / every item. No demand for variations in rates for any item executed on the plea of the Client deciding to delete, alter or reduce the quantities prescribed in respect of other items.

- 10.2 The work may be awarded to one or more agencies by splitting the work at the entire discretion of the Employer. The quoted rates by the contractor shall hold good for such an eventuality.

11.0 TIME SCHEDULE:

The time allowed for completing the works is **30 days (one month)** to be reckoned From **5 Days** from the date of Work Order / date of handing over site whichever is later.

TIME IS THE ESSENCE OF THE CONTRACT

Tenderers shall submit a program (time schedule) for executing the entire project and shall furnish the details of their scheme indicating the proposed deployment of their machinery and resources.

12.0 RATES:

The rates quoted shall exclude GST but includes all other costs, allowances, excise and octroi duties, levies and taxes or any other charges including any enhanced labour rates etc., which may become effective for any reason including those due to acts of Government / Statutory Bodies enacted from time to time by the State and or the Central Government. Under no circumstances, shall the Employer be held responsible for compensation or loss to the Contractor due to any increase in the cost of labour or materials, variation in exchange rates etc.

The rates quoted by the tenderers shall include all eventualities such as heavy rain, sudden floods etc., which may cause damage to the executed work or which may totally wash out the work, until the Completion Certificate is issued to the contractor. The Employer will not be responsible for such damage or wash-out of the construction work. The contractor shall have to claim any losses on such accidents from insurance policies which he shall take for this work.

The prices shall be adjusted up in case of any new taxes, levies or duties by Statutory Authorities and shall be adjusted up or down in case of any revisions in existing taxes, levies or duties by Statutory Authorities on presentation of documentary proof by the Contractor.

No escalation of prices shall be permitted on any other account.

13.0 SIGNING OF THE CONTRACT:

The successful tenderer shall be required to execute an Agreement in the proforma attached with this tender document within 7 days from the date of receipt of the notice of acceptance of tender. In the event of failure on the part of the successful tenderer to sign the agreement within the above stipulated period, the earnest money will be forfeited and the acceptance of the tender shall be considered as cancelled.



ARTICLES OF AGREEMENT

THIS AGREEMENT is made on this day of/----/2024 between Indian Bank and having its Zonal Office at Shop No 12, First Floor, The Cross Road Mall, Plot No GP 5 and GP-6, Pt. Deen Dayal Upadhyay Puram Sikandara Road Agra- 282007. (hereinafter referred to as the "Employer") which expression shall include its successor, legal heirs and assignees of the one part.

AND M/s. having its office at (hereinafter referred to as the "Contractor") which expression shall include its successor, legal heirs and assignees of the second part.

WHEREAS the Employer has caused drawings and tender documents for Interior/renovation works (Electrical & AC work) for its Main Branch Mainpuri.

AND whereas the Employer has called for tender vide ref. no. dated.....

AND whereas the contractor has submitted the tender ref. no. dated to the Employer on

AND whereas the Contractor has agreed to execute the work as per drawings, specifications, conditions of contract and Work Order.

AND whereas the Employer has accepted the Contractor's tender as aforesaid and

Whereas the tender submitted by the contractor has been accepted for such sum as may be ascertained to be payable in terms of the Bill of Quantities and which sum is estimated to be Rs. (Rupees) hereinafter referred to as the said "Contract Agreement".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

- 1) In consideration of the said Contract Sum to be paid at the times and in the manner set forth in the said Conditions the Contractor shall carry out and complete the Civil, Electrical Works in terms and conditions herein contained and according to the general conditions of the contract, notice inviting tender, special conditions of contract, general scope of work, technical specifications, schedule of rates and instructions to be given by and the supervision of and to the entire satisfaction of the Employer.

- 2) **Contract Price, Taxes and Payment Terms:**

Total contract price is Rs. which is inclusive of cost of materials, equipment, installation charges and tools and tackles required for execution of the job. **Above price is inclusive of all other taxes only GST will be paid as per law.** Advance GST & Income tax on payments will be deducted and deposited by Employer in accordance with the sales tax law of the state and the provisions of tax deductions at source under income tax act 1961.

- 3) **Completion Period:**

Time is the essence of the Contract. The work is to be completed in all respects within 30 (one month) reckoned from 5th day from the date of issue of the Work Order or handing over of site whichever is later. If the Contractor fails



to complete the job within the agreed time period the Contractor will have to bear liquidated damages as per the relevant clause mentioned in the Tender Documents.

4) **Earnest Money:**

The Contractor has deposited an amount of Rs. 7500./- (Rupees Seven thousand five hundred only) as earnest money.

5) **Inspection of Site:**

The Contractor has inspected the site before submitting his tender and has satisfied himself as to the nature of the work to be executed on the site. Any difficulties which the Contractor may come across in the course of the work shall in no way relieve the contractor to claim or receive extra payment unless the Employer is of the opinion that such difficulties could not have been foreseen and the Employer consents in writing.

6) **Supply of Material and Labour:**

The Contractor shall arrange all labour, materials, equipments, tools, tackles and everything necessary for the completion of the work. The Contractor will assume all responsibility for the safety, protection and accounting of all material and equipment and the work during construction. All materials used by the Contractor shall be of the best quality conforming to the required specification mentioned in the tender document and will be subject to the approval of the Employer. All such materials not approved by the Employer shall be removed at once by the Contractor at his own expense. The Contractor shall also at his own expense arrange for carrying out any test of materials which the Employer may from time to time require or if so desired by the employer.

7) **Defective Work / Materials:**

If any part of the work done by the Contractor is found defective in workmanship or if bad or inferior materials have been used the Contractor shall at his own risk and cost demolish all such defective work and rebuild the same and / or replace the bad or inferior materials used within a time frame mentioned to the satisfaction of the Employer. The decision of the Employer in this regard shall be final and binding on the Contractor. In case of default of the contractor to remove the defective work and rebuild the same or replace bad or inferior materials as directed by the Employer, the Employer shall be entitled to employ anyone else to carry out the same at risk and cost of the Contractor and recover all expenses incurred in this regard from the contractor.

8) **Inspection of Work:**

During progress of the work the Employer shall be entitled at all times to have access to and inspect the work.



9) **Supervision:**

The Contractor shall provide one or more competent and technical qualified engineers duly and fully authorized to act on his behalf in all matters relating to the works to be carried out under or any other matter concerning this agreement and who shall at all times be present at the works while any work is in progress as per directions, explanations & instructions of Employer.

10) **Compliance with Statutory Regulations & Work Rules:**

The Contractor shall be responsible for complying with the applicable laws / bye laws / Regulations in force from time to time and shall have to bear all statutory liabilities to the workers / personnel engaged for the job. Nothing will be paid extra in this regard. If any amount is paid by the Employer with this regard the same amount shall be deducted from the Contractor's dues. The Contractor shall have to arrange insurance cover for the workers / personnel engaged by him for the job.

11) **Determination of Contract:**

In the event of Contractor failing to keep / adhere to agreed schedule of work, or in the event of the Contractor failing to comply with the provisions of this contract by default and / or negligence and / or suspension of work or in the event of Contractor failing to complete the work within the stipulated period, the Employer may terminate this Agreement forthwith and employ, at the Contractor's risk and cost, another contractor or sufficient number of workmen to complete the work.

12) **Force Majeure:**

This clause will be operative only if the work is delayed by

- a) Acts of God
- b) Earthquake or floods or similar natural calamities.
- c) Serious loss or damage by fire or lightning.

In case any Force Majeure condition herein mentioned occurs and continues for a period exceeding 15 days the parties hereto undertake to sit together and devise ways for expeditious and proper performance of the obligations of the parties under this order.

13) **Arbitration:**

" In the event of any dispute or difference relating to interpretation and application of provisions of the contract and all disputes/claims whatsoever which shall either during the continuance of the contract or afterwards either between the parties to the contract or the respective representatives touching the construction/application of any provision/clause mentioned in the contract or any account or liability between the parties to the contract or as to any act or deed or omission of any party to the contract, in any way relating to these presents, shall be first at the discretion of the Bank attempted to be resolved in good faith by mutual discussion within 30 days of the dispute or question being raised failing which the same shall be settled by arbitration in accordance with

provisions of Indian arbitration and Conciliation act 1996.

