



**REQUEST FOR PROPOSAL (RFP)**  
for

**Procurement of Managed Software Testing Services and Setting up of Testing  
Center of Excellence (TCoE)**

RFP Reference No.	<b>GEM/2026/B/7204658</b>
RFP Issuance Date	<b>06/02/2026</b>
Last Date of request for Queries/ Clarifications	<b>10/02/2026 by 05:00 PM</b>
Date and time of Pre-Bid Meeting	<b>12/02/2026 at 03:00 PM</b>
Last Date for receipt of bids	<b>27/02/2026 by 03:00 PM</b>
Date and time of opening technical bids	<b>27/02/2026 at 03:30 PM</b>

**Issued by:**

**Indian Bank,  
Information Technology Department,  
4<sup>th</sup> Floor, Indian Bank Head Office,  
66 - Rajaji Salai, Chennai 600001**

Email: [sreekanth.s@indianbank.bank.in](mailto:sreekanth.s@indianbank.bank.in), [rajanikanta.das@indianbank.bank.in](mailto:rajanikanta.das@indianbank.bank.in)

Website: <https://www.indianbank.bank.in>

*This document is the property of Indian Bank and is meant for exclusive purpose of bidding as per the Specification, Terms, Condition and Scope indicated in it. This document should not be copied, transferred, reproduced, distributed or recorded on any medium, including all forms of electronic medium, without written permission of Indian Bank. The use of contents of this document for any purpose other than stated herein is strictly prohibited and shall amount to copyright violation and thus, shall be punishable under the Indian Law.*

Section	Contents	Page No.
	Schedule [A] Important Dates and Information on RFP Submission	6
	Schedule [B] Glossary of terms	9
	Schedule [C] Disclaimer	11
	Schedule [D] General Information	12
	Schedule [E] Overview of Indian Bank	13
SECTION - I	REQUEST FOR PROPOSAL (RFP)	15
SECTION - II	INSTRUCTIONS TO BIDDERS	19
	1. Introduction	19
	2. Pre-Bid Meeting	19
	3. Amendment of bidding documents	19
	4. Technical Bid	19
	5. Commercial Bid	20
	6. Clarification of Bids	20
	7. Bid Security (EMD)	21
	8. Evaluation Criteria	21
	8.1 Eligibility Criteria	23
	8.2 Technical Evaluation Criteria	26
	8.3 Technical Evaluation	29
	8.4 Commercial Evaluation	29
	8.5 Correction of error in Commercial Bid	30
	9. Proposal Process Management	30
	10. Liabilities of Bank	30
	11. Bid and Proposal Ownership	30
	12. Bid Pricing Information	31
SECTION - III	Broad Scope of Work	32
	CONDITIONS OF CONTRACT	46
	1. Period of Validity of Bids	46

Section	Contents	Page No.
	2. Authorization to Bid	46
	3. Payment Terms	46
	4. Service Level Agreement (SLA)	47
	5. Human Resource Requirements	50
	5.1 Resource Requirements	50
	5.2 Experience requirements of the resources	51
	5.3 Leaving and Onboarding of resources	52
	6. Contract Period	54
	7. Sub-Contracting	54
	8. Governing Language	54
	9. Insurance	54
	10. Jurisdiction and Applicable Law	54
	11. Penalty / Liquidated Damages (LD)	54
	12. Bank's right to accept or reject any bid or all bids	55
	13. Performance Security	55
	14. Limitation of Liability	56
	15. Indemnity Clause	56
	16. Disclaimer	56
	17. Patent Rights	57
	18. IT Act 2000	57
	19. Intellectual Property Rights (IPR)	57
	20. Acceptance of Purchase Order	58
	21. Signing of Contract Form, NDA, SLA	58
	22. Settlement of Disputes	58
	23. Coverage of Successful Bidder under the EPF & MP Act	60
	24. Exit Requirements	60
	25. Termination for Default	60
	26. Force Majeure	61

Section	Contents	Page No.
	27. Confidentiality	61
	28. Negligence	62
	29. Amalgamation	62
	30. Inspections and Tests	62
	31. Use of Contract Documents and Information	63
	32. Delivery Schedule	63
	33. Working Days	63
	34. Implementation of Services	63
	35. Termination for Insolvency	63
	36. Taxes and Duties	64
	37. Compliance with Policy	64
	38. Compliance with Statutory and Regulatory Provisions	64
	39. Pre-Contract Integrity Pact	64
	40. Adoption of Pre-Contract Integrity Pact	64
	41. Change Orders	65
	42. Other Terms and Conditions	65
	43. Delay in Suppliers Performance	67
	44. GENERAL TERMS AND CONDITIONS	67
	44.1. Rejection of Bids	67
	44.2. Representation and Warranties	68
	44.3. Relationship of Parties	69
	44.4. No Right to Set Off	70
	44.5. Publicity	70
	44.6. Conflict of Interest	70
	44.7. Solicitation of Employees	70
	44.8. Notices and Other Communication	71
	44.9. Substitution of Team Members	71
	44.10. Severability	71

Section	Contents	Page No.
SECTION-IV	INSTRUCTIONS TO BIDDERS FOR ONLINE TENDER THROUGH GeM PORTAL	72
	1.1. Submission of bid through GeM Portal	72
	1.2. Bid Related Information	72
	1.3. Offline Submission	72
	1.4. Other Instructions	73
SECTION-V	PART I - Technical and Functional Requirements	74
	PART II - Commercial Bid	82
Annexure - I	Bid Form	85
Annexure - II	Self-Declaration – Blacklisting	87
Annexure - III	Contract Form	88
Annexure - IV	Performance Security Format	90
Annexure - V	Non-Disclosure Agreement	91
Annexure - VI	Declaration for MSE benefits	95
Annexure - VII	Pre-Bid Query Format	96
Annexure - VIII	Bidder's Experience	97
Annexure - IX	Turnover, Net Worth and P&L Details	98
Annexure - X	Pre- Contract Integrity Pact	99
Annexure - XI	Bid Security Form	104
Annexure - XII	Declaration On Procurement from a Bidder of a Country which shares a land border with India	105
Annexure - XIII	Litigation Certificate	106
Annexure - XIV	Checklist for the RFP	107

**SCHEDULE [A]:**  
**IMPORTANT DATES AND INFORMATION ON RFP SUBMISSION**

RFP Reference No.	<b>GEM/2026/B/7204658</b>
RFP Issuance Date	<b>06/02/2026</b>
Last Date of request for Queries/ Clarifications	<b>10/02/2026 by 05:00 PM</b>
Date and time of Pre-Bid Meeting	<b>12/02/2026 at 03:00 PM</b>
Last Date for receipt of bids	<b>27/02/2026 by 03:00 PM</b>
Date and time of opening technical bids	<b>27/02/2026 at 03:30 PM</b>

Sr. No	Particulars	Timeline
1	<b>Issuance Date of RFP</b>	<b>06/02/2026</b>
2	<b>Last Date of request for Queries/ Clarifications</b> (Last Date of Receiving request for queries / clarifications before the Pre-bid Meeting)	<b>10/02/2026 by 05:00 PM</b> Format for clarification is enclosed as Annexure VII
3	Pre-bid Meeting Date and Venue Details	<b>12/02/2026 at 03:00 PM</b> through physical / virtual mode. Bidders willing to participate in pre-bid meeting need to submit their details to <a href="mailto:sreekanth.s@indianbank.bank.in">sreekanth.s@indianbank.bank.in</a> , <a href="mailto:rajanikanta.das@indianbank.bank.in">rajanikanta.das@indianbank.bank.in</a> on or before <b>10/02/2026</b> . Details of virtual/ physical pre-bid meeting would be communicated via e-mail to interested bidders separately.
4	<b>Last Date of Submission/ Closing Date in Online &amp; Offline Mode</b> (Last Date of Submission of RFP Response)	<b>27/02/2026 by 03:00 PM</b> for both online bid and offline document submissions. For Offline submission of documents listed in Sl. No. 9 below, the sealed envelope shall be addressed to the Bank and to be delivered at the address below. Assistant General Manager, Information Technology Department, 4th floor, Indian Bank Head Office, 66 – Rajaji Salai, Chennai 600001
5	<b>Eligibility cum Technical Bid Opening Date</b>	<b>27/02/2026 at 03:30 PM</b>

6	<b>Date, time and venue of presentation &amp; demo by the bidders satisfying Eligibility Criteria prescribed in para 9.1 of Section II of this RFP</b>	Shall be intimated separately by the Bank through email.
7	<b>Opening of Commercial Bids</b>	The commercial bids will be opened for those Bidders who qualify in both eligibility and technical evaluation.
8	<b>Online Bid Submission Details</b>	This RFP will follow e-Procurement (e-Tendering) process and the same will be conducted through Government e-Market Place (GeM) portal.  The documents listed below in Sr. No. 9 only to be submitted in offline physical mode.
9	<b>Documents to be submitted physically by Bidders (Offline Mode)</b>	<p>1. Bid Security (EMD) for Rs.85,00,000/- (Rs. Eighty Five Lakhs only) to be submitted in the form of DD/ Fund transfer/ Bank Guarantee (issued by a nationalised/ scheduled commercial Bank located in India (other than Indian Bank) in favour of "Indian Bank" payable at Chennai. BG should be valid for 180 days after from the last date for submission of the Bid (in the format provided at Annexure XI) (or) Fund transfer to be made in the account as detailed below: Account No.: 743848138 Account Name: INDIAN BANK, H.O. TECHNOLOGY MANAGEMENT DEPARTMENT-II IFSC Code: IDIB000H003 Branch: Harbour</p> <p>2. Pre-Contract Integrity Pact (On Stamp paper)</p>
10	<b>RFP Coordinator</b>	<p>1. Shri. Sreekanth S Assistant General Manager, IT Department Email: <a href="mailto:sreekanth.s@indianbank.bank.in">sreekanth.s@indianbank.bank.in</a> Contact No: 044-25273005</p> <p>2. Shri. Rajanikanta Das Assistant General Manager, IT Department Email: <a href="mailto:rajanikanta.das@indianbank.bank.in">rajanikanta.das@indianbank.bank.in</a> Contact No: 044-25278804</p>
<p><b>The RFP document can also be downloaded from: Bank's website: <a href="https://www.indianbank.bank.in">https://www.indianbank.bank.in</a> and Government e- Market Place (GeM) portal</b></p> <p>In addition to above, a paper publication will be made for the information to the prospective bidders regarding this RFP. However, clarifications, modifications and date of extensions, if any, will be published in the Bank's website and GeM portal only.</p> <p>I. Note: Indian Bank, does not take responsibility of any bid/offer damaged/lost in</p>		

transit/delivered at incorrect address prior to its receipt at the Bank's designated office.

II. Bank will follow two bidding system. Section V Part-I (Technical Bid) of the bid contains compliance details of the eligibility and terms & conditions set in the RFP document (including annexures) for which proposal/quotation is called for. Bids have to be submitted in **online mode only** through **Government e- Market Place (GeM) portal** along with physical submission of certain documents at designated office as mentioned in Point No. 9 of Schedule [A] (Important Dates and Information on RFP Submission). Further, Bidders must submit their commercial bid as per the format given in the RFP (as per Part-II of Section-V) along with the technical bid on the e-procurement (GeM) portal. Technical bids submitted by all the bidders will be evaluated and only technically qualified bidders will be called for opening of commercial bids.

1. Bidders should enroll/ register themselves on Government e- Market Place (GeM) portal before participating in bidding. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents. Except as provided in this RFP, any document sent by any other mode will not be accepted.
2. Documents which are to be uploaded online are required to be duly signed by the Authorized Signatory under the seal of the bidder company/ firm in every page. Any correction should be authenticated by the same signatory. If insufficient or false information is furnished and/or if there is any deviation or non-compliance of the stipulated terms and conditions, the bid will be liable for rejection.
3. The price quoted should be unconditional and should not contain any string attached thereto. Bid, which do not confirm to our eligibility criteria and terms & condition, will be liable for rejection.

III. The RFP document (along with addendum, if any) needs to be signed and stamped by the authorized signatory of Bidder and it must be submitted along with the Technical Bid as evidence of having read and understood the contents of RFP and its addendums (if any).

IV. Time wherever mentioned in this RFP is as per Indian Standard Time. The above dates and timelines are subject to change with any prior notice or intimation. If a holiday is declared on the dates fixed for submission of bids, opening of bids (Technical or Commercial) or presentation, the same shall stand revised to the next working day at the specified time and place unless communicated otherwise.

**This RFP is issued by:**

Assistant General Manager,  
Information Technology Department,  
4th floor, Indian Bank Head Office, 66, Rajaji Salai, Chennai 600001.

## SCHEDULE [B1]

### GLOSSARY OF TERMS

i) Following terms are used in the document interchangeably to mean:

1. Bank refers to "Indian Bank (IB)" including its Branches, Administrative offices, processing centres/HUBS, cells and all other units and establishments etc. (excluding its overseas establishments and Regional Rural Banks).
2. Recipient, Respondent, Consultant, Consultancy firms, Bidder, Applicant means the respondent to the RFP document.
3. RFP means the "Request for Proposal" document.
4. Proposal, Bid means "Response to the RFP Document".
5. Tender means RFP response documents prepared by the Bidder and submitted to "Indian Bank".
6. Selected bidder and the Bank shall be individually referred to as "party" and collectively as "parties". The terms, Successful bidder and the Bank are also referred as Supplier/ Service provider and Purchaser respectively.
7. The term "Bid" & "Quote/ Quotation" bears the same meaning in this RFP.
8. Unless contrary to the context or meaning thereof, Contract or agreement wherever appearing in this RFP shall mean the contract to be executed between the Bank and the successful bidder.
9. Unless the context otherwise requires, reference to one gender includes a reference to the other, words importing the singular include the plural and words denoting natural persons include artificial legal persons and vice versa.

ii) Other Terms and abbreviations:

S. No.	Terms used in the RFP	Terms and abbreviations
1	API	Application Programming Interface
2	BFSI	Banking, Financial Services and Insurance
3	BG	Bank Guarantee
4	BNA	Bulk Note Acceptor
5	CTS	Cheque Truncation System
6	DD	Demand Draft
7	DPDP	Digital Personal Data Protection
8	DPDPA	Digital Personal Data Protection Act
9	DPIIT	Department for Promotion of Industry and Internal Trade
10	EMD	Earnest Money Deposit
11	EPF & MP Act	Employees' Provident Funds and Miscellaneous Provisions Act
12	GeM	Government e-Marketplace
13	GFR	General Financial Rules
14	GoI	Government of India
15	GST	Goods and Services Tax

16	IBA	Indian Banks' Association
17	IBU	International Banking Unit
18	IMPS	Immediate Payment Service
19	IPR	Intellectual Property Rights
20	ISO	International Organization for Standardization
21	IT	Information Technology
22	LLP	Limited Liability Partnership
23	MSE	Micro and Small Enterprises
24	MSME	Micro, Small and Medium Enterprises
25	NDA	Non-Disclosure Agreement
26	NEFT	National Electronic Funds Transfer
27	OEM	Original Equipment Manufacturer
28	PBG	Performance Bank Guarantee
29	POA	Power of Attorney
30	RBI	Reserve Bank of India
31	RFP	Request for Proposal
32	RTGS	Real Time Gross Settlement
33	SLA	Service Level Agreement
34	SOW	Scope of Work
35	TCO	Total Cost of Ownership
36	WCS	Weighted Commercial Score
37	WTS	Weighted Technical Score

Any term used in this document and not specifically defined herein will have the same meaning as provided in relevant RBI regulations and/ or RBI/IBA guidelines and in case of any dispute the decision of the Bank shall be final and binding.

