



INDIAN BANK
NOTICE INVITING TENDER

Indian Bank, Zonal Office Chennai South, No:55, Ethiraj Salai, Egmore Chennai – 600 008. invites sealed Quotes under Two Bid System containing Part-I (Technical Bid) & Part –II (Financial Bid) **from** Established Interior contractors complying minimum qualification criteria for Civil Work as per Bill Of Quantities and specification and **having full time local office at Chennai** for “Tender for Civil work (Existing Branch) No: 63 CP Ramaswamy Road, Abhiramapuram Chennai – 600 018.

1.	Name of work	Tender for Civil Work at Indian Bank, No: 63 CP Ramaswamy Road, Abhiramapuram Chennai – 600 018.
2.	Estimated cost of work	Rs.9.30 Lakh (Excluding GST)
3.	Period of completion	90 days reckoned from the date of issue of the Work Order or handing over of site whichever is later.
4.	Validity of Tender	6 Days from the date of opening
5.	Defects Liability Period	12 Months from the date of virtual completion of work.
6.	Earnest Money Deposit (EMD)	Rs.9,000/- (Rupees Nine Thousand only) by way of DD in favour of “Indian Bank” payable at chennai.
7.	Initial Security Deposit (ISD)	2% of the Bid Amount (Including EMD amount)
8.	Retention Money (RM)	8% against each RA bill excluding taxes
9.	Total Security Deposit(TSD) ISD+RM	10% of the project cost. (Initial Security Depository 2% and Retention Money 8%) 50% will be released after 15days of payment of the final bill and the balance 50% will be released after the Defect liability Period of One year).
10.	Value of work for Interim/adhoc Payment	Minimum Rs.5,00,000/- (Rupees Five Lakhs Only) or as decided by the Bank. The interim payment /adhoc payment shall be 75% of the works executed /Bill value at site.
11.	Period of honoring certificate for interim payment /Adhoc payment	10 days from the date of receipt of Bill payment if it is in order
12.	Period of honoring Final Certificate	Six weeks from the date of receipt of Bill payment and it is in order
13.	Liquidated Damages	1% per week of the Contract Value subject to maximum total of 10% of final Contract value
14.	Tender Documents	The Tender Documents can be downloaded from the Bank's website www.indianbank.in
15.	Cost of Tender Documents	Free of Cost.
16.	Last date & time of submission of tenders	14.08.2025 upto 15.00Hrs. at Indian Bank, Zonal Office Chennai South No:55, Ethiraj Salai, Egmore Chennai – 600 008.
17.	Date & Time of opening of Technical Bid	14.08.2025 at 15.30Hrs. at Indian Bank, Zonal Office Chennai South No:55, Ethiraj Salai, Egmore Chennai – 600 008.
18.	Date & Time of opening of Financial Bid	To be intimated only to the tendered qualifying in Technical Bids
19.	Minimum Eligibility Criteria	1) The Contractor/Vendor should be same line of activity for at least last 5 Years in the Market FY ending on 31.03.2023. 2) Registered office/Branch (Full time office) should be in Chennai or Chennai agglomeration area

		3) They should not have incurred loss in the last 3 years (please attach 3 years (2020-22, 2021-2023, 2022-24) Profit & Loss statement duly authorized by Chartered Accountant). 3. Should have carried out similar work of value (ending 31.03.2023) last 5 years • One similar work of value not less than Rs.6.97 Lakhs each (OR) • Two similar works of value not less than Rs.4.37 Lakhs each (OR) • Three similar works of value not less than Rs 3.48Lakhs each. 4. Should have valid GST NO. 5. Similar works means: Civil work for any of Central/State Govt Dept, Central Autonomous body, PSU, Corporate, reputed institution. Sufficient proof has to be attached duly sealed and signed by the applicant. Attested copies of performance certificate issued by the clients of the Tenderer should be enclosed, in support of their experience.
20.	Recovery towards Taxes	As per rules applicable time to time

Note:

1. Work should be executed in Batch wise (Batch-I & Batch-II) as demarked in plan. Batch II can only be started after completion of Civil, Interior, Electrical and Lan cabling works.
2. Dismantling and Demolishing work shall be executed only between 06.30 PM to 6.30 AM.
3. Tenderers are required to submit the bid in 2 parts namely Technical bid and financial bid. The Technical bid is to be submitted in sealed cover along with, Necessary documents prescribed in the Bids, Forms and EMD. The Financial bid shall be submitted in a separate sealed cover. The Technical and Financial bids are to be put in a master envelope (3rd Cover) and sealed and super-scribed 'Tender for Civil Furnishing Electrical and Air Conditioning work (Existing Branch & ATM) No:63 CP Ramaswamy Road, Abhiramapuram Chennai – 600 018.
4. Conditional tenders, late tenders, tenders without EMD or EMD not enclosed with Technical Bids, will be summarily rejected. Any tender received open, late or not meeting all the tender conditions / Bids not filled up in Pen are liable to be rejected.
5. Earnest money will not carry any interest.
6. Applications for issuance of tender without complete information and certified photocopies of documents in support of fulfilling the Pre-qualification criteria will not be entertained.
7. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering/taking up the work in Indian Bank.
8. The Bank reserves the right to verify the particulars furnished by the applicant independently.
9. Short-listing of contractors will be finalized after inspection of works and obtaining confidential reports (if required) from previous employers for only those firms who fulfill the aforesaid Pre-qualification criteria and that specified in Technical bid.
10. The bank reserves the right to reject any tender/bid without assigning any reason and to restrict the list of qualified contractors for opening of the financial bid to any number deemed suitable by it, from out of the bids received.



11. Bank is not bound to accept the Lowest (L1) tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
12. Submission of a tender by a tenderer implies that he/she has read this notice and other contract / tender documents and has made himself aware of the scope, specifications, conditions, liabilities and duties bearing on the execution of the contract.
13. Return of EMD of remaining tenderers who were unsuccessful in the tender process will be done within a reasonable time say not exceeding 21 days from the date of acceptance of tender/tenders by the L1 bidder.
14. Each and every page of the tender documents and correspondences accompanying the tender shall have to be duly signed and stamped by the Bidder / Authorised Signatory before submission.
15. The rates quoted by the tenderer shall be based only on the specifications and conditions of the tender documents.
16. Bank is not liable to make any payment to tenderers for preparation to submit the tender/bid.
17. Clarifications, if any, pertaining to this bids may be referred to Indian Bank, Zonal Office – Chennai South.