The Parties concerned shall designate an arbitrator on mutual consent/consensus. In the event of no consensus being arrived, an Arbitral Tribunal shall be constituted comprising three Arbitrators, each party appointed one arbitrator and a third arbitrator to be appointed by the two arbitrators so appointed by the parties. The venue of the arbitration shall be exclusively at Chennai and any award passed by arbitrator or the arbitral Tribunal shall be final, conclusive and binding upon the parties and shall be deemed to have been made between parties themselves. The parties to the dispute shall share equally the cost of arbitration as intimated by the arbitrator".

IN WITNESS whereof the said contracting parties have set their hands and seals on the day and year first hereinabove witness.

Witness Address

Employer

Witness Address

Contractor





GENERAL RULES AND INSTRUCTION FOR THE GUIDANCE OF TENDERERS

- 1 The Indian Bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
- 2 The rate quoted by the Tenderer shall be net, up to the stage of incorporation and handing over site. Only GST will be paid on producing necessary documents and bills. Rates shall be for SITC and for complete work
The rate quoted should be excluding GST.
The vendor who wishes to quote for the tender should have GST registration and should mention the registration number.
- 5 The Tenderer shall give a list of his relatives working with the Indian Bank along with their designations and addresses.
- 6 No employee of the Indian Bank is allowed to work as a contractor for a period of two years of his retirement from Indian Bank service, without the previous permission of the Indian Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Indian Bank as aforesaid before submission of the tender or engagement in the Tenderers service.
- 7 The tender for works shall remain open for acceptance for a period of 90 days from the date of opening of Tender. If any tenderer who withdraws his tender before the said period, then the Indian Bank shall be at liberty to forfeit Earnest Money paid along with the tender.
- 8 The tender for the work shall not be witnessed by a Tenderer or Tenderers who himself/ themselves has/have tendered or who may and had/ have tendered for the same work. Failure to observe this condition would render tenders of the Tenderers tendering as well as witnessing the tender liable to summary rejection.
- 9 It will be obligatory on the part of the tenderer to tender and sign the tender documents for all the component parts.
- 10 Transfer of tender documents purchased by one intending Tenderer to another is not permitted.
- 11 The Tenderer must pay the amount of Earnest Money as mentioned in the Notice of Tender Invitation by Bank Guarantee / Bank Demand Draft payable to Indian Bank. No interest on Earnest Money deposited by the Tenderer shall be allowed. The Tenderer should attach the Bank Guarantee / Bank Draft along with the tender failing which the tender will not be considered. No other mode of payment shall be accepted.
- 12 The Bank Guarantee for **Earnest Money shall remain valid for 3 months** from the date of submission of tender. The Earnest Money Deposit of unsuccessful tenderers shall be refunded within three weeks of award of contract to the successful tenderer or within one week of actual commencement of work whichever is earlier and, in any case, not later than four months.
- 13 The Earnest Money Deposit of the successful tenderer shall be refunded on the acceptance by the Employer of the Contractor's Bank Guarantee/ Demand Draft towards Security Deposit.





- 14 The EMD of the Tenderer, whose tender is accepted, shall be forfeited in full in case he does not start the work by stipulated date mentioned in the award letter.
- 15 **The retention amount at 5% on the value of the bill paid will be held by the Indian Bank. 50% of the retention amount will be paid after completion of the project** and balance 50% will be released at the end of Defects liability period, subject to satisfactory rectification of defects noticed, if any. EMD & retention amount held in our Indian Bank's books will not carry any interest.
- 16 The acceptance of a tender will rest with the Indian Bank and the Indian Bank reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. Tenders in which any of the prescribed conditions are not fulfilled (or) are incomplete in any respect are liable to be rejected. The Indian Bank reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates or other conditions if his tender is accepted in parts.
- 17 Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the Tenderers who resort to canvassing will be liable to rejection.
- 18 All rates shall be quoted on the proper form of the tender alone. **All the entries to be made legibly in ink only.** Rates written in pencil or any other mode shall not be considered for evaluation and will be rejected.
- 19 An item rate tender containing percentage below / above will be summarily rejected. However, where a tenderer voluntarily offers a rebate for payment along with sealed tender, the same may be considered.
- 20 On acceptance of the tender the name of the accredited representative(s) of the Tenderer who would be responsible for taking instructions from the Indian Bank shall be communicated to the Indian Bank.
- 21 Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in words and in figures.
- 22 The Contractor shall within 7 days of receiving the WORK ORDER submit a **security deposit of 2%** of the contract value in the form of a Demand Draft or Bank Guarantee in an approved format at which stage the Demand Draft or Bank Guarantee submitted in lieu of E.M.D shall be returned. On acceptance of the Demand Draft or Bank Guarantee by the Employer, the Earnest Money Deposit shall be refunded to the Contractor.
- 22 The Contractor shall comply with and give all notices required under any law, rules, regulations, or bye-law of Parliament, State Legislature or Local Authority relating to works. If needed, the Contractor has to obtain required permission/ approval from the building secretary/ association. The Contractor shall before commence the execution of work issue a certificate to the Employer that he has obtained all the permissions Registrations and give all the notices as are required to be obtained or given under law particularly blasting permission, Police permission etc.
- 23 The Contractor shall be required to maintain the site and the building areas in a neat and clean condition at all times to the satisfaction of the Employer. The Contractor shall especially take care to keep areas free from getting water logged, from concrete/mortar dippings, bricks, steel, shuttering materials or any other material / rubbish.
- 24 Debris and items removed from the building have to be neatly stacked at site and then periodically removed (maximum of one week), carried away by the





Contractor and disposed off as per the rules and regulations of the Local Authorities concerned. No debris shall be thrown loose from upper floors. No floor, roof or other part of the building shall be over-loaded with debris or materials as to render it unsafe.

- 25 Employer reserves the right to insist on selection of material, workmanship, detailing and finishes, which they consider, is appropriate, and suitable for the intended use. The contractor is not eligible to claim extra on this account.
- 26 Employer will require the contractor to produce, samples of all the materials, accessories/ finishes prior to procurement/ manufacture. The samples of the materials for the work shall be got approved from the Employer. Failure to comply with these instructions can result in rejection of the work/ materials.
- 27 For painting, sample area shall be prepared and the shade got approved. It is also advised to give computer presentation of various colour schemes to the employer before going for sample painting.
- 28 The Tenderer should note that he should execute his part of work without causing any damage to any component of the building and also without disturbing the occupants. Any damage so caused shall be made good at the cost & risk of the tenderer.
- 29 The successful tenderers shall include, in the quoted price, all allied civil works such as chasing in wall, drilling holes etc to support the frames, partitions, make the surface good after grouting, scaffolding required if any to load/ unload the materials etc.
- 30 The successful contractor shall also be responsible for the safety and security of all their materials and also for ensuring fire prevention steps at all times in the working premises including their part of the work. The successful contractor has to place full time representative at site, the representative should have thorough subject knowledge.
- 31 The work shall be carried out without disturbing the existing occupants of other offices. Necessary barricading of the area, if required from the rest of the area shall have to be arranged by the successful contractor at no extra cost. The work is to be organized and executed so as to have least disturbance to the occupants of other flats.
- 32 The bills in proper forms must be duly accompanied by detailed measurements in support of the quantities of work done and must show deductions for all previous payments, retention money etc.
- 33 **The contractor should ensure payment of minimum wages + VDA to all labourers / workmen staff employed by him in line with central/ state labour wage act whichever higher.**

The Contractor shall at all times indemnify and keep indemnified the Employer against all losses, claims, damages or compensation including under the provisions of the payment of the Wages Act 1936, Minimum Wages Act 1948, Employer's

Liability Act 1938, Workman's Compensation Act 1923, the Maternity Benefit Act 1961, the Bombay Shops and Establishments Act 1947, Industrial Disputes Act 1947, and Contract Labour (Regulation and Abolition) Act 1970 and Employees State Insurance Act 1948, Motor Vehicles Act 1988 or any modifications thereof or under any other law relating thereto and rules made thereunder from time to time or as a consequence of any accident or injury to any workman or other



person in or about the work whether in the employment of the Employer or Contractor or not, and also against all costs, charges and expenses of any suit, action or proceedings whatsoever out of such accident or injury or combination of any such claims.