#### Confidentiality:

*This document is meant for the specific use by the Bidder/s to participate in the current tendering process. This document in its entirety is subject to Copyright Laws. Indian Bank expects the Bidders or any person acting on behalf of the Bidders to strictly adhere to the instructions given in the document and maintain confidentiality of information. **The Bidder/s do hereby undertake that they shall hold the information received by them under this RFP process or the contract "in trust" and they shall maintain utmost confidentiality of such information. The Bidders have to agree and undertake that (a) They shall maintain and use the information only for the purpose as permitted by the Bank (b) To strictly allow disclosure of such information to its employees, agents and representatives on "need to know" basis only and to ensure confidentiality of such information disclosed to them.** The Bidders will be held responsible for any misuse of information contained in this document or obtained from the Bank during course of RFP process, and liable to be prosecuted by the Bank in the event such breach of confidentiality obligation is brought to the notice of the Bank. By downloading the document, the interested parties are subject to confidentiality as.*

## SCHEDULE [C]

### DISCLAIMER

The information in this Request for Proposal ("RFP") document provided to bidders or applicants whether verbally or in documentary form by or on behalf of Indian Bank, is under the terms and conditions set out in this RFP document and shall also be subject to all other terms and conditions to which such information is generally made available. This RFP document is not an agreement, offer or an invitation by Indian Bank to enter into an agreement/contract in relation to the service but is meant for providing information to the applicants who intend to submit the bids (hereinafter individually and collectively referred to as "Bidder" or "Bidders" respectively). This RFP is designed with the purpose to assist the applicants/ Bidders to formulate their proposal and does not claim to provide all the information that may be required by the applicants/ Bidders.

Each Bidder may conduct its own independent investigation and analysis and is free to check the accuracy, reliability, and completeness of the information in this RFP. Indian Bank and its directors, officers, employees, respondents, representatives, agents, and advisors make no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability or completeness of this RFP. The information contained in the RFP document is selective and is subject to updation, expansion, revision, and amendment. It does not purport to contain all the information that a Bidder may require. Indian Bank does not undertake to provide any Bidder with access to any additional information or to update the information in the RFP document or to correct any inaccuracies therein, which may become apparent.

The Bidders, by accepting this document, agree that any information contained herein may be superseded by any subsequent written information on the same subject made available to the bidders or any of their respective officers/ employees or published in the Bank's website and/or GeM portal. It is also understood and agreed by the Bidder/s that decision of the Bank regarding selection of the Bidder will be final and binding on all concerned. No correspondence in this regard, verbal or written, will be entertained. It shall be the duty and responsibility of the Bidders to ensure about their legal, statutory and regulatory eligibility and other competency, capability, expertise requisite for them to participate in this RFP process and to provide all the services and deliverables under the RFP to the Bank.

The applicant shall bear all its costs associated with or relating to the preparation and submission of its proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Bank or any other costs incurred in connection with or relating to its proposal. The Bank shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an applicant in preparation or submission of the proposal, regardless of the conduct or outcome of the selection process.

Indian Bank in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP. Such change will be published on the Bank's Website and GeM Portal and it will become part and parcel of RFP. Indian Bank reserves the right to reject any or all the bids/proposals received in response to this RFP document at any stage without assigning any reason whatsoever. The decision of Indian Bank shall be final, conclusive and binding on all the parties.

## SCHEDULE [D1]

### GENERAL INFORMATION

Indian Bank (hereinafter called the "Bank") is floating Request for Proposal (RFP) for identification of a Bidder (Service Provider) for **Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**. Shortlist of Bidders shall be prepared after evaluation of the technical Bids submitted by the bidders participated in this RFP.

Bidders are hereby advised to carefully review and submit all relevant information in the same chronology under the relevant sections only, with their RFP responses.

Details of the objectives, scope of the services, eligibility and qualification criteria, data & documents required (if any) to be submitted along with RFP. Criteria that would be adopted for evaluation of the responses for short listing and other information is contained in the RFP document.

The RFP document can be downloaded from GeM portal or from the Bank's website [www.indianbank.bank.in](http://www.indianbank.bank.in).

### RFP Coordinator

Sr. No.	Name	Designation	Email
1	Shri. Sreekanth S	Asst. General Manager (IT Department)	Email: <a href="mailto:sreekanth.s@indianbank.bank.in">sreekanth.s@indianbank.bank.in</a> Contact No: 044-25273005
2	Shri. Rajanikanta Das	Asst. General Manager (IT Department)	Email: <a href="mailto:rajanikanta.das@indianbank.bank.in">rajanikanta.das@indianbank.bank.in</a> Contact No: 044-25278804

## **SCHEDULE [E] OVERVIEW OF INDIAN BANK**

**Indian Bank**, with Corporate Office in Chennai was established as part of the Swadeshi Movement on August 15, 1907.

Along with 13 other banks, the Bank was nationalized on July 19, 1969. The Bank celebrated its centenary in August 2007. With effect from 1<sup>st</sup> April 2020, erstwhile Allahabad Bank was merged into Indian Bank. The integration of CBS systems of both the banks was completed on 14/02/2021. In the last 116 years, Bank has established a rich legacy by providing quality financial services. It has passed through challenging times, successfully registered turnaround and emerged stronger than before. Given the ever-changing requirements, Bank fine-tuned its strategies and undertook several structural and operational changes and earned a coveted position in the Indian banking industry. Bank's foremost priority has been to serve the people and its nation.

The Bank has three subsidiaries viz., IndBank Global Support Services Ltd and IndBank Merchant Banking Services Ltd and IndBank Housing Ltd. Bank has also two joint venture viz. Universal Sompo General Insurance Company Ltd and ARSEC (India) Ltd.

The Bank has two sponsored Regional Rural Banks viz., Tamil Nadu Grama Bank; headquartered at Salem (Tamil Nadu) and Puduvai Bharathiar Grama Bank headquartered at Puducherry (UT of Puducherry).

The Bank has been pioneer in developing many digital products and received many awards on digital front.

Bank has been making profit continuously since 2002 and has been self-sustaining in terms of capital adequacy.

### **VISION:**

"Delivering excellence in financial services through customer focus, employee engagement and sustainable growth"

### **MISSION:**

- Bring the best of innovation and technology in our offerings
- Be responsive to the unique needs of every customer through all channels of choice
- To provide value to stakeholders
- Empower and engage our employees

As on 31<sup>st</sup> December 2025, Bank's total Global business reached Rs.14.3 Lakh Cr consisting of Deposits at Rs.7.91 Lakh Cr and Advances at Rs.6.39 Lakh Cr.

As on 31<sup>st</sup> December 2025, Bank has Pan-India network with 27,837 touch points including 5,965 Brick & Mortar branches, 5,624 ATMs/BNAs, 16,247 Business Correspondents and 1 International Banking Unit (IBU). The Bank has expanded its

footprint overseas with branches at Singapore, Colombo and Jaffna, besides a Foreign Currency Banking Unit at Colombo.

Bank had always been a forerunner in offering digital products which provide hassle free, convenient and safe transaction facilities to enhance customer experience, meeting their expectations as the country gears itself for riding on the digital wave.

### **Technology Environment**

Indian Bank has all its branches on Core banking Solutions, has a range of customer centric and other solutions like full suite of Core banking Solution, payment systems like IMPS, NEFT, RTGS, SWIFT, CTS, etc., alternate delivery channels viz., ATM, Bulk Note Acceptor (BNA), e-Kiosk, Internet banking, Mobile banking, e-payment of Taxes, Utility Bill, Ticket, Donation, SMS alerts and Corporate Net banking. Bank has launched an integrated mobile app having various functionalities with biometric / face id login. Bank has also implemented solution for digital onboarding, both for liability and asset products.

As a part of enhancing customer experience, Bank has also launched an AI-Chatbot ADYA, that is currently available on Bank's website and Mobile banking App as an additional interface for answering customer queries and lead generation.

Bank has launched Digital banking Omni Channel Application "IndSMART" (Mobile banking/Internet banking) and established a Digital Lending Platform for catering to digital servicing of loans across Retail, Agri and MSME business streams. Bank also provides corporate internet banking (IndCash Optima). Bank has recently started a centralised call centre. Implementation of a CRM solution is also underway.

Bank's Information Systems and Security processes are certified with ISO27001:2022 standard and is among very few Banks certified worldwide.

Bank is embarking on a comprehensive journey to ensure compliance with the Digital Personal Data Protection Act (DPDPA), 2023 and its rules 2025 aimed at establishing a robust, secure, and privacy-by-design data protection framework across the Bank.

**For further details, please visit Bank's website [www.indianbank.bank.in](http://www.indianbank.bank.in)**

## SECTION - I

### REQUEST FOR PROPOSAL (RFP)

Indian Bank is a Public Sector Bank, headquartered at Chennai. The Bank has pan-India network with 27,119 touch points including 5,955 Brick and Mortar branches (including 3 foreign branches), One International Banking Unit (IBU), 5,565 ATMs/Bulk Note Acceptors (BNAs), 15,598 Business Correspondents (BCs) and serves over 100 million customers. It has overseas branches in Singapore and Sri Lanka (Colombo and Jaffna) including a Foreign Currency banking Unit at Colombo and an offshore banking unit in Gift City. Post-merger with Allahabad Bank, Indian Bank is the seventh largest Bank in the country.

As on 31<sup>st</sup> December 2025, Bank's total Global business reached Rs.14.3 Lakh Cr consisting of Deposits at Rs.7.91 Lakh Cr and Advances at Rs.6.39 Lakh Cr.

The Bank is interested in Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE).

Bank will follow two bidding system. Part-I of the bid contains compliance details of the specifications for which quotation is called for. The Bidders should enroll/ register themselves on GeM portal before participating in bidding. **Except for the documents required to be submitted in physical form to the Bank, Bids have to be submitted online only through GeM portal.** The bidders also need to submit necessary documents physically through offline mode to the address mentioned in the RFP. The Commercial Bid (Section V - Part II) will be submitted separately along with the bid document.

Interested eligible bidders may submit their quotation for providing **Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**, as specified in Section V - Part-I as per the following procedure:

1. Bidders should apply through GeM Portal only. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents. Bid Documents submitted/sent by any other mode will not be accepted.
2. **Part-I** contains compliance details of the specifications for which Bid is called for. No column shall be left blank or altered.
3. **Part-II** – Commercial along with price break up details to be submitted separately along with the bid documentation (Closed bidding process). After technical evaluation, intimation will be given to all qualifying bidders about the date and time of opening of commercial bids.
4. Part-I (as per Section-V - Technical & Functional Specifications) & Part-II (as per Section-V - Commercial bid) to be uploaded online duly signed by the Authorized Signatory under the seal of the bidder company/ firm in every page. The bidders also need to submit necessary documents physically through offline mode to the

address mentioned in the RFP. Any correction should be authenticated by the same signatory. If insufficient or false information is furnished and/or if there is any deviation or non-compliance of the stipulated terms and conditions, the quotations will be liable for rejection. The price quoted in the Commercial bid should be unconditional and should not contain any strings attached thereto. The bids which do not conform to our specifications will be liable for rejection and offers with a higher configuration will not attract any special consideration in deciding the vendor.

5. Bank has the right to accept or reject any quotation/cancel the e-tender at its sole discretion, at any point, without assigning any reason thereof. Also, Bank has the discretion for amendment / alteration / extension before the last date of receipt of bid.

6. **MAKE IN INDIA**

This RFP is further governed by Government of India, Ministry of Commerce and Industry, Department of Industrial Policy and Promotion order number P-45021/ 2/2017-B.E.-II dated 15th June 2017 for the Public Procurement (Preference to Make in India), Order 2017, revision order no. P-45021/ 2/2017-PP (B.E.-II) dated 28th May 2018, revision order no. P-45021/ 2/2017-PP (B.E.-II) dated 29th May 2019, revision order no. DPIIT Order No. P-45021/2/2017-PP(BE-II) dated June 04, 2020 and subsequent revision order no. P-45021/2/2017-PP (B.E.-II) dated 16th Sept 2020, subsequent revision order no. P-45021/2/2017-PP (B.E.-II)-Part (4) Vol. II dated 19th July 2024 & its amendment (if any).

7. Bank will also provide benefits to Micro and Small Enterprises (MSEs) as per the guidelines of public procurement policy issued by Government of India. The bidders to submit declaration for claiming MSE Benefits as per Annexure-VI.

8. **RESTRICTION OF BIDDERS FROM COUNTRIES SHARING LAND BORDERS WITH INDIA:**

As per Ministry of Finance, Department of Expenditure, Public Procurement Division's office memorandum F.No.6/18/2019-PPD dated 23.07.2020, regarding insertion of Rule 144 (xi) in the General Financial Rules (GFR) 2017, any bidder from a country which shares a land border with India will be eligible to bid either as a single entity or as a member of a JV / Consortium with others, in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority. The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT). Political & Security clearance from the Ministries of External and Home Affairs respectively will be mandatory.

However, above condition shall not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Updated lists of countries to which lines of credit have been extended or

in which development projects are undertaken are given in the website of the Ministry of External Affairs (MEA).

"The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority"

Definitions pertaining to "Restriction of Bidders from Countries sharing Land Borders with India" Clause Bidder" (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.

"Bidder from a country which shares a land border with India" means:

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary of an entity incorporated, established or registered in such a country; or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An Indian (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

"Beneficial owner" will be as under:

- i. In case of a company or Limited Liability Partnership (LLP), the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

#### Explanation

- a. "Controlling ownership interest" means ownership of, or entitlement to, more than Ten percent of shares or capital or profits of the company;
- b. "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or share-holders' agreements or voting agreements;

- ii. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has

ownership of entitlement to more than Fifteen percent of capital or profits of the partnership;

- iii. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than Fifteen percent of the property or capital or profits of such association or body of individuals;
- iv. Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official.
- v. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with Ten percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

"Agent" is a person employed to do any act for another, or to represent another in dealings with third persons.

9. Please note that

- (i) The cost of preparing the bids, including visit / visits to the Bank is not reimbursable.
- (ii) Each Recipient should notify the Bank of any error, fault, omission, or discrepancy found in this RFP document but not later than last date of receiving clarifications.
- (iii) The Bank is not bound to accept any of the bids submitted and the bank has the right to reject any/all bid/s or cancel the tender at any point without assigning any reason therefor.
- (iv) All pages of the Bid document, Clarifications/Amendments, if any, should be signed by the Authorized Signatory under the seal of the bidder company/ firm and to be uploaded with technical bid. A certificate to the effect that the Authorized Signatory has authority to bind the company/ firm should also be attached along with the technical bid.
- (v) The Authority/Bank shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP, Bidding Documents or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.
- (vi) Nothing in this RFP shall obligate either Party to enter into any further Agreements.

After technical evaluation, intimation will be given to all qualifying bidders about the date and time of opening of commercial bids.

## SECTION-II INSTRUCTIONS TO BIDDERS

### 1. Introduction

The Bidder is expected to examine all instructions, forms, terms and specifications given in the Bidding Documents. If any element of doubt arises, the same should be clarified from the Bank in terms of this RFP. Failure to furnish all information required in the Bidding Documents may result in the rejection of its bid and will be at the Bidder's own risk. Bank shall not be responsible for the same.

### 2. Pre-Bid Meeting

- a. A pre-bid meeting is scheduled to be held through physical/Video Conference/ WebEx on **12/02/2026**. Bidder's designated representatives (maximum two persons) may attend the pre-bid meeting.
- b. The purpose of the meeting will be to clarify the doubts raised by the probable bidders.
- c. The Bidder is requested to submit any queries/clarifications to the Bank to the following email ids on or before **10/02/2026 by 05:00 PM**.

Email id: [sreekanth.s@indianbank.bank.in](mailto:sreekanth.s@indianbank.bank.in)  
[rajanikanta.das@indianbank.bank.in](mailto:rajanikanta.das@indianbank.bank.in)

The text of the questions raised (without identifying the source of enquiry) and the responses given, together with amendment to the bid document, if any, will be ported in websites: <https://www.indianbank.bank.in> and GeM portal.

### 3. Amendment of bidding documents

- 1.1 At any time prior to the deadline for submission of bids, the Bank, for any reason, whether at its own initiative or in response to a clarification(s) requested by a prospective Bidder, may modify/ cancel/ extend/ amend the Bidding Document by modification(s) / amendment(s).
- 1.2 All prospective bidders who are eligible for pre-bid meeting, will be communicated of the details of amendments and clarifications. The amendments if any, will be published in Bank website and in the GeM Portal and will form part of the Bidding document.
- 1.3 Any bid submitted by a bidder under this RFP process cannot be withdrawn / modified after the last date for submission of the bids unless specifically permitted in writing by the Bank.

### 4. Technical Bid

The Bidder shall furnish as part of its technical bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract.

The documentary evidence of the Bidder's eligibility to bid and qualifications to perform the Contract if its bid is accepted, shall establish to the Bank's satisfaction

that, the Bidder has the financial and technical capability necessary to perform the Contract and that, the Bidder meets the qualification requirements.

