



INDIAN BANK
Head Office
Office Manager's Department
Ground Floor
No: 66, Rajaji Salai, Chennai – 600 001
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e-Tender for
“Integrated Facility Management Services (IFMS) at Indian Bank Head
Office Main Building, No: 66, Rajaji Salai, Chennai – 600 001 & Krest
Building, No: 2, Jehangir Street, Chennai – 600 001

PART-2
FINANCIAL BID

This part of the tender should be submitted in a separate attachment and financial bid shall be quoted in this form and no other form will be accepted. However, for any additional information etc., separate sheet may be attached if necessary)

GeM Ref. No.: **GEM/2025/B/6843269**
Date: 31.10.2025

This financial bid contains 6 pages

BID Ref. No.: / GEM / 2025 / B / 6843269.	HO: OM DEPARTMENT	Tender for IFMS at Indian Bank Head Office Main Building and Krest Building
Date:	NO: 66, RAJAJI SALAI, CHENNAI – 600 001	

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Date:	NO: 66, RAJAJI SALAI, CHENNAI – 600 001	

Table no.1: Total Amount for Integrated Facility Management Services (IFMS) at IB-HO & Krest Building. (Charges per Annum)

Sl.No .	Building/Area Details	Charges Man Power (Total 56 nos.)	Machinery Charges	Cleaning Chemicals & Equipment Charges	Other consumables (paper hand towel, hand soap etc.)	Other expenses	Total amount (Per Annum)		
1	Total Amount for Integrated Facility Management Service of Head Office Main Building & Krest Building as per scope of work.								
	<u>Manpower Requirement:</u>								
	S. No.	Description						Category	Head Count
	1	Facility Manager						Highly Skilled	1
	2	Supervisor - Housekeeping						Semi-Skilled	2
	3	Supervisor (Creche Female)						Semi-Skilled	1
	4	Supervisor – Electrical for Electrical Installation in Buildings						Highly Skilled	1
	5	Supervisor – Electrical for Data Center O&M						Highly Skilled	1
	6	Housekeepers						Unskilled	33
	7	Electricians						Skilled	6
8	Electrical Operators	Skilled	5						

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Sl.No	Building/Area Details				Charges Man Power (Total 56 nos.)	Machinery Charges	Cleaning Chemicals & Equipment Charges	Other consumables (paper hand towel, hand soap etc.)	Other expenses	Total amount (Per Annum)
	9	Carpenter	Skilled	1						
	10	AC Operator	Skilled	2						
	11	Plumber / Pump Operator	Skilled	2						
	12	Lift Operator	Skilled	1						
	Total			56						
	(The quoted amount to include all the salary for the workers (mandatorily minimum wages as amended from time to time during the contract period, PF, ESI, Bonus, Workmen Compensation Insurance for all the workers / supervisor engaged for this work in this contract etc.), tools, tackles, machinery, consumables, pest control, cleaning chemicals etc., as per the details mentioned in the Technical Bid. The indicative list of consumables mandatorily to be purchased is attached in the Technical Bid (Quantity of consumables to be used shall be decided by Bank). Hence, the rates to be quoted accordingly. Machinery to be supplied to site as mentioned in the Technical Bid. (For understanding the scope of works for Housekeeping, Carpentry, Plumbing, Electrical,									



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Sl.No	Building/Area Details	Charges Man Power (Total 56 nos.)	Machinery Charges	Cleaning Chemicals & Equipment Charges	Other consumables (paper hand towel, hand soap etc.)	Other expenses	Total amount (Per Annum)
	Data Center O&M, AC Operations, Lift Operations, Creche supervisor, the contractors are advised to go through the Technical Bid thoroughly).						
	Total amount* (Per Annum)						
	GST @18%						
	Grand Total per annum (Including GST).						

(Rupees _____ only)

Place :

Date:

Signature of tenderer with Company seal

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NOTE:

1. ESI not applicable if salary exceeds Rs. 21000.00 or any other amount specified by ESIC from time to time
2. PF subject to maximum ceiling of 13% of Rs. 15000.00 or any other amount specified by EPFO from time to time
3. Bonus not applicable if salary exceeds Rs. 21000.00 or any other amount updated by Bonus Act from time to time.
4. Any revision by GOI pertaining to ESI / PF / Bonus etc., automatically form a part of tender & the contractor to quote the rates accordingly & no additional amount will be given.
5. All required safety PPE / tools & tackles should be provided by the contractor.
6. Necessary permission shall be obtained from Bank before carrying out the work.
7. Tenderer/Bidders are advised to follow the instructions provided in the 'Instruction to bidder specified in Part-I of this Tender document for e-submission of the bids online through Government e-Marketplace Website: <https://gem.gov.in> before proceeding with the tender;
8. All documents as per tender requirement shall be uploaded online through Government e-Marketplace Website: <https://gem.gov.in> and further no documents will be accepted offline;
9. Bidders not submitting any of the required documents online will be summarily rejected;
10. Both technical and financial bids are to be submitted concurrently on the Government e-Marketplace;
11. Prospective bidders are accordingly advised to go through the instructions provided at Government e-Marketplace Portal.
12. **The Lowest Bidder will be selected based on Grand Total Yearly Amount quoted as per Table No.1, Page no.5.**
13. **The monthly payment will be released on submitting the proof of Salary paid to employees, ESI, PF, Bonus etc.**