From commencement to completion of works, the Contractor shall take full responsibility for the care of the work and for taking precautions to prevent loss or damage to the work to the maximum extent possible and shall be liable for any damage or loss that may arise to the works or any part thereof from any cause whatsoever including causes of fire, lightning, explosion, earthquake, storm, hurricane, floods, inundation, subsidence, landslides, rock slides, riots (excluding civil war, rebellion, revolution and insurrection) or any latent defect or damage and shall at his own cost repair and make good the same so that at all times the work shall be in good order and condition and in conformity in every respect with the requirements of the Contract.

- 34 For the purpose of this condition this expression "from commencement to completion of works" shall mean the period starting with the date of issue of Work Order or date of handing over of site whichever is later and ending with issue of Virtual Completion Certificate.

Without limiting the obligations and responsibilities under this condition, the Contractor shall insure and keep insured the works from commencement to completion, as aforesaid, for the full contract value including Price Variation Adjustment if any against the risk of loss or damage from any cause whatsoever including the causes enumerated in the foregoing paragraphs. In the event of there being a variation in the nature and extent of the works, the Contractor shall from time to time increase or decrease the value of the insurance correspondingly. All the premium for the insurance shall be borne and paid by the Contractor.

Before commencing the work, the Contractor shall without limiting his obligations and responsibilities under this condition, insure against any loss of life or injury to any personnel in the employment of Contractor / Sub-Contractor/nominated Sub-Contractor. For this purpose, an insurance shall be taken by the Contractor /Sub-Contractor. Such an insurance shall be taken to include both employees/workmen covered by the Workman's Compensation Act 1923, as well those employees/workmen not covered by the said Act. Separate insurance policies may be taken for employees/ workmen covered by Workman's Compensation Act 1923, and employees / workmen not covered by the said Act. All the premium shall be paid by the Contractor. Policy/Policies taken under this para for the personnel in employment with the Contractor / Sub-Contractor may be in their Employer's names of the Contractor / Sub-Contractor / nominated Sub-Contractors. In the event of any loss or injury to personnel in employment with the Contractor / Sub-Contractor / nominated Sub-Contractors, the Employer and Contractor shall recover directly from the Insurance Company and ensure that payment of the same is made to the affected parties including the Employer. The policy in original shall be deposited with the Employer.

The Contractor shall at all times indemnify and keep indemnified the Employer against all losses and claims for injuries or damage to any person or any property whatsoever which may arise out of or in consequence of the construction and maintenance of the work and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or





- in relation thereto. Before commencing the execution of the works, the Contractor shall without in any way limiting his obligations and liabilities under this condition, insure at his cost and expense against any damage or loss or injury which may be caused to any person or property including the employees and directors of the Employer and their property by or in the course of the execution of the works. Such insurance to be known as the Third Party Insurance shall be in a sum of **Rs. 1.0 lakh**. The Insurance policy to be so obtained by the Contractor shall be deposited by the Contractor with the Employer within Seven days of its issue by the Insurer.
- 35 The Contractor shall take all precautionary measures to ensure the safety of the workmen employed by it. The contractor shall be fully responsible for the any injury or damage caused to the workmen deployed by him at site for carrying out the work and Bank has nothing to do with such happenings and in no way shall be held responsible for the same.
 - 36 The contractor shall maintain all registers as required by the Regional Labour Commissioner and should furnish the same to the Bank or its representative as and when required.
 - 37 If the work is not started within **7 days** from the date of issue of work order then Employer may terminate the work order without assigning any reason. If during the execution of the work, the progress of work is not considered to be satisfactory and is not consistent to be in contingent with the period of the completion of the work then the Bank may terminate the work order by giving a final notice to the contractor.
 - 38 The time allowed for completing the works is **30 days** to be reckoned from **5 Days** from the date of Work Order / date of handing over site whichever is later. Tenderers shall submit a programme (time schedule) for executing the entire project and shall furnish the details of their scheme indicating the proposed deployment of their machinery and resources.
 - 39 If the Contractor fails to complete any or all the works by the date/s named in **Clause 38** (Date of Completion) or within any extended time (permitted by Bank) then the Contractor shall pay or allow the Employer the sum to be worked out at **1.0%** of contract value per week to be recovered as Liquidated Damages (and not by way of penalty) for the delay, beyond the said date or extended time, as the case may be, during which the works shall remain unfinished and such damages may be deducted from any moneys due or which may become due to the Contractor. The maximum amount of Liquidated damages shall be **10%** of contract value. The contractor shall be bound to extend validity of Insurance Cover till such period of completion as may be considered necessary at their cost.
 - 40 The successful tenderer shall be required to execute an Agreement in the proforma attached with this tender document within **7 days** from the date of receipt of the notice of acceptance of tender. In the event of failure on the part of the successful tenderer to sign the agreement within the above stipulated period, the earnest money will be forfeited and the acceptance of the tender shall be considered as cancelled.
 - 41 The final bill will be released on satisfactory completion of the entire work and on completion of all the terms and conditions / obligations spelt out and on proper submission of the bill together with the measurements. Final Bill settlement is within 45 days from the date of proper submission of bill & measurements.





- 42 Bank may ask contractor to submit Material test certificate (MTC) from approved companies of which material has been used. Bank may ask to submit GST paid bills for items purchased to ascertain quality.

ZONAL MANAGER,

Indian Bank, Zonal Office,
Zonal Office Agra, Premises Department
Shop No 12, First Floor, The Cross Road Mall,
Plot No GP 5 and GP-6
Pt. Deen Dayal Upadhyay Puram
Sikandara Road Agra- 282007



**Approved Material List Furnishing Work**

One of the following make of the material shall be used. The contractor will have to get the sample approved from the Architect/ Bank's Engineer whose decision shall be binding on the contractor. The condition is also applicable for any material, not mentioned in the specification or schedule of work. No deviations are allowed in these even during/ after Tender.

LIST OF APPROVED BRANDS / MAKES

S.No.	Description	Approved Brand/Manufacturer
1.	Cement	M/s ACC, M/s Prism, M/s Jaypee, M/s Ultra Tech
2.	Wood	First class Teak wood / Steam beach wood / or as specified
3	Polish	MRF Polyurethane
4	Termite treatment	Chloroporyphos 20% concentration / Dusban / Terminator Pidilite make
5.	Soft Board	Celotex
6	False Ceiling and Sections	Grid Ceiling-Armstrong, Gypsum -St Gobain Gypsum India,
7	Aluminium sections	Hindalco, Jindal, Indal
8	Vitrified Floor tiles	RAK, Johnson, Kajaria, Nitco
9	Block boards / Plywood/Flush doors	Green Ply, Century Plywood, Duro Ply, Archid (BWR Grade) (No alternate brands from the same manufacturer allowed)
10	HDHMR Boards	Green, Action-Tesa
11	Laminates	Greenlam, Aica, Century, Merino
12	Synthetic Enamel Paints, Distemper or Plastic Paint best quality of make as approved	Asian Paints, Berger Paints , ICI (Dulux), Nerolac
13	Venetian blinds/ Verticals	Vista, MAC, Marvel
14	Glazing	M/s. Modiguard, M/s Asahi india, M/s Saint Gobain.
15	Glue Adhesive	Fevicole, Century
16	Screw	Excel, GKW
17	POP bag or readymade work	Diamond (Super fine quality), Sarkarni
18	Glass Film	Alkor, Garware, 3M
19	Cement Board	E board, Bison,
20	Vitrified floor tiles adhesive / Grout	Bal Endura, Dr. Fixit Fevimate XL with Polymer modified Mortar, ROFF Granite tile adhesive





- | | | |
|----|---------------------------------------|---|
| 21 | Upholstery | Raymonds |
| 22 | Sanitary Fixtures / Plumbing fittings | Cera, Hindware, Parryware, Jaquar |
| 23 | ACP Panels/ Sheets | Alubond, ALU Décor, Alstrong, Alstone |
| 24 | Door/ Drawer/ cabinet handles/locks | Dorset, Kich, Godrej, Hettich, ebco, Dorma, Ozone |