Any bid document not accompanied by the above will be rejected.

Bidder shall NOT submit any information related to Commercials in the technical bid submission process or elsewhere except in Commercial Bid Submission form in e-procurement portal. Commercial bid submitted along with other documents in technical bid shall result in the disqualification of the Bid without prejudice to other rights and remedies available to the Bank as per the Terms & Conditions of the RFP.

## 5. Commercial Bid

1. The Bank will open commercial bids only after a notice is given to the technically qualified bidders on the basis of technical evaluation.
2. The price submitted by Bidders in GeM portal will be treated as the final offer of that bidder and bid will be evaluated accordingly.
3. The calling for quote does not confer any right on a bidder for being awarded any purchase order.
4. The Bidder is requested to quote in Indian Rupee (INR). Bids in currencies other than INR would not be considered.
5. The prices and other terms offered by Bidders must be firm for an acceptance period of 180 days from the opening of the commercial bid.
6. The prices quoted by the Bidder shall be inclusive of all taxes, duties, levies etc. including GST. There will be no price escalation for during the contract period. Bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
7. In case of any variation (upward or downward) in Government levies / taxes / cess / excise / custom duty etc. which has been included as part of the price will be borne by the Bidder. Variation would also include the introduction of any new tax / cess/ excise, etc.

## 6. Clarification of Bids

During evaluation of the bids, the Bank may, at its discretion, seek clarification from the Bidder/s. The request for clarification and the response shall be in writing/by email, and no change in the substance of the bid shall be sought, offered, or permitted.

The Bidder shall make his/her own interpretation of any and all information provided in the Bidding Document. The Bank shall not be responsible for the accuracy or completeness of such information and/or interpretation. Although certain information is provided in the Bidding Document, however, bidder shall be responsible for obtaining and verifying all necessary data and information, as required by him. The Bank reserves the right to accept or reject any/all tender in whole or in part without assigning any reason whatsoever. The Bank shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of Bank in this regard shall be final.

## 7. Bid Security (Earnest Money Deposit)

The Bidder should submit at the time of online submission of Bid, as part of its bid, a bid security / EMD in the form of DD / Fund Transfer / Bank Guarantee issued by a Scheduled Commercial Bank located in India (other than Indian Bank), in the form provided in the Bidding Documents (Annexure-XI) for a sum of Rs.85,00,000/- (Rs. Eighty Five Lakhs only) from the last date for submission of Bid. Bank may seek extension of Bank Guarantee, if required. Relaxation if any, extended by GOI/ competent authorities for furnishing the EMD shall be passed on to the bidders. In case on fund transfer, bid security amount is to be remitted to following account:

Account No.: 743848138

Account Name: INDIAN BANK, H.O. TECHNOLOGY MANAGEMENT DEPARTMENT-II

IFSC Code: IDIB000H003

Branch: Harbour

Unsuccessful Bidders' Bid Security will be discharged or returned. The successful Bidder's Bid Security will be discharged upon the Bidder signing the Contract and furnishing the performance security.

The bid security may be forfeited if:

- a) Bidder withdraws its bid during the period of bid validity or does not accept the correction of errors in accordance with the terms of RFP;  
or
- b) In the case of a successful Bidder, if the Bidder fails or refuses to sign the Contract within the specified time from the date of issue of purchase order, or fails or refuses to furnish performance Guarantee as security.

## 8. Evaluation Criteria

All bids shall be evaluated by an Evaluation Committee set up for this purpose by the Bank. The evaluation shall be on the basis of technical competence and the price quoted. The Technical Evaluation and the Commercial Evaluation shall have the weightage of 70% and 30% respectively, and this weightage shall be taken into consideration for arriving at the Successful Bidder. The assessment methodology is covered in the next section.

The proposals will be evaluated in three stages.

- Phase 1 – Eligibility cum General Evaluation Criteria
- Phase 2 – Technical Evaluation Criteria
- Phase 3 – Commercial Evaluation Criteria

- a) 70:30 Techno-Commercial scoring model will be used for the evaluation. The total marks scored by the eligible bidders as determined by the Bank under Technical Requirements will be given 70% weightage and shall be called Weighted Technical Score (WTS). The Total Weighted Commercial Cost will be given 30% weightage and shall be called Weighted Commercial Score (WCS).

- b) Scoring in the Technical Evaluation: The Bidders, who comply with Bank's eligibility criteria, mandatory technical specifications and other terms and clauses of the RFP document as explained in the bid document, will be shortlisted for technical evaluation. The bidders are expected to submit sufficient supporting details along with all documentary evidence records in their technical bid for enabling the Bank for objective evaluation and scoring in the Technical Requirements. The Bidders themselves will not fill-in any score in Technical Requirements. Evaluation and scoring process will also involve independent verification by the Bank of the details submitted in the Bid Document.
- c) After scrutiny of the Technical Bid document and supporting documents, and responses to various Technical Evaluation points, scoring of marks will be done therein against bids of shortlisted bidders as explained above. The total marks in the Matrix scored by the bidder will be called Technical Score.
- d) The marks obtained in Technical Evaluation will be given a weightage of 70% which will be termed as "**Weighted Technical Score**" (WTS) and shall be arrived at as under:

**Weighted Technical Score (WTS): (T/T1) \* 70**

T: Technical score of the respective bidder

T1: Highest technical score of all qualified bidders

The total marks of **600** for technical evaluation criteria will be scaled down to 70 marks as furnished in example below.

**For Example:** If there are two bidders "A" and "B" who score 500 and 600 marks respectively, their "WTS" would be as under:

Bidder "A" =  $500 \times 70 / 600 = 58.33$  marks, Bidder "B" =  $600 / 600 \times 70 = 70$  marks

- e) Bidders scoring a minimum of 70% marks will be declared technically qualified. If sufficient numbers of bidders do not qualify the cut off score, Bank at its sole discretion may reduce the cut off score. Bank reserves the right to accept or reject any technical bid without assigning any reason thereof. Decision of the Bank in this regard shall be final and binding on the bidders.
- f) In the second phase of evaluation, the Commercial Bids of those bidders, whose technical bids have been short-listed and who have qualified in technical evaluation as explained above after scoring of Techno Evaluation, will be opened. After opening of Commercial Bids, commercial evaluation & verification of the commercial bids will be done by the Bank.
- g) For the final evaluation, total cost of ownership (TCO) quoted by the bidder will be given 30% weightage using the formula, given below as part of Techno-Commercial Evaluation Process:

**Weighted Commercial Score (WCS): (L1/C) \* 30**

L1: Lowest price of all qualified bidders

C: Commercial bid of the respective bidder

Extending the example given above, in case Bidders, Bidder "A" and "B" for example quote TCO as Rs. 2,10,000 and Rs.2,00,000 respectively, then the WCS in their case would be calculated as under:

$$\text{Bidder "A"} = 2,00,000 / 2,10,000 \times 30 = 28.57 \text{ marks}$$

$$\text{Bidder "B"} = 2,00,000 / 2,00,000 \times 30 = 30.00 \text{ marks}$$

h) The total of Technical and Commercial Scores of each bidder will become basis of final ranking of bidders. Bidder whose combined weighted Technical & weighted Commercial Scores is highest will be ranked as "H1 Bidder" and bidders with second & third highest final scores will be ranked as "H2" and "H3" and so on and so forth.

$$\text{Total Score H1} = (T / T1) * 70 + (L1 / C) * 30$$

**In above examples, the Total Score after Techno-Commercial evaluation (H1) of Bidders "A" and "B" will be as under:**

Bidder	Weighted Technical Score	Weighted Commercial Score	Total Score	Rank
<b>A</b>	58.33	28.57	86.90	<b>H2</b>
<b>B</b>	70	30	100	<b>H1</b>

## 8.1 Eligibility Criteria

The Bank is seeking eligible bidders for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE). Only bidders who meet the following eligibility criteria are permitted to respond to this RFP. Offers received from Bidders who do not fulfil any of the following eligibility criteria are liable for rejection.

S.No.	Eligibility Criteria	Supporting Documents
1	The bidder must be a registered Company (Public / Private) / PSU / PSE / Partnership Firm / LLP in India and been in operation in India for at least 8 years as on as on date of bid submission.	Certificate of Incorporation issued by Registrar of Companies and full address of the registered office along with copies of Memorandum and Articles of Association/ Partnership Deed to be submitted along with GST registration certificate.
2	The Bidder is not from such a country which shares a land border with India, in terms of the said amendments to GFR, 2017. (or) The Bidder is from such a country and has been registered with the Competent Authority i.e. the Registration Committee constituted by the Department for	Undertaking as per Annexure-XII to be submitted.

	Promotion of Industry and Internal Trade, as stated under Annexure to the said Office Memorandum / Order and we submit the proof of registration herewith.	
3	The Bidder to provide information that any of its subsidiary or associate or holding company or companies having common director/s or companies in the same group of promoters/ management or partnership firms/ LLPs having common partners has not participated in the bid process.	Self-certified letter signed by authorized official of the bidder to be submitted.
4	The Bidder must have an average turnover of minimum Rs.100 crores during last 03 (three) financial year(s) i.e. FY 2024-25, FY 2023-24 and FY 2022-23.	Self-attested Copies of audited financial statements, duly certified by auditor along with the auditor's report to be enclosed.
5	The net worth of the Bidder firm (manufacturer or principal of authorised representative) should not be negative during last 3 Financial Years (i.e. FY 2024-25, FY 2023-24 and FY 2022-23) and also (ii) should not have eroded by more than 30% (thirty percent) in the last three financial years (i.e. FY 2024-25, FY 2023-24 and FY 2022-23).	Self-attested Copies of audited financial statements duly certified by auditor along with the auditor's report to be enclosed.
6	The Bidder should not have been blacklisted/ debarred by the Central Government/State Governments / Semi-Government departments / Regulatory Authorities / Financial Institutions/ banks/ Public Sector Undertakings in India and overseas.	A Self-Declaration to be furnished by the Bidder on the Company's letter head for the same as per Annexure-II.
7	Bidder should not be insolvent, in receivership, Bankrupt, or being wound up.	Self-Declaration on Bidder's Letterhead signed by the authorized signatory.
8	Bidder should have experience of minimum 8 years as on the date of RFP in providing Testing/Quality Assurance Services	Copy of the purchase order and / or Certificate of completion of the work. The Bidder should also furnish latest invoice or letter from the institution quoting the period and nature of services provided. Details to be furnished as per Annexure-VIII.
9	Bidder should have experience of providing Testing / Quality Assurance Services for at least three Scheduled Commercial Bank in	The bidder to submit certificate or latest invoice from the Bank along with the copy of Purchase

	India having a total business of more than 1 lakh crores rupees (or) minimum 1000 branches as on 31.03.2025	Order to the effect that the Testing / Quality Assurance Services provided are satisfactory. Details to be furnished as per Annexure-VIII.
10	Certification Requirements (as per the scope of work)	Copy of the Valid Certificate(s) to be provided.
11	Past/ present litigations, disputes, if any (Adverse litigations could result in disqualification, at the sole discretion of the Bank)	The Bidder should clearly submit litigations, if any in their company letter head as per Annexure XIII. False declaration may result in disqualification. Decision of the Bank will be final and Binding with respect to litigations of Bidder.
12	The bidder should not be owned or controlled by any Director or employee (or relatives) of the Bank	Self – declaration letter
13	<p>The bidder shall ensure that the software solutions proposed to be deployed in Bank/ used for providing testing services are licensed sufficiently to provide services as per SLA and such solutions implemented are under warranty/ AMC from OEM for the period of contract.</p> <p>In case bidder is the OEM of the solutions supplied bidder should have its development &amp; support centre in India. This should be full fledged establishment and not created for the submission of this Bid.</p>	Bidder should specifically certify in this regard on company letter head and provide proof of support / AMC
14	The Bidder should have at least 300 technical resources (In India) on its roles across areas such as Technical Architecture, Engineering/ Development/ Testers, Design Engineers, Business Analyst (in Banking Domain etc.) – (excluding the resources in support and Maintenance Activities) as on the date of RFP.	Undertaking from the bidder on bidder's letter head signed by the authorized signatory of the bidder
15	Bidder should have minimum 100 ISTQB Certified Resources in their payroll working on banking projects.	Certificate from Head (HR) or company secretary or equivalent.

16	Client references and contact details (email / landline / mobile numbers) of the customers for whom the bidder has executed similar projects	1. 2. 3.
----	--	----------------

**Note:**

- Bidders must submit their responses with clear and comprehensive documentary evidence, including client communications, fully substantiating the claimed experience for each eligibility criterion. Client communications must explicitly state the project scope, key deliverables, timelines, and an assessment of satisfactory completion or ongoing progress. These communications may reference a corresponding contract or purchase order (PO) etc. Crucially, all submitted documentation must be interconnected and verifiable, allowing the Bank to directly trace the claimed experience back to supporting contracts, POs, or other official project documentation. Generic or unsubstantiated claims, or client communications that cannot be directly linked to verifiable project documentation, will not be considered for evaluation. Proposals from Bidders who do not fully satisfy all eligibility criteria, as stated, will be summarily rejected.
- The bidder's involvement in the referenced projects must be as a direct service provider, not as a staffing agency or subcontractor.
- Bidder should provide an undertaking that there is no conflict of interest whatsoever with ongoing projects of the Bank.
- All declarations/citations must be duly **sealed and signed by the authorized signatory of the bidder.**

The Bank's discretion on 'Eligibility Criteria' is final.

**General Evaluation Criteria**

- a) All bids shall be evaluated by an Evaluation Committee set up for this purpose by the Bank
- b) The Bank will examine the bid to determine that it is complete in all aspect, duly authenticated by the bidder and fulfilling the requirements stated in the bid document.
- c) The bank may waive any minor informality, non-conformity, or irregularity in a bid which does not constitute a material deviation.
- d) Prior to the detailed evaluation, the bank will determine the substantial responsiveness of bid documents. The quote shall conform to all the terms and conditions of the bid documents without material deviations.

**8.2 Technical Evaluation Criteria**

Bidders shortlisted for Technical Evaluation will be assessed based on their demonstrated understanding of the project scope, proposed approach, relevant experience, and team capabilities. Evaluations will consider past successes in delivering similar projects, focusing on strategy, skillset, timeline adherence, and methodology. Bidders will be scored against a total of 600 points, based on the following parameters:

### Evaluation Criteria

S. No.	Evaluation Criteria	Maximum Max Marks	Minimum Cutoff Marks	Minimum Passing Cutoff Percentage
1	Bidder's Experience & Capabilities	150	105	70%
2	Technical / Functional Specifications - Services	200	140	70%
3	Technical / Functional Specifications - Tools	200	140	70%
4	Technical Presentation / Demonstration	50	14	70%
<b>Total</b>		<b>600</b>	<b>420</b>	<b>70%</b>

Bidders scoring at least the minimum score in each section mentioned in the table above and an overall score of 70% marks or more will be declared technically qualified.

Bank at its sole discretion, reserves the right to cancel and go for retendering process and the decision of the Bank in this regard shall be final.

If only one bidder qualifies, Bank, at its discretion, may choose to open the commercial bid of the only bidder who qualifies. Bank may at its discretion also reject the proposal if any of the Bidders have provided wrong information in technical / functional specifications.

The evaluation of technical proposals will be based on the following:

S. No.	Technical Evaluation	Evaluation Methodology
1	<b>Bidder's Experience &amp; Capabilities (Max. Marks - 150)</b>	<p>The Bidder is required to submit the compliance for Bidder's Experience &amp; Capabilities (Section-V – Part-I.A).</p> <p>The bidder to submit certificate from the referred Bank/Client to the effect that the Testing / Quality Assurance Services provided are satisfactory. Details to be furnished as per Annexure-VIII.</p>
2	<b>Technical / Functional Specifications - Services</b>	<p>The Bidder is required to submit the compliance for Technical/ Functional Specifications. - Services (Section-V – Part-I.B).</p> <p>Marks would be awarded as defined in the table. The maximum marks allotted under this category is 200 marks</p>

	<b>(Max. Marks - 200)</b>	and minimum 70% marks (140 marks) will be required as eligibility under Technical/ Functional Specifications - Services Criteria.
<b>3</b>	<b>Technical / Functional Specifications - Tools</b> <b>(Max. Marks - 200)</b>	<p>The bidder is required to submit compliance for the Test Tool selection criteria as specified in Section-V – Part-I.C. Bidders must achieve at least 70% compliance under these criteria to qualify.</p> <p>Marks would be awarded as defined in the table. The maximum marks allotted under this category is 200 marks and minimum 70% marks (140 marks) will be required as eligibility under Technical/ Functional Specifications - Tools Criteria.</p>
<b>4</b>	<b>Technical Presentation / Demonstration</b> <b>(Max. Marks - 50)</b>	<p>All eligible bidders will be required to make presentations/demonstration based on the Scope of Work (SoW) defined in the RFP. The bank will schedule the date and time of the presentations and communicate to the bidders. Failure of a bidder to provide presentation to the bank covering the functionalities expected in the SoW, may result in rejection of the bid.</p> <p>Evaluation will be broadly on the aspects as mentioned in Section-V – Part-I.D</p>

During the period of evaluation, bidders may be asked to provide more details and explanations about information provided in the proposals. Bidders should respond to such requests within the time frame indicated in the letter / email seeking clarification/ explanation. In addition to the above, bidder shall arrange for site visits (if required) for Bank's team, where the bidder's software is already functional / implemented.

