

ANNEXURE - III

TECHNICAL BID

TO BE GIVEN BY THE OWNER (S) OFFERING PREMISES ON LEASE (**Technical Details**)

(To be kept in a separate sealed envelope super-scribing "Technical Bid" on the top of the envelope)

	om, 	
Т о,		
Dea	ar Sir,	
Sul	b: Offer for giving premises on lease for y	our Branch/Office.
give	•	and offer to e below for your Branch /
a)	Name of the Owner	
b)	Name of the Co-Owners/ Partners / Directors (Wherever applicable)	
c)	Full Address of premises offered on lease	
d)	Whether Freehold / Lease Hold	
e)	Distance from the main road / cross road	
f)	Whether there is direct access to the premises from the main road	
g)	Area Offered floor wise(only carpet area of premises to specified)	
h)	Type of Construction of premises	Carpet area in Sq.ft.
h) i)	Year of Construction of premises	
,		



j)	If the building is new, whether occupancy	
	certificate is obtained from competent local	
	planning authority.	
k)	If the building is yet to be constructed	
	i. Whether the plan of the building is	
	approved (Copy enclosed)	
	ii. Time required for completing the	
	construction	
l)	If the building is old whether repairs /	
	Renovation is required	
	If so time required for its completion	
m)	Boundaries	
	East	
	West	
	North	
	South	
h)	If the building is yet to be constructed	
	i) Whether the plan of the building is	
	approved (Copy enclosed)	
	ii)Time required for completing the	
	construction	
i)		

SIGNATURE OF THE OWNER/S



DECL	ARATION	_							
1.	The following amenities are available in the premises of	or I / We a	greeable to						
	provide the following amenities: (pl tick the applicable item)								
a)	The strong room will be constructed strictly as per the	,							
,	Bank's specifications. Strong Room door, grill gate and								
	ventilators are to be supplied by the Bank								
b)	A partition wall will be provided inside the strong room								
	segregating the locker room and cash room.								
c)	Partition wall(s) required for provision of ATM room with								
	rolling shutter(s).								
d)	A lunchroom for staff and stock / stationery room will be								
	provided as per the requirement / specifications of the								
	Bank. A wash basin will also be provided in the								
0)	lunchroom. Separate toilets for gents and ladies will be provided.								
e) f)	A collapsible gate and rolling shutters will be provided								
'/	at the entrance and at any other points which gives								
	direct access to outside.								
g)	Entire flooring will be of vitrified tiles and wall painted.								
h)	All windows will be strengthened by grill with glass and								
,	mesh door								
i)	Required power load (3 phase - 35 kva) normal								
,	functioning of the Bank and the requisite electrical								
	wiring /Points will be provided.								
j)	Continuous Water Supply will be ensured at all times								
	by providing overhead tank and necessary taps.								
	Wherever necessary, electric motor of required								
	capacity will be provided.								
k)	Space for fixing Bank's sign board will be provided.								
l)	Shelter for security guards should be provided as per								
	Bank's specifications.								
m)	Electrical facilities and additional points (lights, fans-								
	power) as recommended by the Bank will be provided								
	along A' class earthing as per IS specifications.								
n)	Sufficient space for power backup generator/s.		1						
2.	I/We declare that I am / We are the absolute owner of	Yes	No						
	the plot / building offered to you and having valid								
	marketable title over the above.								
3.	You are at liberty to remove at the time of vacating the	Yes	No						
	premises, all electrical fittings & fixtures, counters,								
	safes, safe deposit lockers, cabinets, strong room door,								
	partitions and other furniture put up by you.								



•	The concept of carpet area for rental purpose was explained to me / us and clearly
	understood by me / us, according to which the carpet area means area of the premises
	less toilet, passage, wall / columns, staircases, verandah, lobby, balcony, kitchen etc.
	even though the same is given for Bank's use.

•	If my /	our	offer	is	acceptable,	I/we	will	give	you	possession	of	the	above	premises
	on													

•	I/we further confirm that this offer is irrevocable and shall be open for 120 days from date
	hereof, for acceptance by you.

Yours faithfully,

(Signature of Owner/s)

Place:

Date:

Address of the owner/s