

(A GOVT. OF INDIA UNDERTAKING)
ZONAL OFFICE - ASANSOL

NOTICE INVITING QUOTATION

Indian Bank, Zonal Office Asansol, invites competitive sealed quotation in the prescribed format on item rate basis two bids (technical & financial) systems from the interested, reputed and well experienced contractors / firms for **"Invitation of Quotation for Interior Furnishing, Electrical Installation and Computer Data Cabling Works etc. at Nalhati branch & ATM , Nalhati, Distt.-Birbhum for renovation of existing premises"**

Quotation document along with other details may be downloaded from Bank's website www.indianbank.in or may be obtained from **Premises & Expenditure Department, Zonal Office Asansol, Udrej Bhavan, 2nd Floor, 8 G.T. Road, Asansol, Paschim Burdwan- 713304, W B.** as per following scheduled.

1	Name of work	Interior Furnishing, Electrical Installation and Computer Data Cabling Works etc. at Nalhati Branch & ATM, Nalhati-Birbhum for renovation of existing premises
2	Estimated Cost	Rs. 9,88,239.00
3	Publication of "Tender" inviting offers	13-02-2026
4	Submission of Tender	13-02-2026 to 28-02-2026 upto 4:00 P.M.
5	Opening of Tender (Technical and Financial Bid)	02-03-2026 at 11:00 AM
6	Validation of Quotation	90 Days from the date of opening
7	Date of Commencement	5 days from date of issue of letter awarding the job.
8	Time of completion of job	Maximum 30 calendar days from the date of issue of work order or handing over of site whichever is later.
9	Defect liability period	12 Months from completion of work as certified by the architect, provided to the satisfaction to the Bank.
10	Tender Fee	Rs. 500/- in the form of DD/IOI in favour of Indian Bank payable at Asansol (non-refundable). The firms registered under MSME need not submit the draft
11	Earnest Money	Rs. 5000/- in the form of DD/IOI in favour of Indian Bank payable at Asansol. (The EMD of the unsuccessful bidders will be returned within 45 days from the date of opening the tender. No interest will be paid on the Earnest Money deposit. The firms registered under MSME need not submit the draft)
12	Liquidated Damages for delay	If the work is not completed within the stipulated period of time an amount of 1% per week of the Contract Value subject to maximum 10% of final Contract Value.
13	Payment Terms	Neither advance nor Interim payment will be paid. Payment will be made on satisfactory completion of the job on the basis of actual measurements. Income tax will be deducted as per the rules. Retention money 10% will be deducted from the bill and to be released after 15 days of expiry of defect liability period.
14	Documents to be attached with the Bill	Work Completion Certificate from Branch/Office Head, Manufacture Certification, Bills & 4-5 Photographs showing completion status of work.
15	Retention Money	10% (Including Earnest Money)
	Terms and Conditions	As per Annexure - II



Quotation Documents: - Technical Bid and Financial Bid.
A) Technical bid: Part- A & Part B
B) Financial bid: Schedule of Quantity

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tender without assigning any reason whatsoever. Late/delayed tender shall not be accepted after due date and time of submission of tender.

- The rate quoted by the firm shall be based only on the specifications and conditions of the Schedule of Quantities (SOQ)
- Bank is not liable to make any payment to the firm for preparation to submit the quotation.

The duly filled in quotation completed in all respect in a separate sealed covers marked "Technical Bid" & "Financial Bid" and superscribing "Interior Furnishing, Electrical Installation and Computer Data Cabling Works etc. at Nalhati branch & ATM , Nalhati, Distt.-Birbhum for renovation of existing premises," on top and name, address & contact no. of the vendor at bottom left corner should be addressed to

The Zonal Manager
Indian Bank, Zonal Office: Asansol,
Udrej Bhavan, 2nd Floor, 8 G.T. Road (West),
Asansol – 713304, Dist- Paschim Bardhaman, WB

Date: 13-02-2026
Place: Asansol


(Zonal Manager)