**Notes:**

- All claims must be substantiated with verifiable documentation, demonstrating clear interconnectivity between submitted materials. Client communications, contracts, POs, and other supporting documents should be cross-referenced and traceable, enabling direct validation of experience and project details. Unsubstantiated or unlinked claims will be rejected.
- The bidder's involvement in the referenced projects must be as a direct service provider, not as a staffing agency or subcontractor.
- All prior experience shared as part of the bid should be accompanied by clients' satisfactory letter (in letterhead / institutional E-mail from the client preferably from vertical head concerned).
- Presentation to be made by the Domain Expert & Project Manager to be deployed for the Project, along with the proposed team.
- Documentary evidence must be furnished against each of the above criteria along with an index as required by Bank.

All documents must be signed by the authorized signatory of the bidder. Relevant portions, in the documents submitted in pursuance of above criteria, should be highlighted.

### 8.3 Technical Evaluation

The Bids which are securing the minimum technical score of 420 out of a total of 600 marks are considered as technically qualified and only those technically qualified Bids will be further processed to find "Highest scoring Bidder" as per evaluation methodology under TECHNO COMMERCIAL EVALUATION CRITERIA. Technically qualified bidders alone will be intimated for opening of commercial bids to identify successful bidder and the evaluation will consider the following factors:

1. The format will be identical for both Technical Bid and Commercial Bid, except that the technical bid should not contain any price information (with Prices masked). Technical bid without price masked Bill of Materials will be liable for rejection. Any deviations from the Bill of Material / non-submission of prices in the commercial bid as per the format shall make the bid liable for rejection.
2. The optimized TCO (Total Cost of Ownership) identified in the commercial bid would be the basis of the entire outflow of the Bank for undertaking the scope of work.
3. In case there is a variation between figure and words, the value mentioned in words will be considered.

**Note:**

1. The highest technical bidder may not automatically qualify for becoming successful bidder and for award of contract by the bank.
2. The Successful Bidder shall be the first ranked Bidder (having the highest combined score). The final decision on the successful bidder will be taken by the bank. The implementation of the project will commence upon acceptance of purchase order by the successful bidder.
3. If for some reason, the successful bidder fails to execute an agreement within a specified timeline, the bank reserves the right to award the contract to the next most eligible bidder based on the final evaluation scope of technical evaluation scores and commercial prices quoted.
4. In case of a tie of Total Score between two or more bidders, the Bid with higher technical score would be chosen as the successful Bidder.
5. The bank will calculate the scores up to two decimal points only. If the third decimal point is greater than 0.005, then the same shall be scaled up else, it shall be scaled down to arrive at two decimal points.
6. The scores of the bidders based on technical evaluation will be shared / communicated to the bidders before the opening of the commercial bids.

### 8.4 Commercial evaluation

Technically qualified Bidders alone will be intimated, and their commercial bids will be opened, through which Bank will identify successful Bidder for awarding contract. In the commercial bid, the bidder will be required to quote only total cost as mentioned in the commercial bid format (Section V Part-II). The price quoted should be inclusive of all charges but exclusive of taxes only. The bidder has to submit price

break up as per commercial bid format duly signed by the authorised signatory. The unit price for each line item should be comparable to prevailing market rates.

### **8.5 Correction of Error in Commercial Bid:**

Bank reserves the right to correct any arithmetical errors furnished in the Commercial Bid. If any such errors are noticed, it will be rectified on the following basis:

- a) Bank may waive off any minor infirmity or non-conformity or irregularity in a bid, which does not constitute a material deviation.
- b) If there is discrepancy between the unit price and total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price shall be corrected accordingly. However, price quoted by bidder in GeM system will prevail over the price breakup submitted.
- c) If there is discrepancy between percentage and amount, the amount calculated on percentage basis will prevail.
- d) If there is discrepancy in the total arrived at (addition, subtraction, multiplication, division and carryover of amount from one page to another), correct total will be arrived by the Bank and the same will prevail over the total furnished by the bidder.
- e) If there is a discrepancy between words and figures, the rate/ amount in words shall prevail, unless the amount expressed in words is related to an arithmetical error in which case, the amount in figures will prevail, subject to the above two provisions.

If the bidder does not accept the correction of errors, the bid will be rejected and EMD may be forfeited.

### **9. Proposal Process Management**

The Bank reserves the right to accept or reject any or all proposals received in response to the RFP without assigning any reasons thereof. Also, the bank reserves rights to revise the RFP, to request one or more re-submissions or clarifications from one or more Bidders, or to cancel the process in part or whole without assigning any reasons.

Additionally, Bank reserves the right to alter the requirements, in part or whole, during the RFP process, and without re-issuing the RFP. Each party shall be entirely responsible for its own costs and expenses that are incurred while participating in the RFP, subsequent presentations, demos, and any other meetings during the process.

### **10. Liabilities of the Bank**

This RFP is not an offer by Bank, but an invitation for bidder responses. No contractual obligation on behalf of Bank whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed by duly authorized officials of Bank and the bidder.

### **11. Bid and Proposal Ownership**

The Bid submitted and all supporting documentation/templates are the sole property of Indian Bank and should NOT be redistributed, either in full or in part thereof, without the prior written consent of Bank. Violation of this would be a breach of trust

and may, inter-alia causes the Bidder to be irrevocably disqualified. The proposal and all supporting documentation submitted by the Bidder shall become the property of Indian Bank and will not be returned.

## 12. Bid Pricing Information

By submitting a signed bid, the Bidder certifies that the Bidder has arrived at the prices in its bid without agreement with any other bidder of this RFP for the purpose of restricting competition. The prices in the bid have not been disclosed and will not be disclosed to any other bidder of this RFP. No attempt by the Bidder, to induce any other bidder to submit or not to submit a bid for restricting competition, has occurred.

### **SECTION-III** **BROAD SCOPE OF WORK**

Bank intends to enhance its existing **Testing Center of Excellence (TCoE)** to centralize testing services for the entire organization that better aligns with evolving business and technology needs. This initiative aims to strengthen the Bank's software quality practices, with a continued emphasis on comprehensive testing capabilities. The selected service provider will collaborate with the Bank's team to upgrade the current **TCoE** by refining the testing framework, modernizing infrastructure, and introducing best-in-class tools and methodologies that support the Bank's ongoing IT transformation initiatives.

The **TCoE** will cater to testing requirements for both existing and upcoming digital banking initiatives. It must be capable of supporting both agile and traditional solution/implementation approaches seamlessly.

The Testing Centre of Excellence aims to bring in quality engineering mind set to Quality Assurance (QA) to achieve excellence in technological solutions through robust testing framework, core capabilities, efficient processes, best-in-class QA environment and continuous improvement.

TCoE will cover Quality Assurance on Development/ UAT/ Pre-production/ Production environments.

Key characteristics of a TCoE are the combination of Process, People and Technology to deliver operational efficiency and addressing business needs with highly efficient testing services. This model will ensure the Bank's testing function is not just a service, but a strategic driver of agility, compliance, and innovation which consist of:

- Unified Test Governance & Compliance
- Standardized Processes, Tools & Automation of Testing process.
- Defined KPIs & Business-Aligned Metrics
- Continuous Improvement & Innovation
- Shared Resources & Expertise for automation and performance testing.
- Talent Development & Knowledge Management.
- Customer Experience (CX) Focus
- Market-Available Skilled Resources for testing.
- Agility & Scalability
- Innovation & Emerging Technology Adoption
- Environment & Test Data Management

The service provider is expected to deploy efficient processes, framework with the right choice of tools and technology to achieve primary TCoE objectives as detailed below:

#### **(1) Comprehensive Quality Assurance of Releases:**

Embed quality early with a focus of preventing defects, rather than detecting defects. Target is approximately 100% bug detection prior to production deployment & nearly 99% accuracy prior to UAT by business users.

#### **(2) Best in Class Technology & Processes:**

Standardize test lifecycle (management, execution, automation, performance, reporting) to reduce cost of quality

### **(3) Efficient Automation and Digitization:**

Automate repetitive tasks (e.g., regression) to boost efficiency

### **(4) Core QA Capabilities:**

Build internal testing expertise within the Bank

### **(5) Leverage industry expertise:**

Leverage tools, accelerators, best practices, and knowledge bases

### **(6) Data-Driven Insights**

Real-time dashboards, predictive analytics, continuous feedback loops

### **(7) Agile & DevOps Integration**

Embed testing across CI/CD pipelines for rapid and secure releases. This should also include aspect of FinOps and effective and efficient resource utilization.

### **(8) Compliance, Manageability and Observability Assurance**

Ensure RBI/GDPR/DPPD/ISO compliance; maintain traceability and audit readiness. This should enable right balance between data privacy and workflow observability for audits and forensics

### **(9) Knowledge Transfer & Uplift**

Training, workshops, certifications, continuous learning culture

#### **1. High Level Scope of the Engagement**

The selected service provider will be responsible for the end-to-end setup, operation, and continuous improvement of the Bank's Software Quality and Testing Centre of Excellence (TCoE). The TCoE will cater to the Bank's diverse software quality and testing requirements, supporting agile, DevOps and traditional delivery models in line with the Bank's IT transformation roadmap

- i. The service provider to setup TCoE to cater various software quality testing requirements of the Bank which includes TCoE framework, design, documents, SOPs, SLA/KPI measurement methodology etc.
- ii. Providing the latest technology required for creating the testing environment.
- iii. Implement and oversee the TCoE Framework, including well-defined testing processes, a proficient team with relevant skills and experience, and state-of-the-art technology and tools.
- iv. The service provider to work with Bank's IT team to create robust testing framework in the IT infrastructure of the Bank. The service provider to provide onsite services at the premises of Bank for carrying out End to End Testing with Interfaced Systems including Digital Channels.
- v. Setup TCoE framework including structured team, methods & practices, capabilities and overall governance.
- vi. Deploy self-sufficient team with testing and domain expertise, capable of designing, building and testing use cases across banks lines of businesses and functions.
- vii. Deploy a bespoke team for the bank with required skills sets as per the project roadmap and requirements given by the Bank.

- viii. Setup and manage software testing tools/technology solutions for managing entire testing life cycle for Agile, DevOps and traditional projects/releases. Testing Tools with required licenses for the period of engagement for usage in Indian Bank premises to be supplied by the Service Provider.
- ix. Bank shall provide Hardware, Operating System and Oracle Database (Any database required other than Oracle Database to be supplied and supported by the bidder throughout the contract period). However, the service provider has to complete Installation, Configuration, Customization, Up- gradation, Maintenance and Support of all the software / tools required in the proposed Platform.
- x. Initially, the service provider to provide exhaustive set of test cases (which will be taken as baseline to begin with) of the identified applications taken-up for testing. The service provider to discuss with the Bank's team and create additional test cases as needed and also arrive at the expected results. These test cases are to be reviewed for coverage, completeness and accuracy.
- xi. The service provider should be able to create the test cases for different platform or flavour of Operating System, Database, Software Applications, devices of different form factors based on hardware setup/ configuration of the systems used.
- xii. The service provider to provide the hardware sizing for implementation of TCoE, both in Primary DC and DR Site. Bank will provide the required infrastructure and decide the actual implementation during the contract period.
- xiii. The service provider has to bring the required software testing tools & automation tools to undertake the testing for the scenario/ scope mentioned in the SoW. However, required permissions need to be taken before deploying / using any tools in the Bank's environment, from the Bank, in writing.
- xiv. The service provider is required to undertake all testing tasks from the beginning of project; render requisite services and adhere to the testing standards.
- xv. The service provider should be proficient in all types of testing and should have experts in their team to deal with various testing methodologies like Agile testing and Dev-Ops testing in addition to the traditional Waterfall method. This team should have a mixed skill set to cater the need of TCoE with latest testing skills.
- xvi. The service provider should follow documentation standard on the test cases. The test plans, test scenarios, test cases, expected results, comparison of the results (expected vs actuals), sensitivity/likely impact on the system due to the gap, scripts, test reports, test results are to be documented. The service provider must be able to leverage existing documentation, repository to setup/ standardize the testing process and deliver automation.
- xvii. The service provider has to create and implement regression test suites as part of Test Automation so that Bank will be able to test the application in automated way with impact analysis for any new changes/version upgrades implemented in the application. This Regression testing should bring ROI (in terms of efficient utilization of resources by reducing the execution time)/ usage rate based on automation of repetitive tasks to drive operating efficiencies and performance improvements.
- xviii. The service provider may provide Release and Environment Management Recommendations. This includes detailed analysis of release and environment management inefficiencies and their impact on TCoE service delivery and recommendations to mitigate the risks and minimize the negative impact.
- xix. After completion of testing of each patch/module/application, the service provider has to provide certification for go-live confirming that the patch/module/application is bug free and fit for deployment in the production environment. In case the application continued to have any bug/not fit for

deployment in production, the service provider shall inform the bank in writing, along with the reason, nature of the bug, likely impact etc.

- xx. The service provider should upgrade the test environment with latest patches/releases for getting enhanced functionalities and security fixes as and when the OEM releases the same for the software supplied and installed by the vendor.
- xxi. The service provider should provide on-site training to the Bank staff/ third party vendor for automation of test cases, conducting UAT (User Acceptance Testing) & regression testing using the tools supplied. Also necessary training to be provided to bank staff and third party vendor for utilising other tools supplied like defect trackers, test management tools etc. supplied as part of this contract.
- xxii. The SLA defined (with respect to accuracy in testing which will be defined in tender) by the Bank must be adhered to by the service provider for providing on-time & quality output. (It must be noted that the SLA will be independent and different for different applications of the bank. Each individual SLA should be adhered to individually)
- xxiii. The service provider should comply all the regulatory requirements and should always be ready to provide logs, reports or cases as and when demanded.
- xxiv. The service provider shall adhere to all the IT and Information Security related policies of the Bank.
- xxv. Providing assistance and giving technical inputs to Bank staff in replying to various audit reports like ISO-27001 audit/ Security Audit, etc., related to TCoE operations.
- xxvi. Cost for certification requirements for TCoE, if any decided to be obtained by the bank, (not for individual certifications of the associates or the bidder's company) will be met by the bank and the service provider has to provide the necessary technical support in this regard.
- xxvii. Selected vendor should manage the DC & DR setup relating to TCoE and keep both locations vulnerability free. All observations relating to TCoE from Audit, compliance and security should be remediated by the service provider in a time bound manner.
- xxviii. The service provider to conduct DC & DR activity as per the BCP policy of the Bank (including DR Drills once in 3 months, as per Bank's specification). Setup testing tools with required licenses both in DC and DR since DC - DR switchover has to be conducted for every quarter.
- xxix. The service provider will have to accept any change in the UAT flow of work if warranted in future.
- xxx. The service provider should provide required facility management resources to the Bank for setting up and operate TCoE during the contract period.
- xxxi. The scope furnished is only tentative for the high-level deliverables mentioned below. However, Bank at its discretion may avail the above testing services as per the requirement during the contract period.
- xxxii. List of High-Level Deliverables Expected from the Service Provider

### List of Expected Deliverables

The following deliverables are expected from the selected service provider during the engagement. These deliverables are minimum requirements. Bank encourages the service provider to propose additional services that enhance quality, efficiency, and innovation.