BOQ FOR FURNISHING WORKS AT INDIAN BANK, MAINPURI

S.NO.	DESCRIPTION OF ITEM	QTY	UOM	RATE (Rs.) (Excl. GST)	AMOUNT (Rs.) (Excl. GST)
1	PARTITIONS				
	Frame Work: Providing and fixing in position Full Height partition in framework of 600 X 600 mm grid (horizontally and vertically) comprising of 50mm X 50mm heavy duty GI Box Sections (1.6 mm) with 8 mm thick ply on both sides finished with 1 mm thick laminate as mentioned below.				
	Note: a) In case of false ceiling, the vertical GI members to be fixed to RCC ceiling but the area of partition payable will be below the false ceiling only. b) Measurement of height shall be taken from finished floor only, in case of varying heights on either side of partition, average height shall be considered. c) Openings/ door/ glass shall not be measured for payment and shall to measured and paid under seprate relevant item.				
	Laminate: 1.0 mm thick matt laminate (shade and design as per Bank's Scheme) pasted over MDF with approved adhesive. Laminates shall be combination of 3 colours - White, Blue and Yellow to be approved from the bank prior to application. Partition shall have 100mm high skirting from the finished floor in Canara Bank Blue shade and a 100mm high top band from the soffit/ceiling/visible top of the partition in Canara Bank Yellow shade. Remaining Area to be covered with White laminate				
	The necessary openings and provisions in the frame work for Electrical Conduits, modular electrical boxes, AC Grills & pipes, AC Ducts / louvers, doors / glazing etc. should be provided as per site requirements while keeping the structural integrity and strength of the framing intact. The GI frame members shall be fixed rigidly to the floor, columns, RCC Ceiling and beams. Note: In case of false ceiling, the vertical GI members of the frame should be fixed / screwed / grouted rigidly on the Roof / RCC ceiling but the area of partition payable will be measured from the finished floor up till the false ceiling only. In case of varying heights on either side of partition, average height shall be considered.				
1a	Manager Cabin Partition (Partly Glazed - Full Ht.)	180.00	Sq. Ft.		
	Proving and fixing both side laminated partly glazed partition using framing, MDF and laminate as per details mentioned in Sr. No.1. The partition shall be solid till 3'-6" height and glazed with 6mm thick clear float glass in size 3'-6" (H) & 4'-0" (W) or of appropriate size as per site requirements. All sides of the glazing must be provided with teakwood beading on both faces and finished with 2 coats of melamine polish. Solid partition to be provided over the fixed glazing till soffit of false ceiling / roof / RCC Ceiling. All exposed edges shall be fixed with lipping of appropriate thickness enough to cover the entire exposed edges and frame opening for fixed glazing / doors chowkhat / windows (75mmx75mm thick sections or as per site) with 2 coats of melamine polish. The rate quoted must be inclusive of the 32-35mm thick door (Size - 7'-0" X 3'-0") made with commercial plywood / board of approved make with 1.0 mm thick matt finish laminate pasted over plywood along with skirting and top band on both sides of the door as per bank's colour scheme along with making 8-10mm glass opening of size 18"(W) X 48"(H) positioned at the horizontal centre & 5'-0" height for visibility with proper teakwood framing and polishing. The exposed edges of the door must be finished with teakwood lipping with 2 coats of melamine polish. Item shall also include supply and installation of frosting film of aproved make with approved artwork. Film shall be of approved make, self-adhesive with bubblefree installation to be done on clean glass. The rate quoted must also include installing / affixing all necessary fittings like 4 Nos. SS Butt Hinges (100mmx5.5mm size), screws, Hydraulic Door Closer, Mortise Lock Assembly, SS Handles on both sides & Brass Door Stopper etc as per approved makes.				
1b	Cash Cabin Partition (Height 7'-6")	180.00	Sq. Ft.		



	Proving and fixing both side laminated Solid partition for cash cabin using framing, MDF and laminate as per details mentioned in Sl. No.1. The partition shall be solid till 4'-0" height and thereafter an opening of 2'-6" Height & 2'-6" width (or of appropriate size as per site requirement) for Aluminium Decorative Grill (12mm thick having hexagonal openings) which shall be provided with double sided 2 coat melamine polished teakwood beading. Rest of the height shall be solid partition till the height of 7'-6" from the finished floor. All exposed edges of MDF shall be fixed with teakwood lipping of appropriate thickness (75mmx75mm thick sections or as per site) enough to cover the entire exposed edges and frame opening for aluminium grill / doors chowkhat / windows etc.) with 2 coat melamine polish.				
	The rate quoted must be inclusive of the 32-35mm thick door (Size - 7'-0"x3'-0") made with commercial plywood / board of approved make with 1.0 mm thick matt finish laminate pasted over plywood along with skirting and top band on both sides of the door as per bank's colour scheme along with making 6mm thk glass opening of size 18"(W) X 48"(H) positioned at the horizontal centre & 5'-0" height for visibility with proper teakwood framing and polishing. The exposed edges of the door must be finished with teakwood lipping with 2 coats of melamine polish. Item shall also include supply and installation of frosting film of aproved make with approved artwork. Film shall be self-adhesive with bubblefree installation to be done on clean glass.				
	A 2" deep slip tray made of 11mm/12mm MDF covered with 1.0 mm thick white matt laminate with edges finished with teakwood beading and 2 coats of melamine polish to be affixed at a height of 4'0" from the finished floor on the side partition adjacent to the passing Officer's counter at an appropriate slot to ensure convenient usage by both staff members. The slip tray must be 6" wide 10" long and must be positioned such that it must be emanating 4" on either side of the partition. The front edges of the partitions i.e., the edges visible to the customers, shall be finished with 1.0mm thick laminate of Canara Bank Blue shade. The rate quoted must also include installing / affixing all necessary fittings like 4 Nos. SS Butt Hinges (100mmx5.5mm size), screws, Hydraulic Door Closer, Night latch, SS Handles on both sides & Brass Door Stopper etc as per approved makes.				
1c	Low Height Partition (Height 4'-0") - Between working Counters, cubicles & support for Flap door)	70.00	Sq. Ft.		
	Proving and fixing both side laminated solid partition using framing, MDF and laminate as per details mentioned in Sl. No.1. The partition shall be solid till 3'-0" then glazing with 8-10mm thick clear float glass of 1'-0" Height & supported on 4" wide solid partition pillars on both sides of the glass. The exposed edges of the glass shall be bevelled, grinded and machine finished to render smooth edges. The glass in the partitions shall be fixed with beading / moulding on both sides. All exposed edges of partition shall be fixed with teakwood lipping of appropriate thickness (75mmx75mm thick sections or as per site) enough to cover the entire exposed edges and frame opening for fixed glazing / doors / windows) with 2 coat melamine polish. Item shall also include supply and installation of frosting film of aproved make with approved artwork. Film shall be self-adhesive with bubblefree installation to be done on clean glass.				
	The length of the partitions between the counters shall be 3'0"				
1d	Solid Partition (Full Ht.) - Both Side Laminated	95.00	Sq. Ft.		