- i.** Testing roadmap and refining the existing testing strategy; define short/medium/long-term goals with KPIs

- ii.** Supply of testing tools and management of Test environments
- iii.** Release documents and version-controlled updates for the deliverables.
- iv.** Providing technical and non-technical resources for various testing projects
- v.** Test Plan, Test Scenario and Test Case Preparation for planned testing
- vi.** Requirement Traceability Matrix
- vii.** Test case Design
- viii.** Test case Execution
- ix.** Test Execution Reports
- x.** Test case Documentation
- xi.** Testing Metrics Collection, Trend Analysis and Defect Leakage reports
- xii.** Testing Activities coordination and Reporting
- xiii.** Testing Dashboard preparation
- xiv.** Defect Reporting and retesting on resolution of defects.
- xv.** Test Scripts (in case of automation & performance testing) stored in a version-controlled repository.
- xvi.** Test Data preparation and periodic refresh.
- xvii.** Test data management including addressing data privacy and reuse.
- xviii.** Facilitate for review & sign-off of testing artefacts.
- xix.** SLA Related metrics/ Reports as mentioned in subsequent clauses.
- xx.** Upgrade/ Enhancements/ Bug Fixes for Software/Solution deployed as part of TCoE.
- xxi.** The vendor may provide value-added Services in addition to the one's mentioned above.
  - a. Overhaul traditional quality assurance approaches and transition to an engineering-centred paradigm.
  - b. Advice the bank on adoption of best practices in agile methodologies, DevOps and lean principles to deliver high quality solutions in a faster way.
  - c. Increase agility with intelligent automation resulting in reduction of testing cycle time.
  - d. Assess, Define, Roll-out process frameworks, metric frameworks and automation frameworks.

## 2.1. **Types of Testing**

The service provider shall be required to provide the following types of testing as part of TCoE operations. This list is indicative and may be expanded based on the Bank's evolving requirements, regulatory changes, or adoption of new technologies.

### I. **Functional Testing:**

- i. End to End Testing
- ii. Functional Testing (Black Box testing)
- iii. Business Workflow Testing
- iv. Negative Testing
- v. User Profile Testing
- vi. Static Testing
- vii. Compatibility Testing
- viii. Automation Testing
- ix. Critical Path Testing
- x. Extended Testing
- xi. Sanity Testing

- xii. Desktop UI Testing / Multi Browser Testing
- xiii. Mobile UI Testing / Multi Device (and Form Factor) testing
- xiv. API Testing
- xv. Smoke Testing
- xvi. Regression Testing
- xvii. Pre-Production Testing

## II. Non-Functional Testing:

- i. Performance Testing
  - a. Load & Stress Testing – Load testing to ensure and identify the stress limitations of the application.
  - b. Scalability Testing – Necessary load to be generated to verify the scalability of the solution under testing, forcing the application or its environment. components to do a scale up and down operation,
  - c. Resiliency Testing – Necessary testing to be carried out to identify the fault tolerance of the application including automated recoveries like auto healing, load balancing capabilities.
  - d. Endurance Testing

This is required to examine how the applications (CBS, Mobile banking, Internet banking) react while it withstands a huge load over a long period of time. This is a type of Load Testing.
  - e. Spike Testing

This testing is required to validate the performance of applications (CBS, Mobile banking, Internet banking) when there is an extreme load over a short period of time. This is a type of Load Testing.
- ii. System Integration Testing – TCoE to conduct System integration testing and verify the correctness of application functionality in an integrated environment including the related channels and systems.
- iii. WAN Testing - to verify the impact of applications (mostly digital channels) when accessed over WAN using WAN emulation tools or tools like Chrome Developer Tools
- iv. Usability Testing - To validate if the applications are user friendly with easy to navigate menus, fewer clicks to achieve the intended actions thereby providing rich customer experience. Also, this will check whether any inaccessible screen elements are there in specific form factors.
- v. Accessibility Testing – Accessibility of the application on various form factors especially for web and mobile applications to be tested.
- vi. Data Migration Testing – Data migration testing involves validation of data migration conducted by validating the process used and comparing source and target data sets.
- vii. Portability Testing - To evaluate how a software application or component can be transferred from one environment to another without major changes. The goal is to ensure that the application remains functional, consistent, and efficient across different platforms, operating systems, browsers, hardware configurations, or network setup.

- viii. Compatibility Testing – Compatibility Testing involves the compatibility of the application and its functionality with respect to various browsers and devices including mobile devices.
- ix. Configuration Testing - To verify how an application performs under different combinations of hardware and software configurations. The goal is to ensure the system works correctly and efficiently across all supported environments.
- x. Localization Testing - Localization Testing involves testing of application with respect to its localization capabilities like multilingual, time zone handling and its correctness. This includes application interfaces, inputs, reports and any documents generated by the application under testing.
- xi. Responsive UI Testing – Responsive UI testing shall incorporate the capability of UI to adapt to various UI form factors, accessibility features and its responsiveness to the same, while maintaining readability and usability.

### III. DevOps Testing

To enable Continuous Testing to execute automated tests as part of the CI/CD pipeline to provide feedback on the business risks associated with a software release.

- i. Integration of automated regression test scripts with CI/CD pipelines
- ii. Continuous Testing – Automated regression and smoke tests triggered on every commit
- iii. Risk Based Testing – Prioritizing critical business workflows and high risk areas for continuous validation

### IV. Cloud Migration Testing

To ensure applications are correctly migrated to cloud environment without loss of functionality or performance. It encompasses both functional and non-functional testing with a focus on validating application performance and scalability. In addition, it verifies application responsiveness in respect of scalability to handle higher load and/or healing capabilities in case of failures.

- i. Application Functionality Testing – Ensures business workflows remain intact post-migration
- ii. Performance & Scalability Testing – Validates application responsiveness under cloud load
- iii. Interoperability Testing – Validates integration with on-premise systems and third-party services

#### 2.2. Testing Center of Excellence (TCoE) Requirements

Sl. No.	Compliance Requirement
<b>I. Application Requirements and Design</b>	
1.	Participate in application requirements and design sessions
<b>II. Test Preparation</b>	
1.	Provide overall testing strategy and architecture including standardization

2.	Set-up test environment consisting of software and applications
3.	Upgrade the test environment with latest patches/ release for getting enhanced functionalities and security fixes as per the software release cycle
4.	Create the Design Documents, Operation Manuals, configuration documents and administrator manuals for multiple software components deployed in the test environment
5.	Carry out the operation and maintenance of test environment (all software technology components)
6.	Prepare test scenario and test data for all combinations to be tested
7.	Identify the test cases/scripts for which an automated script can be created, if applicable
8.	Plan for automating the test cases, where applicable
9.	Create a Requirements Traceability Matrix (RTM) for all testing
10.	Confirm that the test scripting follows the approach and test categories that have been identified in the project test plan
11.	Create dry run test cases/ scripts to verify that they execute properly
12.	Provide/ Maintain final test plans/ scripts/ data
13.	Test Case should ensure complete coverage and must include testing of all boundary conditions, negative conditions
14.	Test Case should cover all field level validations, functional validations and business rule validations
<b>III. Test Execution</b>	
1.	Retest failed test cases/scripts or modified scripts for testing the defect/ deviation correction, if applicable.
2.	Record, track, and report all defects/ deviations, as well as test results through software solution
3.	Maintain Proper Version Control and Test Repository
4.	Review the executed test scripts under QA Process
5.	Maintain/ Track all bugs/ defects/ issue till closure
6.	Provide test results in an agreed-upon format that meets the standards and criteria specified by Bank
7.	Provide final executed test scripts
8.	Provide test summary report, including artifacts / reports / screenshots of executed test scripts, in a format acceptable to Bank
9.	Document and provide recommendations for the system, i.e., observations of system usability, suggested enhancements, and performance improvement.
<b>IV. System and Integration Testing</b>	
1.	Provide test plans, test cases, and test scripts for integration testing including API Testing
2.	Set up and document all test data as described in the test scripts

3.	Document steps for which integration of each component shall occur in the project's test plan.
4.	Perform integration testing iteratively with increasingly larger and more complex combinations of components as defined in the business requirements
5.	If multiple systems are involved, perform integration testing with other systems that interface with the current system, consisting of data feeds, where applicable.
6.	Comprehensive Document for all test results, as well as any deviations that have been discovered in a format mutually acceptable to the Bank and the vendor.
7.	Provide test plans, test cases, and test scripts for system testing.
8.	Verify that all functions have been implemented as per the business requirements.
9.	Verify that screen design (when needed) has been implemented per specifications
10.	Verify that all business rules have been implemented according to specification.
11.	Verify the end-to-end process to work to confirm that fully integrated features behave according to specification.
12.	Verify that every logical path through the system or program is implemented and functions as designed per approved test plan.
13.	Perform negative testing.
<b>V. Regression Testing</b>	
1.	Regression testing based on impact analysis.
2.	Provide test plans, test cases, and test scripts for regression testing.
3.	Automate test scripts where applicable.
4.	Run automated testing suites (where applicable) as determined by the test scripts.
5.	Document all test results, as well as any deviations that have been discovered in a format mutually acceptable to Bank and the vendor.
<b>VI. User Acceptance Testing</b>	
1.	Provide test plans, test cases, and test scripts for user acceptance testing.
2.	Create any test data required by Bank to perform User Acceptance Testing (UAT) while masking/ encrypting all sensitive information as desired by the Bank
3.	Support the business while they are performing UAT.
4.	Document all test results, as well as any deviations that have been discovered in a format mutually acceptable to Bank and the vendor.
<b>VII. Quality Assurance</b>	
1.	Help facilitate continuous, proactive improvement of products and processes.
2.	Conduct quality assurance testing on production releases of in-scope applications packages and standard images.
3.	Periodically Update SOPs/ Operations Manuals/ Design Documents/ Procedures and other artifacts.
4.	Create and Maintain System based repositories for all TCoE artifacts with define ownership and version control
<b>VIII. Testing CoE Management</b>	
1.	Develop and document various SOPs, Manuals, Procedures, Process Frameworks, Metric frameworks and Automation frameworks to support TCoE

	Operations as per the scope defined in the document.
2.	Develop and document criteria and formats for administrative, service activity and service level reporting.
3.	Develop and implement user satisfaction program for tracking the quality-of-service delivery to Bank and other service providers, if required.
4.	Measure, analyze, and report system and service performance relative to SoW requirements.
5.	Prepare service level reports.
6.	Prepare and provide activities reports and others as defined in the document
7.	Prepare reports on multiple statistics, root cause analysis and trends as requested.
8.	Provide any/all information required to satisfy audit requirements.
9.	Produce monthly scorecard from data captured through multiple software solutions implemented as part of TCoE
10.	Capture data required to support SLAs and operational metrics.
11.	Submit all required performance reports as defined by the Measurement System Analysis (MSA) and supporting schedules.
12.	Implement a continuous improvement program.
13.	Identify and recommend to Bank opportunities to reduce costs of operations
14.	Participate in management planning processes.
<b>IX. Performance Testing (Load/ Stress)</b>	
1.	Provide test plans, test cases, and test scripts for performance testing.
2.	Compile realistic test data to simulate increased load/volume.
3.	Simulate increased number of users to support stress testing.
4.	Execute performance tests- Benchmark Test, Scalability/ Load Test, Endurance/ Soak Test, WAN Test, Breakpoint/ Stress Test, Failover
5.	Test various sites/ locations and supporting networks as specified by Bank including applications to be implemented at multiple sites/ locations.
6.	Confirm testing at all applicable sites/locations.
7.	Automate test scripts where applicable.
8.	Provide and document 'click streams' for test scripts.
9.	Provide detailed reports and metrics regarding performance outcomes to see where the system or program is both performing well and performing poorly.
10.	Document all test results, as well as any deviations that have been discovered in a format mutually acceptable to Bank and the vendor.
<b>X. Migration Testing</b>	
1.	Anticipate and rule out all the possible glitches/hindrances that might occur during the application server or Database or OS migration of the live system.
2.	Ensure compatibility of the new/upgraded application with all possible hardware and software that the legacy application supports. Also, new compatibility should be tested for new hardware, software platform as well.
3.	Ensure all the existing functionalities works as in the legacy application. There should be no change in the way how the application works when compared to the legacy one.
4.	Ensure whether the System response time of the new/ upgraded application is the same or less than what it takes to the legacy application.
5.	Ensure if the connection between servers, hardware, software etc., is all intact and do not break during migration. Data flow between different components should not break under any condition.
<b>XI. Usability Testing</b>	
1.	Perform usability testing based on the requirement and accepted methodology by Bank.

<b>XII. Mobile UI Testing</b>	
1.	Perform Mobile UI Testing for any mobile operating system.
<b>XIII. Support Functions</b>	
1.	Providing assistance and giving technical input to Bank staff in replying to the various reports for audit / Security purposes related to TCoE operations.
<b>XIV. Compliance and Regulatory Testing</b>	
1.	Vendor to adhere to all the IT related policies of the Bank.

Vendor should also maintain a KEDB (Known Error Data Base concept) to track all old errors. This DB should be updated continuously and has to be compared with in future testing cases

### 2.3. **Functional and Technical Requirements of Tools**

**Testing Center of Excellence (TCoE)** should be powered by a fully integrated tool ecosystem covering the entire software quality lifecycle including Test Management/TestOps Software, Automation Testing tool, API Testing tool, Performance Testing tool, Defect Management Software, Other Software/Tools (If required): Other Software including OS/DB etc. for the TCoE setup creation.

- (a) The Testing Tools must be independently usable to Bank regardless of vendor-engagement: Bidder must ensure that proposed/used software/tools while setting up TCoE are not locked with the selected bidder and Bank should be able to use these software/ tools independent of the status of the contract with the selected bidder. This shall include the availability of skilled manpower in the market as described under point (d) of this section.
- (b) The automation tool should have been implemented in any other Public or Private Sector scheduled commercial banks.
- (c) Industry Recognition & Certification – Availability of industrially recognized certification and training & learning programs accessible to both internal teams and external participants.
- (d) Market Availability of Skilled Resources – Tools shall have a strong, readily available talent pool to ensure scalability and reduce dependency risks. The skillset (people) for operating and developing using the proposed tool shall be available outside the OEM/bidder organisation (other than people who worked in same OEM/bidder on such tools earlier).
- (e) Integration & Interoperability – Seamless connectivity across performance, automation and management platforms, as well as with CI/CD, DevOps, and analytics ecosystems.
- (f) Security & Compliance – Role-based access, audit trails, and adherence to regulatory and data protection requirements.
- (g) Innovation Readiness – Support for AI/ML, predictive analytics and cloud-native testing capabilities.
- (h) Exit Requirements: Software/Tools should not be tightly coupled with the selected service provider as a dependency for operation and shall support independent operations by resources from the bank/other bidders.

- (i) Ease of Migration: Software/Tools shall support migration of scripts/test data from other testing tools and also support migration of scripts & test data to other tools as required (Import and Export of scripts and test data).
- (j) OEM / Vendor Support – All tools must be backed by active OEM/vendor support agreements, ensuring:
  - Upgrade/enhance software/tools and processes deployed at TCoE.
  - Direct escalation channels for critical issues
  - Guaranteed response and resolution SLAs.
  - Access to vendor-provided patches, hotfixes, and upgrades.
  - Priority access to new features and beta programs
  - Dedicated technical account managers or support engineers for troubleshooting.
  - Access to vendor knowledge bases, forums, and best-practice guides

#### 2.4. **Types of Tools & Capability:**

##### A. Test Automation Tools

**Purpose:** Accelerate delivery, improve coverage, and reduce manual efforts through intelligent, reusable, and scalable test automation.

Capability	Description
<b>Parallel Session / Multi-Window Handling</b>	Ability to simulate maker-checker workflows by executing parallel sessions for multiple users. This includes support for either multiple windows of the same browser or multiple browser instances, ensuring isolated and concurrent user interactions.
<b>Functional, Regression, API, and UI Automation</b>	Automate end-to-end functional flows, regression suites, API validations, and user interface interactions to ensure consistent quality across releases.
<b>Low-Code/No-Code Automation</b>	Enable non-technical team members to create and maintain automated tests through intuitive, visual interfaces without deep programming knowledge.
<b>Parallel &amp; Distributed Execution</b>	Run large test suites simultaneously across multiple environments, browsers, or devices to significantly reduce execution time.
<b>Visual Testing &amp; AI-Based UI Validation</b>	Detect visual regressions, layout shifts, and rendering issues using AI-driven image comparison and DOM analysis.
<b>Self-Healing Locators</b>	Automatically update element locators when UI changes occur, reducing script maintenance and avoiding false failures.
<b>Test Data Virtualization</b>	Dynamically provision compliant, reusable test data sets without impacting production systems, ensuring data privacy and consistency.
<b>Automation Analytics &amp; ROI Tracking</b>	Measure automation coverage, defect detection rates, execution trends, and cost savings to demonstrate value and guide optimization.

<b>Customized Generation</b>	<b>Report</b>	Produce tailored reports for business stakeholders, highlighting relevant KPIs, defect trends, and release readiness.
<b>Cross-Browser, Cross-Platform Testing</b>		Validate application functionality and appearance across different browsers, operating systems, and devices to ensure consistent user experience.
<b>DevOps Integration</b>		Enable automatic test execution, environment provisioning, reporting and defect management within CI/CD pipelines for continuous quality validation.
<b>Ease of Exit and Migration</b>		Expected features includes Exportable Test Assets, No Vendor Lock-In, Documentation and Portability, Interoperability with other testing frameworks and Migration Support. Tightly coupled software tools, which do not allow any migration or continuation of usage by engineers from other bidders are not permitted.

## B. Performance Testing Tools

**Purpose:** Validate application stability, scalability, and responsiveness under real-world and peak load conditions.

Capability	Description
<b>Load, Stress, Endurance, and Scalability, Soak, Spike, Benchmark Testing</b>	Simulate varying levels of user and system load to validate stability, performance, and scalability under normal, peak, and prolonged usage conditions.  Performance Management along with Load simulation tools for benchmarking and load testing.
<b>Network Virtualization</b>	Emulate different network conditions such as bandwidth limits, latency, and packet loss to assess application resilience.
<b>Service Virtualization</b>	Simulate dependent systems, APIs, or services that are unavailable or costly to access during testing, enabling earlier and more complete performance validation.
<b>Auto-Scaling Test Infrastructure</b>	Dynamically provision and de-provision load generators based on real-time demand, ensuring efficient resource usage and consistent load delivery.
<b>Predictive Analytics</b>	Use historical and real-time performance data to forecast capacity needs, identify potential bottlenecks, and prevent performance degradation.
<b>APM Integration</b>	Integrate with Application Performance Monitoring tools to perform deep-dive diagnostics into code execution, database queries, and infrastructure performance during tests.

### C. Project & Defect Management Tools

**Purpose:** Provide a single source of truth for planning, tracking, and managing testing activities and defects.

Capability	Description
<b>Centralized Test Case and Requirement Management</b>	Maintain a single, unified repository for all test cases and requirements, ensuring easy access, version control, and alignment across teams.
<b>End-to-End Defect Lifecycle Tracking</b>	Manage defects from identification to resolution with prioritization, assignment, and workflow automation to ensure timely closure.
<b>Requirements Traceability</b>	Link requirements to corresponding test cases and defects to ensure complete coverage and validation of business needs.
<b>Agile and DevOps Support</b>	Facilitate sprint planning, backlog management, and continuous integration workflows to align testing with iterative delivery models.
<b>Customizable Workflows with Governance Controls</b>	Configure workflows to match organizational processes while enforcing governance, approval gates, and compliance requirements.
<b>Integrated Reporting and Stakeholder Dashboards</b>	Provide real-time visibility into quality metrics, defect trends, and project health through customizable dashboards and automated reports.

### D. Test Environment & Data Management Tools

**Purpose:** Ensure stable, secure, and compliant environments and test data for all testing activities.

Capability	Description
<b>On-Demand Provisioning of Test Environments</b>	Rapidly create and configure test environments as needed, ensuring availability for multiple parallel projects and reducing setup delays.
<b>Synthetic and Anonymized Test Data Generation</b>	Produce realistic, compliant test data sets by masking or anonymizing sensitive information to meet data privacy and regulatory requirements.
<b>Version Control</b>	Maintain version history of environment configurations and test data sets to ensure reproducibility, rollback capability, and audit readiness.
<b>Integration with Automation and Performance Testing Pipelines</b>	Seamlessly connect environment and data provisioning processes with automated and performance testing workflows to enable continuous testing.

### 2.5. Applications to be Covered Under Testing

The application with all the associated components as in the illustrative list of services to be covered under the scope of the Testing Services are mentioned as under:

1. CBS applications
2. Mobile Banking & Internet Banking applications - Omni channel
3. Chatbot and Whatsapp banking channels.
4. Merchant Applications (Android & iOS based applications)
5. Financial inclusion applications – FI Gateway Solution, FI Gateway Integration with NPCI
6. ATM Switch - ATM/BNA/Cash Recycler/POS/e-Com functionalities
7. Payment Systems (NEFT, RTGS, IMPS, SWIFT, UPI, AePS, BBPS etc.)
8. Mobile/ Tab Applications (Android & iOS based applications)
9. TAB Banking
10. Central Bank Digital Currency (CBDC)
11. Account Aggregator Functions
12. Cash Management System (CMS)
13. Cheque Truncation System (CTS)
14. Trade Finance - Back Office and Customer facing application.
15. Treasury applications – Back Office and Dealer related.
16. Various other in-house developed web portals, standalone applications, mobile applications, tab applications, API/Web Services, etc.
17. Bank's Enterprise Service Bus (APIs)
18. Digital Lending Platforms
19. Loan Origination / Loan Management Systems.
20. Customer Relationship Management (CRM)
21. Video KYC

The list stated above comprises of only major applications. The list is indicative in nature and for illustration and Bank at its sole discretion may add other applications/ projects. Based on the requirement, testing of multiple applications has to be undertaken.

### **CONDITIONS OF CONTRACT**

#### **1) Period of Validity of Bids**

Bids should remain valid for the period of 180 Calendar Days after the last date for submission of bid prescribed by the Bank. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity period, if required.

#### **2) Authorization to Bid**

Responses submitted by a Bidder to this RFP (including response to functional and technical requirements) represent a firm offer to contract on the terms and conditions described in the tender document. The proposal must be signed by an official authorized to commit the bidder to the terms and conditions of the proposal. Bidder must clearly identify the full title and authorization of the designated official and provide a statement of bid commitment with the accompanying signature of the official and submit the copy of power of attorney/ authority letter authorizing the signatory to sign the bid.

#### **3) Payment Terms**

The Bank shall have the right to withhold any payment due to the Bidder, in case of delays or defaults on the part of the Bidder. Such withholding of payment shall not amount to a default on the part of the Bank. If any of the items / activities as mentioned in the price bid is not taken up by the Bank during the course of the

assignment, the Bank will not pay the fees quoted by the Bidder in the price bid against such activity/item.

Payment will be released monthly in arrears on submission of the following documents.

- a. Invoices
- b. Attendance records of the resources available during the month
- c. Projects (Testing) carried out during the month

Deliverable accepted by the Bank and signoff provided, shall be considered for payment release. The Bank shall provide sign off for each stage of payment of fees after satisfying with the completion of deliverables and number of resources deployed in the Project. Payment to the Consultant will be made subject to satisfaction of the Bank regarding the above phase wise deliverables based on the defined scope, after deducting tax deductible at source as per applicable laws of land. No special pay, allowance or freight expenses will be paid by the Bank except fees to the Consultant. The Consultant shall bear all the expenses. No additional expenses, whatsoever, would be paid over and above that prescribed above (except otherwise agreed by the Bank). The bills will be submitted to the Bank and payment thereof shall be made directly to the corporate account of the Consultant. All expenses, stamp duty and other charges / expenses in connection with execution of this Agreement shall be borne by consultant alone

**Payments of Invoices:**

- i. The Bank will pay properly submitted valid invoices within reasonable period but not exceeding 30 (Thirty) days after its receipt thereof. All payments shall be made in Indian Rupees.
- ii. The Bank may withhold payment of any charges that it disputes in good faith, and may set-off against penalty amount and any other amount which the Consultant owes to the Bank against charges payable to the Consultant under this Agreement.
- iii. In case of delay in respect of timelines for designing, roll-out and implementation mentioned in this document, the Bank shall decide whether or not the delay is attributable to the Consultant. In case, the Bank determines that the delay is not attributable to the Consultant, the Bank shall release the payment.

#### **4) Service Level Agreement (SLA)**

The responsibilities and targets mentioned below are only indicative and the Bank reserves the right to revise the SLA. The successful bidder shall be required to sign Service Level Agreement (SLA) covering all terms and conditions of this RFP and Purchase Order within 30 days from the date of acceptance of the purchase order. Mutually agreed format of the SLA will be shared with the Successful bidder along with Purchase order.

## Classification of Severity of Defects and penalties thereof:

Severity	Definition	Penalties to be levied & conditions	
		For Defects leaked to Production	For Defects identified in UAT after TCoE confirmation
Critical	<p>Critical defects are those defects</p> <ul style="list-style-type: none"> <li>• Which are serious in nature with no work around</li> <li>• Which makes the application/module/channel unusable, and the user is completely blocked from the activity that the application/module/channel is intended to perform</li> <li>• Which causes regulatory non-compliant</li> <li>• Which causes Erroneous Transaction with direct financial impact</li> <li>• Wrong status code mappings that result in success/failure not being handled properly</li> </ul>	<p>In case of defect leakage to production, the penalty will be Rs.50,000/- (Rupees Fifty Thousand only) per critical defect. Retesting to be completed at no additional cost to the bank within 4 working hours after the functionality is made available for testing.</p>	<p>In case of defect identified in UAT, the penalty will be Rs.25,000/- (Rupees Twenty-Five Thousand only) per critical defect.</p>
Major	<p>Major defects are those defects which are serious and for which work around can mean</p> <ul style="list-style-type: none"> <li>• Levy of Penalty</li> <li>• Delay in servicing the customer</li> <li>• Erroneous Transactions without direct financial impact</li> <li>• Workarounds that result in additional cost to bank</li> <li>• Reputational damage to the bank.</li> <li>• Wrong status code mappings that are not covered in critical defects.</li> </ul>	<p>In case of defect leakage to production, the penalty will be Rs.20,000/- (Rupees Twenty Thousand only) per major defect. Retesting to be completed at no additional cost to the bank within 1 working day after the functionality is made available for testing.</p>	<p>In case of defect identified in UAT, the penalty will be Rs. 10,000/- (Rupees Ten Thousand only) per major defect.</p>
Minor	<p>Minor defects are those which reflect deviation in functionality or missing functionality, but there is a possible workaround without</p>	<p>In case of defect leakage to production, the penalty will be Rs.10,000/- (Rupees Ten Thousand only) per</p>	<p>In case of defect identified in UAT, the penalty will be Rs.5,000/- (Rupees Five</p>

	additional cost to bank.	minor defect. Retesting to be completed at no additional cost to the bank within 2 working days after the functionality is made available for testing.	Thousand only) per minor defect.
Cosmetic	Cosmetic errors are possible that affect the appearance of a functionality, product or service without any impact on the customer.	No penalty applicable for cosmetic defect leakages. Retesting to be completed at no additional cost to the bank within 4 working days after the functionality is made available for testing.	No penalty applicable for cosmetic defect leakages.

### **Penalty clause for delay in providing Testing services**

<b>Description</b>	<b>Penalties to be levied &amp; conditions</b>
Functional Testing	In case of functional testing not completed within the estimated/approved timeline, the penalty will be Rs.10,000/- (Rupees Ten Thousand only) per enhancement per day of delay.
Automation Testing of minor enhancements	All the test cases pertaining to the Minor Enhancement moved to Production should be added to the Automation Regression Suite within 5 working days. In case of non - compliance, the penalty will be Rs.5,000/- (Rupees Five Thousand only) per enhancement per day of delay.
Automation Testing of major enhancements	All the test cases pertaining to the Major Enhancement moved to Production should be added to the Automation Regression Suite within 10 working days. In case of non - compliance, the penalty will be Rs.10,000/- (Rupees Ten Thousand only) per enhancement per day of delay.
Automation Regression Execution Time	Automation Regression Suite should be able to execute 300 Simple Test Cases or 150 Medium complex Test Cases or 100 Complex Test Cases per hour failure of which would attract a penalty of Rs.10,000/- (Rupees Ten Thousand only) per occurrence.  Test cases classification <ul style="list-style-type: none"> <li>• Simple Test Case – involves less than 5 screens</li> <li>• Medium Test Case – involves 5 - 10 screens</li> <li>• Complex Test Case – involves more than 10 screens</li> </ul>
Performance Testing Execution Time	Performance Testing Suite should be able to simulate 25000 concurrent users performing 250 different types transactions at the rate of 2500 transactions per second, failure of which would attract a penalty of Rs.10,000/- (Rupees Ten Thousand only) per occurrence.

Shortage of Resources	<p>If resources are not on-boarded on or before the agreed timeline, it would attract a penalty of Rs. 5,000/- (Rupees Five Thousand only) per resource for each working day.</p> <p>If replacement resources are not on-boarded within 30 days before the relieving date of the resource leaving the Project, it would attract a penalty of Rs. 5,000/- (Rupees Five Thousand only) per resource for each working day.</p>
Automation Testing – Migration of existing test scripts / automation of existing test cases and migration of test data	Bank has approximately 2000 test cases defined in its systems. These have to be migrated to the new system along with test data in a time frame of 6 months from start of operations. Delay beyond this will attract a penalty of Rs 50000/- (Rupees Fifty Thousand only) per week or part thereof.
Performance Testing – Migration of existing test scripts / migration of test data	Bank has approximately 200 performance tests defined for its systems. These have to be migrated to the new system along with test data in a time frame of 3 months from start of operations. Delay beyond this will attract a penalty of Rs 50000/- (Rupees Fifty Thousand only) per week or part thereof.
Testing Staff Availability (Attendance)	<p>Penalty for deviation (Will be calculated on Total Resource Payment for that month)</p> <ul style="list-style-type: none"> <li>• 95.00% and above – No Penalty</li> <li>• 90.00% to 94.99 – 1%</li> <li>• Less than 90% - 1% + Additional 1% for decrement of each 1% or part thereof in availability.</li> </ul>

All the penalties defined are exclusive of taxes and applicable GST for IT services (18% as of now) will be charged above the penalty amount calculated.

## 5) Human Resource Requirements

### 5.1 Resource Requirements

Sl. No.	Resource Level	Head Count
1	TCoE Project Manager	1
2	TCoE Lead	1
3	Senior Automation / Performance Test Engineer	6
4	Junior Automation / Performance Test Engineer	12
5	Senior Software Test Engineer	8
6	Junior Software Test Engineer	10
7	Subject Matter Expert (Technical and Domain)	2
	<b>Total</b>	<b>40*</b>

\* The above allocation is indicative in nature for the purpose of costing and actual resource deployment required permanently will be finalized based on the discussions with the successful bidder and the initial deployment will be approximately 25 resources. The resources such decided will be part of the TCoE throughout the entire contract period. As TCoE operations reaching full maturity and testing activities intensifying, Bank will require additional resources. In case of any additional requirement of resources, rates provided as part of Purchase Order will be used on pro- rata basis for calculation of cost. The number of resources will be reduced once the projects are stabilized. The increase and decrease in the number of resources will be on mutual agreement and will be notified in advance to the vendor.

\* Bank may require testing services for automation of existing test cases and for applications that are not mentioned in the Scope of Work. In such cases, the concerned department will come up with the requirement along with the timeline for the project. The same will be submitted to the vendor to arrive at the number of resources required for the project. After finalizing the number of resources mutually between bank and vendor, necessary documentation will be carried out for allocation of work and provisioning of resources at the same resource rates as per the contract.

In case of requirement for any person-day based calculation, the rates quoted per month will be considered as per the number of working days of the Bank in the respective month.

## **5.2. Experience requirements of the Resources**

<b>Resource Level</b>	<b>Experience Level (Relevant Experience)</b>	<b>Educational Qualification</b>
TCoE Project Manager	10+ years of experience as lead or manager in testing with delivery responsibilities preferably with Banking clients	Should have passed B.E / B.TECH in any stream or MSc(IT) / MCA from any recognized College / University duly approved by AICTE and should have passed PMP or its equivalent certification.
TCoE Lead	10+ years of experience as lead or manager in testing with delivery responsibilities preferably with Banking clients	Should have passed B.E / B.TECH in any stream or MSc(IT) / MCA from any recognized College / University duly approved by AICTE and should have passed ISTQB Foundation Level or its equivalent.
Senior Automation / Performance Test Engineer	5+ years of experience in automation/performance testing	Should have passed B.E / B.TECH in any stream or MSc(IT) / MCA from any recognized College / University duly approved by AICTE and should have passed ISTQB Automation / Performance Testing certification or its equivalent from OEM.