	Solid partition including Strong Room partition up to 7'6" height:- Providing and fixing both side laminated solid partition using framing, MDF and laminate as per details mentioned in Sr. No.1. All exposed edges of partition shall be fixed with teakwood lipping of appropriate thickness enough to cover the entire exposed edges and frame opening for doors chowkhat (75mmx75mm thick sections or as per site) with 2 coats of melamine polish. The rate quoted must be inclusive of the 32-35mm thick door (Size - 7'-0"x3'-0") made with approved plywood / board of approved make with 1.0 mm thick matte finish laminate pasted over plywood along with skirting and top band on both sides of the door as per bank's colour scheme. The rate quoted must also include installing / affixing all necessary fittings like 4 Nos. SS Butt Hinges (100mmx5.5mm size), screws, Hydraulic Door Closer, Mortise Lock Assembly, SS Handles on both sides & Brass Door Stopper etc as per approved makes. The exposed edges of the door must be finished with teakwood lipping with 2 coats of melamine polish.				
1e	Solid Partition (Full Ht.) - Cement Fiber Board for UPS Room and electrical panel	0.00	Sq. Ft.		
	Providing and fixing both side solid partition using framing and laminate as per details mentioned in Sl. No.1. The skin of the partition shall be made out of 10mm thick cement fiber board and finished with 1mm thick laminate of approved shade and scheme on the customer side (visible to customers) and 2 coats of ivory white enamel paint on the internal side (not visible from the customer lobby). The rate quoted must be inclusive of the providing one pane door for UPS room (Size - 7'-0" x 2'-9") & 2 panes door (Size-7'-0" x 2'-0" for electrical panel) or door sizes as per site requirements in combination of 6mm thk cement fibre board and 19mm thick approved block board pasted / screwed together to form a single entity and finished as per matching scheme. The block board shall be on the outer side and shall be pasted with 1.0 mm thick matt laminate along with matching skirting & top bands as per bank's scheme and the cement fiber side of the door shall be on the inside with 2 coats ivory white enamel paint over a coat of primer. Exposed edge of door thickness shall be finished with teakwood lipping & melamine polish.				
	Item shall include installing / affixing 12" X 6" aluminium louvers at the horizontal centre of the door panes at suitable height along with all other necessary hardwares & fittings such as 4 Nos. SS Butt Hinges (100mmx5.5mm size), screws, mortice lock / brass tower bolt, SS Handles on both sides, magnetic ball catchers etc of approved makes. Note - For the purpose of contractor's payment in case of Electrical panel cabinet, only front elevation area shall be measured. BUT the partition shall be erected till soffit of the actual ceiling along with the board concealing the entire area and not just till the false ceiling.				
1f	Flap Door (4'0" High)	12.00	Sq. Ft.		
	Providing and fixing of flap door using 19mm thick block board of approved make laminated on both sides with 1mm thick laminate of approved shade as mentioned above. The exposed edges of the board shall be finished with teakwood beading of appropriate thickness (enough to cover the entire exposed edges). The rate quoted must also include a vertical brass tower bolt assembly, 2 Nos. SS Butt Hinges (100mmx5.5mm size), screws & magnetic ball catchers etc of approved makes. There shall be 100mm high skirting at the bottom of the door with 1mm lamination in Canara Bank Blue shade & a 100mm high top band of Canara Bank Yellow colour at the vertical top of the door so as to match the surrounding scheme.				
2	COUNTERS & TABLES				



	Providing & Fixing Box type Tables and counters of size mentioned below as per branch drawing and layout. The tables / counters are made out of 19mm thick approved ply / block board frame work for top, verticals, apron, sides, drawer unit with shelves, shutters, customer top, foot rest. The sides, sliding shutters, front apron of drawer unit shall be made out of 12.0mm thick approved ply while backs & bottom of drawer unit shall be made with 6mm thick approved ply. The drawer unit of 450mm width x 750mm height x 500mm depth or size approved by the bank shall be placed on a suitable side of the table / counter as per layout. The drawer unit shall consist of 3 nos. drawers of equal height to cover the entire height of the unit & each must be 450mm deep OR of size & number as approved by the bank. Each drawer shall have SS handles with multipurpose concealed lock. The drawers shall be fixed with telescopic SS sliding channels of approved make with easy push-pull mechanism.				
	A uniform 100mm high skirting shall be provided at the visible bottom of the side unit with 1.0mm thick laminate of Canara Bank Blue shade. A fixed footrest made with T.W. member of size 4"x1.5" finished with french polish shall also be provided at the bottom of the inside of the tables / counters at a comfortable height. <u>The working top of ALL counters / tables shall be provided with 10mm thick clear glass on top with edges bevelled and machine finished to render smooth edges.</u> Grooves / openings for cable managers shall also be provisioned in the table and glass along with supply & fixing of cable manager. The shape of the top glass shall be prepared / cut in such a manner that the entire surface of the working top of the table / counters should be covered by the top glass.				
	All the open surfaces of the tables / counters / drawer units shall be completely covered with 1mm thick laminates. The front apron and visible side apron(s) of the counters / tables shall be provided with 100mm top band of 1.0mm thk laminate of Canara Bank Yellow shade & 100mm skirting of 1.0mm thk laminate of Canara Bank Blue shade. The remaining area shall be provided with 1.0mm thick white laminate. The counter / table top shall be provided with 1.0mm thick laminate of Canara Bank Blue shade. The other exposed edges shall be finished with teakwood lipping & 2 coats of melamine polish. All inner surfaces shall be finished with approved 0.8 mm thick laminate of ivory / white shade of approved make.				
	All table / counters shall be provided with sliding key board unit of size 12"x20" made of 19mm thick approved board finished with 1.0mm white laminate and mounted with telescopic channels of approved make on the sides made out from 12mm thk approved board with 1.0mm thick white laminate. All exposed edges to be finished with teakwood beadings of appropriate size and 2 coats of melamine polish along with all other finishes / hardware / fittings etc required to complete the job.				
	For CASH COUNTER- Same as above but the cash counter shall have two working tops viz. one working top at height of 2'-6" for staff & other, the customer top, at height of 4'-10" for customer use. The customer top shall be 450mm wide of length as mentioned below and shall be fabricated such that it is projected 150mm outwards i.e. towards the customer. The rate quoted must include full front portion and customer top of mentioned height and style made out of 19mm approved ply and 1.0mm thick laminate of design as approved by the Bank, along with 10-12mm plain float front glass which should be 3'-0" high over and above the customer top and of required length as mentioned below. A support partition shall also be provided on top of the glass till a height of 7'-6" from the finished floor. The partition over the glass shall be made out of 19mm thk approved board finished with 1.0mm thick laminate of Canara Bank Blue shade. The front glass shall be fixed rigidly over the customer top with teakwood beadings on both sides finished with 2 coats of melamine polish. Two openings / slits shall be provided in the front glass - one opening of 300mmx150mm on the horizontal centre at the bottom of the glass and another 3" wide horizontal slit at the vertical centre of the front glass for convenient cash and voice transaction. The glass edges shall be bevelled on all exposed edges on both faces to ensure safe & smooth edges.				



2a	Branch In-charge Table (Size: 6'0"x2'6"x2'6" (H))	1.00	No.		
2b	Officer Table (Size: 5'0"x2'6"x2'6" (H))	1.00	No.		
2c	Staff Counters (Width of working top: 2'6"; Height: 2'6")	15.00	R. Ft.		
2d	Cash Counters (Width of working top: 3'0" & width of customer top: 1'6"; Heights as per description above)	10.00	R. Ft.		
3	STORAGE CABINETS / CREDENZAS				
	Providing & placing in position box type storage cabinets / Credenzas 18" deep & height as given below made out of 19mm approved board with 1mm laminate with shade as per bank's approved scheme. The top of the low height storages / credenzas shall be finished with 1.0mm thk Canara Bank Blue laminate. The sides, partition, top, shelves & bottom shall be made out of 19mm thk. approved board and back made out of 6mm thk. approved ply. Item shall have one 6" high drawers on top made out of 19mm thick approved ply / board complete with handles, locks etc of approved makes. The shutters made out of 19mm commercial ply wood finished with 1.0mm thk laminates of approved scheme on the outer surface shall cover the remaining space available below the drawers. All inner surface shall be finished with 0.8mm thick white laminate with matching edge tapes for all exposed edges. A 100mm high top band shall be provided on top front face of the storage cabinets / credenzas finished with 1mm thk canara bank yellow laminate & 100mm high skirting finished with canara bank blue laminate shall be provided as per approved make.				
	The drawer must be finished with 1.0mm thk laminate of shade as per Bank's scheme on outer surface and 0.8mm thick white laminate on the inner surfaces. The drawers shall be supported with SS telescopic sliding channels of approved make with smooth push-pull mechanism along with SS handles and individual locks. The shutters below the drawer shall be supported with soft close clip-on SS Hinges of approved make of required number depending upon the size of the shutter. Each shutter shall be supplied with necessary accessories and hardware such as individual locks, SS handles, magnetic ball catchers, SS tower bolts, individual locks etc. of approved makes screwed and fixed rigidly. Horizontal shelves & vertical planks made out of 19mm thick commercial board shall be provided inside the shutters in such a manner to create optimum number of storage chambers each of equal storage space depending upon the size of the cabinets / credenzas. These partitions shall be finished with 1mm thick white laminate on all faces and exposed side (thickness) edges of the partition members shall be finished with teakwood lipping and 2 coats of melamine polish. <u>Note</u> - For the purpose of contractors bill payment, only front elevation area shall be measured				
3a	Side credenza adjacent to the tables and counters (2'-6" High & 3'-0" Wide OR as mentioned in layout) Same as Sr. No.3 but with 1 no. 6" high drawers at top & shutters below drawer.	15.00	Sq. Ft.		
3b	Low Ht. Storage (2'-6" High) (FOR B.M. Cabin and select staff in branch hall only) Same as Sr. No.3 but with 1 no. 6" high drawers at top & shutters below drawer.	25.00	Sq. Ft.		
3c	Low Ht. Storage (4'-0" High) (FOR space behind staff counters in Branch Hall only) Same as Sr. No.3 but without drawers & with shutters fitted with SS butt hinges, vertical and horizontal shelves of appropriate size to utilize the entire space available as per layout for creating optimum space inside storage chambers at different heights.	0.00	Sq. Ft.		
3c	Low Ht. Storage (8'-6" High) (FOR space behind staff counters in Branch Hall only) Same as Sr. No.3 but without drawers & with shutters fitted with SS butt hinges, vertical and horizontal shelves of appropriate size to utilize the entire space available as per layout for creating optimum space inside storage chambers at different heights.	145.00	Sq. Ft.		
4	Aluminium Partitions & doors				
4a	AL. PARTITION:	0.00	SqFt		



	Providing & fixing Aluminium powder coated blue coloured frame of sections 1.75" X 1.75" of 16 gauge (1.6mm) or higher thickness and 6 mm thk clear fixed glass. Item shall include all fixtures & fittings like neoprin rubber beading, springs etc complete. Item shall also include supply and installation of frosting film of aproved make with approved artwork. Film shall be of approved make, self-adhesive with bubblefree installation to be done on clean glass.				
	In case a ceiling type formation is to be prepared for enclosing the entrance vestibule of the branch / ATM from top due to avoid site nuisance of dust, pests etc where false ceiling is not carried out, the top of the partition vestibule shall be fabricated with aluminium frame as above and finished with approved make pre-laminated board panels of blue colour on the visible surface. <u>Note</u> - The additional ceiling partition item (if carried out) shall be measured on plan area and shall be added to the partition item quantity.				
4b	AL. DOOR	0.00	SqFt		
	Providing and fixing of Aluminum door with blue powder coated Aluminum sections of size 3.25"X 1.75" for door opening size of 2 x 2'-6" x 7'-0" in double panes (Branch entrance) & 1 x 2'-9" x 6'-6" (ATM Entrance) in single pane or as per drawing. Item shall include providing & fixing in position 6mm thk clear glass on door panes with bank's logo & frosting film of aproved make with approved artwork. Film shall be of approved make, self-adhesive with bubblefree installation. Item shall also include all the required hardware & fittings of approved makes such as heavy duty floor spring, D type matt finish SS handles of size 1'-3" of both sides of the door, 3 round dead lock arrangement, tower bolts of matching colour, self-adhesive push-pull indication stickers on both sides etc complete.				
5	CUSTOMER WRITING DESK.	1.00	No.		
	Supply and fixing of free standing box type customer writing desk of required length, 42" height and 18" deep. The desk shall be made out of 19mm thick approved block / ply upto the height of 36" and glass bins above (open towards the front for keeping challans) of size 6" X 6" each made up of 10 mm thick plain glass on back & side partitions of the bins affixed firmly to the base and the writing top over the bins shall be made of 12mm thk clear glass, finished with smooth edges and sealed with silicon sealant. The bottom of the desk shall consist of 2 nos. box type cabinets of size - 12" (w) x 24" (h) x 18" (d) made out of 19mm thick approved ply with shutters with a viewing glass pane of appropriate size using 6-8mm plain glass and 20mm horizontal slit at the top of the shutter. The shutter shall be complete with all accessories like lock, SS handles, SS Hinges etc. All the exposed surfaces of the board shall be covered with 1mm thk laminate of approved shades and exposed edges to be finished with teakwood lipping and 2 coats of melamine polish.				
	The exterior visible portion of the desk shall be finished with 1.0mm thick approved laminate on visible sides as per bank's colour scheme with matching top band skirting (100mm Canara Bank Yellow Top Band and 100mm bottom skirting of Canara Bank Blue Colour). All inner surfaces shall be finished with approved 0.8mm thk laminate in white shade. Item shall include all required hardware & accessories such as SS clamps, screws, slits etc to ensure that the rigid fixing of the desk members / parts and complete the item upto the satisfaction of the bank / Architect				
6	SOLID DOORS-IN LAMINATE FINISH (with hardware fittings MAKE EVERITE/GOLDEN /HARDWIN/EVEREST) (WITH OR WITH OUT VISION PANEL AS PER DIRECTION OF BANK / ARCHITECT	0.00	Sq.Ft.		
	3'-0" x 7'-0" - IN LAMINATE FINISH - (WITH 2" x 3.5" finished size WOODEN FRAME)				



	Providing and fixing solid doors of sizes as shown in the drawing. The door shutter shall of 35 mm thick flush shutter of approved make and finished with 1mm thick approved laminate on both sides. The edges finished with steam beach lipping. A door frame of 3.5" x 2" steam beach section shall be provided finished in mellamine. Rate shall include Dead lock (Godrej Make), floor springs / door closure (as the case may be), door stopper, a pair of handles 12" SS Brushed finished, 5" hinges 4 Nos., buffers, tower bolts, etc with necessary hardware items and with or with out door frames as mentioned above				
7	ENTRANCE DOOR - IN TOUGHENED GLASS	50.00	Sq.Ft.		
	DOORS - WITH OZONE / HAFFLE / YALE / GODREJ MAKE FITTINGS				
	Providing and fixing frameless fully glazed 12mm thk toughened glass door fixed with necessary patch fittings(Dorma/Ozone/Haffle/Yale/Godrej make) including cutting, making holes, cutouts in the glass of required shape and size to accommodate fittings and fixing the fittings in floors, soffits, jams including necessary fixtures, screws, sealant wherever required and SS cover over patch fittings. Rate shall include necessary etching film / LOGO, approved patch fitting locking systems, 1 pair of 12" long S. S. (C Shape) Handles of approved make, floor springs, and any necessary hardware items.(ABOVE MENTIONED MAKES Top Pivot , Top Patch Fittings, Bottom Patch fittings , Floor Spring , Corner lock with strike plate and Euro Profile Cilinder, C Shape Handle 25mm dia X 300mm length)				
8	FULLY GLAZED PARTITION - WITH TOUGHENED GLASS	50.00	Sq.Ft.		
	USING OZONE / HAFFLE / YALE / GODREJ MAKE FITTINGS				
	Providing and fixing of Fixed Glass partition with 10mm thick toughened glass using Standard fittings of above - mentioned makes at the top and grouting at the bottom with U - Shaped Aluminium rails and EPDM gaskets including cutting, making holes in glass and fixing the fittings in floors, false ceiling etc. and making the same good with necessary screw, sealant wherever required. The top fittings to be fitted to the Wooden section fixed above the Gypsum board in the level of Gl channels of False ceiling				
9	LOGO BOARDS FOR COUNTER FRONT ELEVATION	0.00	Nos.		
	Supplying and fixing logo boards on the front elevation laminated surface of counters with 5mm thick acrylic sheet of size 18" x 18", attached with SS glass studs (1" or more). Sticker with bank logo (colour and shape as per Bank scheme) in the center to be pasted on the back side of the acrylic sheet neatly without any bubbles. The logo board must be placed on the centre of the front elevation of the counters visible to the customers EXCEPT on the Branch Manager's Table.				
10	GLASS BARRIER	70.00	Sq. Ft.		
	Providing and fixing glass barrier in the front of clerical / working counters made out of 10mm thick clear float glass with chamfered and polished edges. The glass must be supported at each end of the individual counters either with low ht. partitions or 3"x3" square towers of required height made with 19mm thick approved ply finished with 1mm thick laminate of approved shade on all faces as per the design approved by bank. In case of square towers, the top of the towers should be finished with 1mm thk approved laminate. The glass should be clamped rigidly to the low ht. partition / towers with teakwood beading finished with melamine polish along with necessary hardware / accessories as required. The height of the glass barrier shall be 450 mm (or as directed by the bank). The length of the glass barrier in single piece must be equal to the length of the individual counter. Item shall also include frosting film of aproved make with approved artwork. Film shall be of approved make, self-adhesive with bubblefree installation.				
	There shall be 2 uniforn slits, each 75mm high; one at the bottom of the glass barrier just above the counter / Table top & one at the vertical centre of the glass barrier.				