Resource Level	Experience Level (Relevant Experience)	Educational Qualification
Junior Automation / Performance Test Engineer	3+ years of experience in automation/performance testing	Should have passed B.E / B.TECH in any stream or MSc(IT) / MCA from any recognized College / University duly approved by AICTE and should have passed ISTQB Automation / Performance Testing certification or its equivalent from OEM.
Senior Software Test Engineer	5+ years of experience as test engineer	Should have passed B.E / B.TECH in any stream or M.Sc.(IT) / MCA or / B.Sc.(IT) / BCA from any recognized College / University duly approved by AICTE and should have passed ISTQB Foundation Level or its equivalent  Candidates who have passed BSc/MSc/BCom from other streams will also be considered provided the experience is 7+ years.
Junior Software Test Engineer	3+ years of experience as test engineer	Should have passed B.E / B.TECH in any stream or M.Sc.(IT) / MCA or / B.Sc.(IT) / BCA from any recognized College / University duly approved by AICTE and should have passed ISTQB Foundation Level or its equivalent.  Candidates who have passed BSc/MSc/BCom from other streams will also be considered provided the experience is 5+ years.
Subject Matter Expert (Technical and Domain)	Min. of 10+ years of experience in functional testing of banking applications/systems	Should have passed B.E / B.TECH in any stream or MSc(IT) / MCA from any recognized College / University duly approved by AICTE and should have passed  1. ISTQB Foundation Level or its equivalent  and  2. CAIIB / JAIIB / DBF from IIBF.  Candidates who have passed BSc/MSc/BCom/BA from other streams will also be considered provided the experience is 15+ years.

### **5.3. LEAVING AND ONBOARDING OF RESOURCES**

- Bank has to be informed one month in advance in case any resources stationed onsite is moving out after resignation.
- Placement of new resources has to be made 30 days before the relieving

date of the resource leaving the Organization.

- The Person leaving the Organization should do proper handholding and knowledge transfer to the new person joining in.
- Any resource joining Organization has to fulfil the eligibility norms as stated above.
- The scrutiny of the members before joining and thereafter on replacements / addition will be done by the Bank and the decision of Bank to on board the resource will be final and binding on the vendor.
- Bidder shall conduct evaluation of the candidate's knowledge of the domain and testing process/tool by way of written tests and/or interviews and the detailed evaluation results of the candidate's capability by bidder shall be shared with bank.
- A profile of the candidate covering educational qualifications & work experience in the bank's format, signed by the candidate shall be submitted before onboarding process to the bank.

Bidder has to provide the above details of all the resources as per details in technical bid evaluation table along with documentary evidence to substantiate the experience and skills. Bank may cross check any of the references through any means. Bank may Cancel the Purchase Order, Terminate the Contract, Forfeit the Performance Bank Guarantee and Blacklist the Vendor, in case any reference/ experience/ certification/skill set is found to be inadequate/not genuine/forged, for any of the items above. Bank, at its sole discretion, may exercise any or all the options against the Vendor, in such circumstances.

The successful bidder is required to:

- I. Align their resources for this project that are sufficient and capable to execute project on time and with quality, not only for all agreed assignments during, but also a few new requirements that may come up dynamically (if any).
- II. Human resources allocated to the project needs to be consistently available to the Bank for the duration of the engagement. The successful bidder is responsible to ensure that there is no interruption in service, or delay in committed timelines due to unavailability of resources at any time. Unavailability of resources may attract penalty.
- III. During the assignment, the human resources identified for the assignment should continue their services for the Bank under this RFP till completion and the substitution of staff will not be allowed unless such substitution becomes unavoidable to overcome the undue delay or that such changes are critical to meet the obligation.
- IV. In such unavoidable circumstances, the selected bidder, as the case may be, can do so only with the prior written concurrence of the Bank and by providing the replacement staff of the same level of qualifications and competence. If the Bank is not satisfied with the substitution, the Bank reserves the right to terminate the contract and recover whatever payments (including past payments and payment made in advance) made by the Bank to the selected Bidder during the assignment pursuant to this RFP. However, the Bank reserves the unconditional right to insist the selected Bidder to replace any team member with another (with the qualifications and competence as required by the Bank) during assignment pursuant to this RFP.

V. The Bank will examine the CVs of all the team members and carry out interview to assess their experience and suitability for the engagement. Those not found suitable shall be replaced by the bidder to the satisfaction of the Bank.

VI. Also, in case any of the members of the successful bidder needs to be replaced by another person of equivalent qualification, the proposed replacement would be interviewed by bank to assess his/her suitability for the engagement, before allowing the said replacement.

#### **6) Contract Period**

The contract period will commence from the date of signing the SLA and will be valid up to a period of three years. The contract is extendable / renewable (for a period of 2 more years) further at the option of the Bank on mutually agreed terms.

#### **7) Sub-Contracting**

The successful bidder will not subcontract or delegate or permit anyone other than the bidders' personnel to perform any of the work, service or other performance required of the supplier under this agreement without the prior written consent of the Bank. Bank at its own discretion may permit or deny the same.

#### **8) Governing language**

The contract and all correspondence/ communications and other documents pertaining to the Contract, shall be written in English.

#### **9) Insurance**

The Service Provider may be required to take adequate insurance cover against all kinds of risks including fidelity clause for the loss arising from acts of omission/ commission/ dishonesty of its employees and / or agents and would be required to keep the insurance policy alive at all times during the currency of the agreement. Bidder should have cyber insurance policy to cover first party and third-party liability coverage to organisation when cyber risk materializes and / or cyber security controls at organization fails. The coverages established by the cyber insurance shall cover property, theft and network level security.

#### **10) Jurisdiction and Applicable Law**

The Contract shall be interpreted in accordance with the laws of India. Any dispute arising out of this contract will be under the jurisdiction of Courts of Law in Chennai. Compliance with labour and tax laws, etc. will be the sole responsibility of the supplier/ service provider at their cost.

#### **11) Penalty/Liquidated Damages (LD)**

For delay beyond the implementation schedule, the supplier shall be liable to forfeit 0.5% the invoice price of the solution/services will be charged for every week's delay in the performance of the services beyond the specified performance period of each service subject to maximum of 10% of cost of project for the delay solely not attributable to purchaser. Once the Liquidated Damages (LD) crosses 10% of the cost of the project, Bank reserves the right to terminate the contract. In case of termination of contract, the Bank reserves the right to recover an amount equal to 5% of the Contract value as Liquidated Damages for non-performance.

The Bank reserves the right either to cancel the contract or to accept performance already made by the selected Bidder after imposing Penalty on Selected Bidder.

Both Penalty and Liquidated Damages are independent of each other and are applicable separately and concurrently. The penalty is for delay in performance and not for termination, whereas the liquidated damages are applicable only on event of termination on default.

Penalty and LD are not applicable for reasons attributable to the Bank and Force Majeure. However, it is the responsibility of the selected Bidder to prove that the delay is attributable to the Bank and Force Majeure. The selected Bidder shall submit the proof authenticated by the Bidder and Bank's official that the delay is attributed to the Bank and/or Force Majeure along with the bills requesting payment.

Bank reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by Bank to the Bidder.

If the total amount payable to the bidder is insufficient for recovering the Penalty and/or liquidated damages, then the bank would have right to invoke the Bank Guarantee.

## **12) Bank's right to accept or reject any bid or all bids**

- The Bank reserves the right to accept or reject any bid / all bids or annul the bidding process at any time prior to awarding the contract, without thereby incurring any liability to the affected Bidder or Bidders.
- Bank reserves the right to modify the terms and conditions of this RFP duly informing the same before due date of submission of bids & publishing the same on Bank Website and GeM portal.

## **13) Performance Security**

- a. Within 15 days of acceptance of Purchase Order, the successful bidder shall furnish to the Bank the Performance Security equivalent to 5% of the contract value valid for Ninety days beyond the date of completion of all contractual obligations with further 60 days as claim period, in the format enclosed (Annexure-IV). Performance Security may be furnished in the form of an Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee (including e-Bank guarantee) from a Commercial bank or online payment. Relaxation if any, extended by GOI/ competent authorities for furnishing PBG shall be passed on to eligible bidders.
- b. The performance security submitted by the successful bidder shall be invoked by the Bank as compensation for any loss resulting from the bidder's failure in completing their obligations or any other claim under the Contract.
- c. The performance security will be discharged by the Bank and returned to the successful bidder not later than thirty (30) days following the date of completion of the successful performance obligations under the Contract.
- d. Failure of the successful bidder to comply with the requirement of signing of contract and providing performance security shall constitute sufficient grounds

for annulment of the award and forfeiture of the bid security, in which event the Bank may call for new bids

#### **14) Limitation of Liability**

Successful bidders' aggregate liability under the contract shall be at actual and limited to a maximum of the contract value. For the purpose for the section, contract value at any given point of time, means the aggregate value of the purchase orders placed by bank on the vendor that gave rise to claim, under this tender.

This limit shall not apply to third party claims for

- a. IP Infringement indemnity
- b. Bodily injury (including death) and damage to real property and tangible property caused by vendor' or its employee/ agents.

If a third party asserts a claim against bank that a vendor product acquired under the agreement infringes a patent or copy right, vendor should defend the bank against that claim and pay amounts finally awarded by a court against bank or included in a settlement approved by vendor.

#### **15) Indemnity Clause**

If at the time of the supplying the goods or services or installing the platform/ software in terms of the present contract/ order or subsequently it appears at any point of time that an infringement has occurred of any right claimed by any third party in India or abroad, then in respect of all costs, charges, expenses, losses and other damages which the Bank may suffer on account of such claim, the supplier shall indemnify the Bank and keep it indemnified on that behalf.

#### **16) Disclaimer**

The Bank and/or its officers, employees disown all liabilities or claims arising out of any loss or damage, whether foreseeable or not, suffered by any person acting on or refraining from acting because of any information including statements, information, forecasts, estimates or projections contained in this document or conduct ancillary to it whether or not the loss or damage arises in connection with any omission, negligence, default, lack of care or misrepresentation on the part of Bank and/or any of its officers, employees.

This RFP is not an agreement by the Authority to the prospective Bidders or any other person. The Bank shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

The information contained in this RFP document, or any information provided subsequently to Bidder(s) whether verbally or in documentary form by or on behalf of the Bank, is provided to the Bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP is neither an agreement nor an offer and is only an invitation by Bank to the interested parties for submission of bids. The purpose of this RFP is to provide the

Bidder(s) with information to assist in the formulation of their proposals. This RFP does not claim to contain all the information each bidder may require. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary, obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP.

### **17) Patent Rights**

The Supplier shall indemnify the Bank against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods or software or hardware or any part thereof. In the event of any claim asserted by the third party of infringement of copyright, patent, trademark or industrial design rights arising from the use of the Goods or any part thereof, the bidder shall act expeditiously to extinguish such claims. If the bidder fails to comply and Bank is required to pay compensation to a third party resulting from such infringement, the bidder shall be responsible for the compensation including all expenses, court costs and lawyer fees. Bank will give notice to the bidder of such claims, if it is made, without delay by fax/e-mail/registered post.

### **18) IT Act 2000**

The equipment's to be quoted as per this tender should comply with the requirements under Information Technology (IT) Act 2000 and subsequent amendments and related Government/Reserve Bank India guidelines issued from time to time.

### **19) Intellectual Property Rights (IPR)**

While the successful bidder/ OEM shall retain the intellectual property rights for the application software, it is required that successful bidder shall grant sufficient License to the bank for the bank's exclusive use without limitation on the use of those licenses. The successful bidder shall place the source code of customizations done for the bank in Banks environment (and the procedures necessary to build the source code into executable form) for the application software, and the source code of the application software in escrow with a reputable agency (a bank or established software escrow firm in India) acceptable to the Bank during the contract period.

Notwithstanding the disclosure of any confidential information by the disclosing party to the receiving party, the disclosing party shall retain title and all intellectual property and proprietary rights in the confidential information. No License under any trademark, patent or copyright or application for same which are or thereafter may be obtained by such party is either granted or implied by the conveying of confidential information.

Bidder warrants that the inputs provided and/or deliverables supplied by them does not and shall not infringe upon any third-party intellectual property rights, including copyrights, patents and other intellectual property rights of any nature whatsoever.

In the event that the Deliverables become the subject of claim of violation or infringement of a third party's intellectual property rights, bidder shall at its choice and expense: [a] procure for Bank the right to continue to use such deliverables; [b] replace or modify such deliverables to make them non-infringing, provided that the

same function is performed by the replacement or modified deliverables as the infringing deliverables; or [c] if the rights to use cannot be procured or the deliverables cannot be replaced or modified, accept the return of the deliverables and reimburse the bank for any amounts paid to bidder for such deliverables, along with the replacement costs incurred by Bank for procuring an equivalent equipment in addition to the penalties levied by Bank. However, Bank shall not bear any kind of expense, charge, fees or any kind of costs in this regard. Notwithstanding the remedies contained herein, the bidder shall be responsible for payment of penalties in case service levels are not met because of inability of the bank to use the proposed product.

The indemnification obligation stated in this clause apply only in the event that the indemnified party provides the indemnifying party prompt written notice of such claims, grants the indemnifying party sole authority to defend, manage, negotiate or settle such claims and makes available all reasonable assistance in defending the claims [at the expenses of the indemnifying party. Notwithstanding the foregoing, neither party is authorized to agree to any settlement or compromise or the like which would require that the indemnified party make any payment or bear any other substantive obligation without the prior written consent of the indemnified party. The indemnification obligation stated in this clause reflects the entire liability of the parties for the matters addressed thereby.

The bidder acknowledges that business logics, workflows, delegation and decision-making processes of Bank are of business sensitive nature and shall not be disclosed/referred to other clients, agents or distributors.

## 20) Acceptance of Purchase Order

Acceptance of purchase order should be submitted within 15 days of issuance of purchase order along-with authorization letter by the successful bidder to the Bank. If for any reason successful bidder backs out after issuance of purchase order or the purchase order issued to the successful bidder does not get executed in part / full, Bank shall invoke performance bank guarantee and blacklist the bidder for a period of one year.

## 21) Signing of Contract Form, NDA, SLA

Within thirty (30) days from the date of Purchase Order, the successful bidder shall sign the contract form (Annexure-III), Non-Disclosure Agreement (Annexure-V) and Service Level Agreement and return it to the Bank.

Background check conducted, KYC details for the resources provided for the project to be submitted to the Bank.

## 22) Settlement of Disputes

- a. If any dispute or difference of any kind whatsoever shall arise between the Bank and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
  
- b. If the parties fail to resolve their disputes or difference by such mutual consultation within a period of 30 days, then either the Bank or the supplier

may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.

Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the goods under the contract. Arbitration proceedings shall be conducted in accordance with the following rules of procedure.

The dispute resolution mechanism to be applied shall be as follows:

- a) In case of dispute or difference arising between the Purchaser and a Supplier relating to any matter arising out of or connected with the agreement, such dispute or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. The arbitral tribunal shall consist of 3 arbitrators one each to be appointed by the Purchaser and the Supplier; the third Arbitrator shall be chosen by the two Arbitrators so appointed by the Parties and shall act as Presiding Arbitrator. In case of failure of the two arbitrators appointed by the parties to reach upon a consensus within a period of 30 days from the appointment of the presiding Arbitrator, the Presiding Arbitrator shall be appointed by the Hon'ble High Court Chennai which shall be final and binding on the parties.
- b) If one of the parties fails to appoint its arbitrator within 30 days after receipt of the notice of the appointment of its Arbitrator by the other party, then the Indian Banks' Association shall appoint the Arbitrator. A copy of the order of the Hon'ble High Court Chennai making such an appointment shall be furnished to each of the parties.
- c) Arbitration proceedings shall be held at Chennai, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
- d) The decision of the majority of arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the Arbitral Tribunal. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself.
- e) Where the value of the contract is Rs. 10 million and below, the disputes or differences arising shall be referred to the Sole Arbitrator. The Sole Arbitrator shall be appointed by agreement between the parties; failing such agreement, any party may approach Hon'ble High Court Chennai for appointment of Arbitrator.
- f) Notwithstanding any reference to arbitration herein,
  - a. the parties shall continue to perform their respective obligation under the contract unless they otherwise agree; and

b. the Bank shall pay the supplier any monies due to the supplier.