11	PANELING				
11a	WALL / COLUMN PANELING (Full Ht. - till soffit of false ceiling) (IN ATM Room / Walls in Manager Cabin / Walls in Cash cabin / Independent pillars in branch hall / Side wall adjacent to Officer Table ONLY)	620.00	Sq. Ft.		
	Providing and fixing in position wall panelling in 600 X 600 mm grid (horizontally and vertically) comprising of 25 mm X 50 mm heavy duty GI Box Sections (1.6 mm) with 8 mm thick ply finished with 1 mm thick laminate finish of approved shade and make. The soffits of the doors / windows shall also be covered with paneling as well. Item shall include 100mm high skirting on bottom of the finished floor in Canara Bank Blue shade and a top band of 100mm high from the soffit/ceiling/visible top height of the paneling in Canara Bank Yellow shade. Remaining area shall be finished with 1.0mm thk white laminate of approved make. Note - No paneling shall be provided behind the storage / cabinets / tables sides or any other surface which is not visible (no payment for same shall be entertained by the bank). Entire paneling shall be provided only on visible surfaces as per approved layout or as directed by the Bank. Also, no paneling shall be provided on the columns embedded in walls. The paneling should be provided on independent pillars in the branch hall only that too till soffit of false ceiling.				
	Note:- In case of wall not being true to plumb extra shims of aluminium section shall be provided. Nothing extra shall be payable in this regard.				
	Note: a) In case of false ceiling, area of panelling payable will be below the false ceiling only. b) Measurement of height shall be taken from finished floor only, in case of varying heights on either side of panelling, average height shall be considered. c) Openings/ door/ glass shall not be measured for payment.				
12	FALSE CEILING (Branch & ATM)	450.00	Sq. Ft.		
	Providing and fixing ½" thk. Gypsum India board false ceiling at levels as shown in the drg. From FFL. Rate shall be inclusive of all Gypsum India components contained G.I. perimeter channels of size 0.55 thick having one flange of 20mm and another flange of 30mm and a web of 27mm alongwith perimeter of ceiling, screw fixed to brickwall/partition with the help of nylon sleeves and screws, at 610mm centres. The suspending G.I. intermediate channels of size 45mm, 0.9mm thick with two flanges of 15mm each from the soffit at 1220mm centres with ceiling angle of width 25mm x 10mm x 0.55 thick fixed to soffit with G.I. cleat and steel expansion fastners at every 610mm c/c. Ceiling sections of 0.55mm thickness having knurled web of 51.5mm and two flanges of 26mm each with lips of 10.5mm are then fixed to intermediate channel with the help of connecting clip and in direction perpendicular to the intermediate channel at 457mm centres. 12.5mm tapered edge Gypboard is then screw fixed to ceiling section with 25mm drywall screws driver or drilling machine with suitable attachment. The boards are to be jointed and finished so as to have a flush look which includes filling and finishing the tapered and square edge of the boards with jointing compound & joint paper tape. Rate shall be inclusive of Cut outs for A/c machiness, spot lights, light fixtures, A/C. Grills, fire and security systems cut outs, All Sections should adhere to the manufacturers guidelines. Vertical sides visible will be measured.				
13	MODULAR FALSE CEILING - ARMSTRONG / equivalent make	520.00	Sq. Ft.		
	Providing and fixing Armstrong (Fine Fissured Micro Look with Tagular Edge using 15mm Grid sections) false ceiling of size 24"x24" at levels as shown in the drwg. from FFL. Rate shall be inclusive of providing the total system with installation etc.. The contractor has to maintain all tiles in good order and replace the defected tiles (at his own cost) before handing over the site for Branch Operations (till Inauguration).				
13	GLASS SHELVES	25.00	Sq. Ft.		



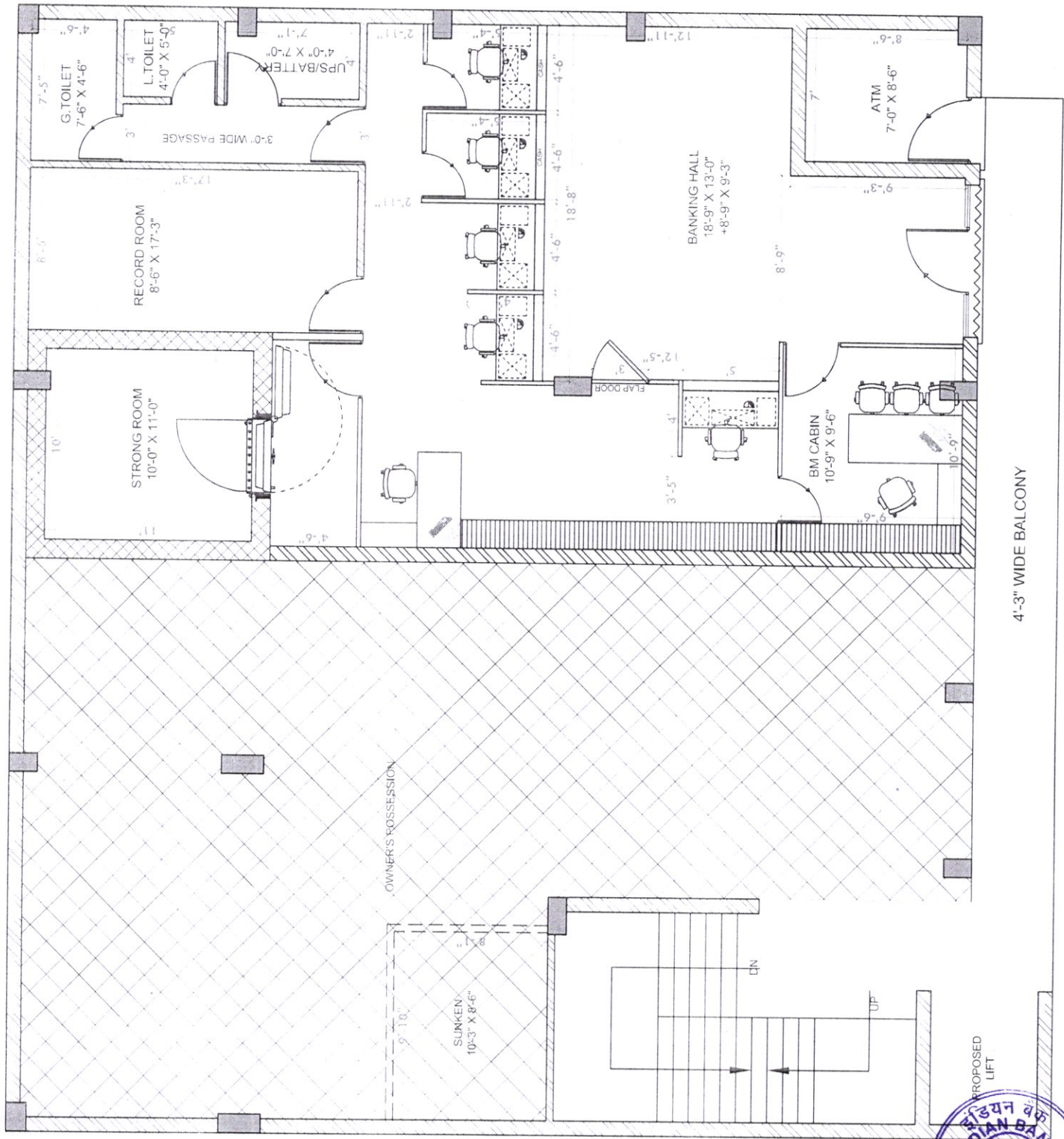
	Providing and fixing glass panes / shelves of required sizes with all edges neatly grinded, polished and fixed to the wall surfaces using SS D-brackets. The glass shall be 10mm thk plain glass of approved make. Item shall include all required arrangement / hardware/ accessories to complete the job upto the satisfaction of bank / Architect. <u>Note</u> - For the purpose of contractor's payment, front elevation area shall be measured				
14	CHEQUE DROP / SUGGESTION BOX (with glass front)	2.00	Nos.		
	Supplying and fixing wall mounted Cheque Drop Box of outer size 10" (D) X 12" (W) X 20" (H) with front openable partly glazed shutter, lock, slot for dropping cheques from top along with all required hardware & accessories like SS handle, SS butt hinges etc to complete the job upto the satisfaction of the bank / Architect. The box shall be made out of 12mm thk approved plywood finished with 1mm thk approved laminate on outer faces & 0.8mm thk white laminate on all inner faces. The front door shall have 6mm thk glass of size 6"x12" fixed with beach wood beeding. All exposed edges of Plywood shall be fixed with teakwood lipping of appropriate thickness enough to cover the entire exposed edges with 2 coats melamine polish. The box shall be complete with all accessories like SS hinges, SS Handles, Locks etc of approved makes.				
15	NOTICE / PIN-UP BOARD	1.00	Nos.		
	Providing & fixing Notice Board made of tag board of approved make & design of size 4'-0" X 3'-0" with powder coated aluminum border / frame. The board should be 3/4" thk straw board with velvet type fabric covering of Canara Bank blue shade.				
16	ACP WALL PANELLING (For outside front walls and outer pillars of ATM only)	305.00	Sq. Ft.		
	Providing & fixing in position ACP (Aluminium Composite Panel) wall panelling having minimum ACP thickness of 3mm and minimum foil thickness of 0.25 mm on both sides with Aluminium framing tube sections of min 1.5" X 1" (20 gauge or down) @ 2'-0" C/C both ways. Panels shall be neatly fixed to the frame with 3M or equivalent adhesive and joints shall be finished with silicon based sealant. ACP shall be of approved make and in Ivory & Canara Bank Blue shade as per bank's approval. Item shall include proving & fixing additional sections as required for fixing Indoor AC units, proper access panel for ATM power point, proper locking arrangement for plug point by providing additional framing etc complete. <u>Note</u> - For the purpose of payment, the measurements shall be taken up to the visible height / false ceiling level only.				
17	BOXING FOR ROLLING SHUTTER	120.00	Sq. Ft.		
	Providing and fixing rolling shutter panelling / enclosure of required size as per description at Sr. No.9. The rate shall inclusive of necessary hardware fittings like hinges, screws, tower bolts sealant, trap door, locking arrangement etc complete.				
18	ALUMINIUM GRILL FOR BULK CASH COUNTER TOP	40.00	Sq. Ft.		
	Providing & fixing 7.5mm thick 48mm X 48mm opening size, white colour powder coated aluminium grill at the top of the cash cabin fixed with 8mm thick teakwood beadings of necessary width. All the exposed wood / beadings shall be neatly finished with 2 coats of melamine polish. All the accessories used shall be concealed type.				
19	DISMENTALING WORK	0.00	Job		
	Removing/dismantaling the existing furniture, table partitions panelling, doors etc. and dispose the derbis from the site to municipal ground. The rate shall include the transport charge.				



20	Providing Temporary arrangements for functioning of Branch throughout the course of completion of renovation work including temporary shifting of workstations, counters, storages, tables, chairs etc. to enable smooth functioning of the branch during renovation all complete as per the instructions of Architect/ Bank's Engineer. NOTE: None of the old furniture items must be used for providing the temporary setup for functioning of the branch during the course of renovation.	0.00	JOB		
GRAND TOTAL (Excl. GST) (Rs.)					



OPTION- 01A



CARPET AREA BRANCH - 1173.27 SQ. FT.
ATM - 59.50 SQ. FT.
TOTAL CARPET AREA - 1232.77 SQ. FT.

GENERAL NOTE:-

- THE DRAWING IS THE PROPERTY OF ARCH DESIGN ARCHITECTS. IT IS NOT TO BE REPRODUCED OR USED FOR ANY PURPOSE OTHER THAN FOR WHICH IT WAS PREPARED WITHOUT THE PERMISSION OF ITS PRINCIPALS.
- THIS DRAWING IS TO BE READ IN CONJUNCTION WITH OTHER DRAWINGS AND SPECIFICATIONS OF THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE DIMENSIONS AND THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DISCREPANCY WITHIN OR BETWEEN THE DRAWINGS PRIOR TO CONSTRUCTION.
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- THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DISCREPANCY WITHIN OR BETWEEN THE DRAWINGS PRIOR TO CONSTRUCTION.
- NOTE: ALL DIMENSIONS ARE IN FEET UNLESS NOTED OTHERWISE.

PROJECT -

PROPOSED INTERIOR LAYOUT
PLAN OF INDIAN BANK
MAIN BRANCH, MAINPUR (U.P.)

FOR INDIAN BANK,
AGRA ZONAL OFFICE, AGRA

DRAWING TITLE -

INTERIOR LAYOUT PLAN
FOR GROUND FLOOR

SCALE:-	N.T.S.
DWG. NO.:-	ADA-IB-MP-01
DATE:-	06.11.2023
NORTH:-	



ARCH DESIGN ARCHITECTS
ARCHITECTS, INTERIOR DESIGNER, PROJECT MANAGEMENT
H.NO. 10, GROUND FLOOR, MAINPUR, AGRA (U.P.)
CIVIL LINE, BANGALORE, 202001, INDIA
Email - archdesign12@gmail.com



Architectural floor plan of a building interior. The plan shows a large central area with a grid of square rooms, each containing a square feature. To the left of this central area are several rooms: a 'STRONG ROOM' (10'-0" x 11'-0"), a 'RECORD ROOM' (8'-6" x 17'-3"), a 'G. TOILET' (7'-6" x 4'-6"), and an 'L. TOILET' (4'-0" x 5'-0"). A '3'-0" WIDE PASSAGE' runs along the top. To the right of the central area is a '4'-3" WIDE BALCONY'. At the bottom, there is a 'SUNKEN' area (10'-3" x 8'-6") and a 'PROPOSED LIFT' shaft. The plan is labeled 'OWNER'S POSSESSION' and includes various dimensions and room names.

THE DRAWING IS THE PROPERTY OF ARCHITECTS AND IS NOT TO BE USED FOR ANY PURPOSE OTHER THAN FOR WHICH IT ISSUED WITH-OUT PERMISSION OF ITS PRINCIPALS.

THIS DRAWING IS TO BE READ IN CONNECTION WITH OTHER SERVICES CONSULTANTS DRAWING IT SHALL BE THE DEEMED RESPONSIBILITY OF THE CONTRACTOR TO BRING TO NOTICE OF ARCHITECT, A DISCREPANCY OR CONFLICT BETWEEN THE DRAWINGS PRIOR TO CONSTRUCTION.

ALL WRITTEN DIMENSIONS ARE TO BE FOLLOWED AND THE DRAWING IS NOT TO BE CALLED.

NOTE: ALL DIMENSION ARE IN FEET UNLESS OTHERWISE

PROPOSED CEILING LAYOUT
PLAN OF INDIAN BANK
MAIN BRANCH, MAINPURI(U.P.)

FOR INDIAN BANK,
AGRA ZONAL OFFICE, AGRA

DRAWING TITLE:-

INTERIOR LAYOUT PLAN
FOR GROUND FLOOR

SCALE:-

N.T.S.

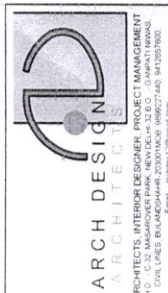
OWG. NO.:-

ADA-18-MP-01

DATE:-

13.12.2023

NORTH:-



4'-3" WIDE BALCONY

PROPOSED
LIFT