Submitting to arbitration may be considered as an additional remedy and it does not preclude Parties to seek redressal/ other legal recourse.

### **23) Coverage of Successful Bidder under the Employees' Provident Funds and Miscellaneous Provisions Act, 1952**

The Successful bidder has to submit necessary details of all the outsourced employees for any type of services engaged either through contractors or directly whenever required by the Bank. If engaged through contractors, list of all the contractors engaged for any/all services and whether the said contractors are covered independently under the EPF & MP Act 1952 is to be submitted on the Bank's request. The agreement of contracts with the contractors, the PF code number of the contractors, if covered, the attendance of the contract employees, the remitted PF challan with the Electronic Challan cum Return (ECR) should be submitted on the Bank's request. Self-declaration / Self Certification by the bidder would suffice.

### **24) Exit Requirements**

In the event, the Agreement between the Bank and the Successful bidder comes to an end on account of termination or by the expiry of the term / renewed term or otherwise, the Supplier shall render all reasonable assistance and help to the Bank and to any new vendor engaged by the Bank, for the smooth switch over and continuity of the Services.

### **25) Termination for Default**

The Bank, without prejudice to any other remedy for breach of contract, by Ninety (90) days written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- a. if the successful bidder fails to deliver any or all of the Goods and Services within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser;
- b. if the successful bidder fails to perform any other obligation(s) under the Contract.
- c. If the successful bidder, in the judgement of the Purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- d. In case of successful Bidders revoking or cancelling their Bid or varying any of the terms in regard thereof without the consent of the Bank in writing.

For the purpose of this clause:

**“Corrupt practice”** means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and

**“Fraudulent practice”** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Bank and

includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.

In the event the Bank terminates the Contract in whole or in part, the Bank may procure the Goods or Services similar to those undelivered, upon such terms and in such manner as it deems appropriate, and the Supplier shall be liable to the Bank for any excess costs paid/ to be paid by the Bank for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

## 26) Force Majeure

The Successful bidder shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this clause, "Force Majeure" means an event beyond reasonable control of the Successful bidder and not involving the Successful bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Bank in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. Delay by sub suppliers of vendor to Vendor will not be considered as cause of force Majeure.

If a Force Majeure situation arises, the Successful bidder shall promptly notify the Bank in writing of such condition and the cause thereof but in any case, not later than 10 (Ten) days from the moment of their beginning. Unless otherwise directed by the Bank in writing, the Successful bidder shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

If the impossibility of complete or partial performance of an obligation lasts for more than 6 (six) months, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 30 (thirty) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received or complete transition / handover to the in-coming Vendor / Service Provider.

## 27) Confidentiality

The supplier will be exposed to internal business information of the Bank, affiliates, and / or business partners by virtue of the contracted activities. The Bidder / their employees shall treat all data & information collected from the Bank during the project in strict confidence. The Bank is expected to do the same in respect of Bidder provided data / information. After termination of the contract also the successful bidder / supplier shall not divulge any data/ information collected from the Bank during the project.

The supplier and its associates will have to enter into a non-disclosure agreement (Annexure-V) with the Bank to safeguard the confidentiality of the Bank's business information, legacy applications and data.

The successful bidder and its employees either during the term or after the expiration of the contract shall not disclose any proprietary or confidential information relating to the project, the services, the contract, or the business or operations without the prior written consent of the Bank.

The successful Bidder and its employees shall not publish or disclose in any manner, without the Bank's prior written consent, the details of any security safeguards designed, developed, or implemented by the successful Bidder under this contract or existing at any Bank location. The successful Bidder shall develop procedures and implementation plans to ensure that IT resources leaving the control of the assigned user (such as being reassigned, removed for repair, replaced, or upgraded) are cleared of all Bank data and sensitive application software. The successful Bidder shall also ensure that all permitted subcontractors who are involved in providing such security safeguards or part of it shall not publish or disclose in any manner, without the Bank's prior written consent, the details of any security safeguards designed, developed, or implemented by the successful Bidder under this contract or existing at any Bank location.

#### **28) Negligence**

If the successful bidder neglects to execute the work with due diligence or expedition or refuses or neglects to comply with any reasonable order given in writing by the Bank in connection with the work or contravenes the provisions of other Terms, in such eventuality, the Bank may after giving notice in writing to the successful bidder calling upon him to make good the failure, neglect or contravention complained of, within such times as may be deemed reasonable and in default of the said notice, the Bank shall have the right to cancel the Contract holding the successful bidder liable for the damages that the Bank may sustain in this behalf. Thereafter, the Bank may make good the failure at the risk and cost of the successful bidder.

#### **29) Amalgamation**

If the Bank undergoes a merger, amalgamation, take-over, consolidation, reconstruction, change of ownership etc., this RFP shall be considered to be assigned to the new entity and such an act shall not affect the obligations of the successful bidder under this RFP. In such case, decision of the new entity will be binding on the successful bidder.

#### **30) Inspections and Tests**

The Purchaser or its representative(s), RBI or any of the statutory bodies, shall have the right to visit and /or inspect any of the Bidder's premises to ensure that software / code provided to the Bank is secured or goods confirm to requisite specifications. The Purchaser shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

Any charges payable to the Purchaser's representative designated for inspection shall be borne by the Purchaser.

Should any inspected or tested Goods/software fail to conform to the Specifications, the Purchaser may reject the Goods/software, and the Supplier shall make

alterations necessary to meet specification requirements at no additional cost to the Purchaser.

The Purchaser's right to inspect, test and, where necessary, reject the Goods or software after the delivery shall in no way be limited or waived by reason of the goods/software having previously been inspected, tested and passed by the Purchaser.

The supplier shall provide unrestricted access to its premises and records being maintained with regard to the job being performed as per its contract with the Bank, to the authorized personnel of the Bank/ its auditors (internal and external)/ any statutory/ regulatory authority/ authorized personnel from RBI to carry out any kind of process of audit including that of its operations and records related to services provided to the Bank, in the presence of representatives of the supplier, at any point of time giving advance notice. RBI or persons authorized by it shall access the records of Bank and the supplier related to this agreement and cause inspection.

### **31) Use of Contract Documents and Information**

The successful bidder shall not, without the Purchaser's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed/authorized by the successful bidder in the performance of the Contract. Disclosure to any such employed/authorized person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

The successful bidder shall not, without the Purchaser's prior written consent, make use of any document or information pertaining to this contract except for purposes of performing the Contract.

### **32) Delivery Schedule**

Bidder shall be responsible for providing the required number of personnel / tools for commencing the managed testing services and setting up of Testing Centre of Excellence within 2 weeks from the date of issuance of the purchase order.

### **33) Working Days**

The working days for the successful bidder would be as per the bank working days at the project location at Bank's Head Office, Chennai.

### **34) Implementation of Services**

The successful bidder shall provide all the services specified hereunder having Technical and Functional specifications in accordance with the highest standards of professional competence and integrity. If the Bank finds that any of the staff of the successful bidder assigned to work at the Bank's site is not responsive, then the successful bidder will be notified accordingly and the successful bidder shall be under obligation to resolve the issue expeditiously to the satisfaction of the Bank.

### **35) Termination for Insolvency**

If the successful bidder becomes bankrupt or insolvent, has a receiving order issued against it, compounds with its creditors, or, if the successful bidder is a corporation, a resolution is passed or order is made for its winding up (other than a voluntary

liquidation for the purposes of amalgamation or reconstruction), a receiver is appointed over in part of its undertaking or assets, or if the successful bidder takes or suffers any other analogous action in consequence of a debt; then the Bank may at any time terminate the contract by giving a notice to the successful bidder.

If the contract is terminated by the Bank in terms of this clause, termination will be without compensation to the successful bidder provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Bank.

In case the termination occurs before implementation of the project/ delivery of goods/services in full, in terms of this clause, the Bank is entitled to make its claim to the extent of the amount already paid by the Bank to the successful bidder.

### **36) Taxes and Duties**

The successful bidder shall be liable to pay all taxes that shall be levied against it, in accordance with the laws applicable from time to time in India.

### **37) Compliance with Policy**

The successful bidder shall have to comply with Indian Bank's policies like IT policy, Information Security policy, Cyber Security Policy etc. and regulatory guidelines E.g. Digital Personal Data Protection Act 2023, Digital Personal Data Protection Rules 2025 etc. in key concern areas relevant to the RFP, details of which shall be shared with the successful bidder.

### **38) Compliance with Statutory and Regulatory Provisions**

The successful bidder shall comply with all statutory and Regulatory provisions while executing the contract awarded by Bank.

### **39) Pre-Contract Integrity Pact**

Bidders shall submit Pre-Contract Integrity Pact (IP) along with the technical bid as per Annexure-X of the RFP. Pre-Contract Integrity Pact is an agreement between the prospective bidders and the Bank committing the persons/officials of both the parties not to exercise any corrupt influence on any aspect of the contract. Any violation of the terms of Pre-Contract Integrity Pact would entail disqualification of the bidders and exclusion from future business dealings.

The Pre-Contract Integrity Pact begins when both parties have legally signed it. Pre-Contract Integrity Pact with the successful bidder(s) will be valid till 12 months after the last payment made under the contract. Pre-Contract Integrity Pact with the unsuccessful bidders will be valid till 6 months after the contract is awarded to the successful bidder.

### **40) Adoption of Pre-Contract Integrity Pact**

- The Pact essentially envisages an agreement between the prospective bidders and the Bank, committing the persons /officials of both sides, not to resort to any corrupt practices in any aspect/ stage of the contract.

- Only those bidders, who commit themselves to the above pact with the Bank, shall be considered eligible for participate in the bidding process.
- The Bidders shall submit signed Pre-Contract integrity pact as per the Annexure-X. Those Bids which are not containing the above are liable for rejection.
- Foreign Bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principles or associates.
- Bidders to disclose the payments to be made by them to agents/brokers or any other intermediary. Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.
- Pre-Contract Integrity Pact in respect the contract would be operative from the stage of invitation of the Bids till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.
- The Pre-Contract Integrity Pact Agreement submitted by the bidder during the Bid submission will automatically form the part of the Contract Agreement till the conclusion of the contract i.e. the final payment or the duration of the Warranty /Guarantee/AMC if contracted whichever is later.
- Pre-Contract Integrity Pact, in respect of a particular contract would be operative from the stage of invitation of bids till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.
- Pre-Contract Integrity Pact shall be signed by the person who is authorized to sign the Bid.
- The Name and Contact details of the Independent External Monitor (IEM) nominated by the Bank are as under:

Shri. M.J. Joseph  
Email: [mohan.joseph@gmail.com](mailto:mohan.joseph@gmail.com)

- Any Change in law / policy / circular relating to Pre-Contract Integrity Pact which vitiate the agreement shall accordingly be applicable with immediate effect on written intimation from the Bank.
- Any violation of Pre-Contract Integrity Pact would entail disqualification of the bidders and exclusion from future business dealings, as per the existing provisions of GFR, 2017, Prevention of Corruption Act (PC Act), 1988 or other Financial Rules as may be applicable to the Bank.

## 41) Change Orders

The Bank may at any time, by a written order given to the bidder make changes within the general scope of the Contract.

## 42) Other Terms and Conditions

- The relationship between the Bank and Successful Bidder/s is on principal-to-principal basis. Nothing contained herein shall be deemed to create any association, partnership, joint venture or relationship or principal and agent or

master and servant or employer and employee between the Bank and Successful Bidder/s hereto or any affiliates or subsidiaries thereof or to provide any party with the right, power or authority, whether express or implied to create any such duty or obligation on behalf of the other party.

- Successful bidder/Service Provider shall be the principal employer of the employees, agents, contractors, subcontractors etc., engaged by the successful bidder/Service Provider and shall be vicariously liable for all the acts, deeds, matters or things, of such persons whether the same is within the scope of power or outside the scope of power, vested under the contract. No right of any employment in the Bank shall accrue or arise, by virtue of engagement of employees, agents, contractors, subcontractors etc., by the successful bidder/Service Provider, for any assignment under the contract. All remuneration, claims, wages dues etc., of such employees, agents, contractors, subcontractors etc., of the successful bidder/Service Provider shall be paid by the successful bidder/Service Provider alone and the Bank shall not have any direct or indirect liability or obligation, to pay any charges, claims or wages of any of the successful bidder's/Service Provider's employees, agents, contractors, subcontractors etc. The Successful Bidder/Service Provider shall agree to hold the Bank, its successors, assigns and administrators fully indemnified, and harmless against loss or liability, claims, actions or proceedings, if any, whatsoever nature that may arise or caused to the Bank through the action of Successful Bidder/Service Provider's employees, agents, contractors, subcontractors etc.
- The cost of preparing the proposal, including visits to the Bank by the bidder, is not reimbursable.
- All pages of the Bid Document, Clarifications/Amendments if any should be signed by the Authorized Signatory (Power of Attorney (POA) proof to be submitted). A certificate of authorization should also be attached along with the bid.
- The Bank is not bound to accept any of the proposals submitted and the Bank has the right to reject any/all proposal/s or cancel the tender without assigning any reason therefore.
- Any additional or different terms and conditions proposed by the bidder would deem to be rejected unless expressly assented to in writing by the bank.
- Bank reserves the absolute right to reject any bid if the same is not in accordance with its requirements and no further correspondence, whatsoever, will be entertained by the Bank in the matter.
- Each bid should specify only a single solution which should meet the specifications mentioned in this RFP and should not include/suggest any alternatives
- To assist in the scrutiny, evaluation and comparison of offers Bank may, at its discretion, seek clarification from the bidder (SI/OEM). The request for clarification and the response shall be in writing/through e-mail and no change in the price or substance of the bid shall be sought, offered or permitted.

- In the event of any claim asserted by the third party of infringement of copyright, patent, trademark or industrial design rights arising from the use of the Goods or any part thereof, the bidder shall act expeditiously to extinguish such claims. If the bidder fails to comply and Bank is required to pay compensation to a third party resulting from such infringement, the bidder shall be responsible for the compensation including all expenses, court costs and lawyer fees. Bank will give notice to the bidder of such claims, if it is made, without delay by fax/e-mail/registered post
- The bidder shall submit a non-disclosure agreement duly signed by authorised signatories.
- This service is extendable to bank sponsored Regional Rural Banks and subsidiaries of the Bank at rates not exceeding the agreed rates; however, contract and payments for such services shall be made separately.
- The vendor has to report weekly progress to access the alignment of project with requirements and ensure desired quality.

#### **43) Delays in the Supplier's Performance**

The supplier is required to adhere to the stipulated delivery schedule as specified in the purchase order.

#### **44) GENERAL TERMS AND CONDITIONS**

##### **44.1 Rejection of Bids**

The Bank reserves the right to reject the Bid if,

- i. Bidder does not meet any of the pre-bid eligibility criteria mentioned above including non-payment of the bid cost.
- ii. The bid is incomplete as per the RFP requirements.
- iii. Any condition stated by the bidder is not acceptable to the Bank.
- iv. If the RFP and any of the terms and conditions stipulated in the document are not accepted by the authorized representatives of the bidder.
- v. Required information not submitted as per the format given.
- vi. Any information submitted by the bidder is found to be untrue/false/false.
- vii. The bidder does not provide, within the time specified by the bank, the supplemental information / clarification sought by the bank for evaluation of bid.

The Bank shall be under no obligation to accept any offer received in response to this RFP and shall be entitled to reject any or all offers without assigning any reason whatsoever. The Bank may abort entire process at any stage without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for Bank's action.

In order to promote consistency among the Proposals and to minimize potential misunderstandings regarding how Proposals will be interpreted by the Bank, the format in which Bidders will specify the fundamental aspects of their Proposals has been broadly outlined in this RFP.

Any clarifications to the RFP should be sought by email as per the dates mentioned in "**Schedule [A] Important Dates**". Bank will hold a pre-bid meeting, to answer all the questions / queries received by email which would also be uploaded on bank's website and GeM portal.

Proposals received by the Bank after the specified time and date shall not be eligible for consideration and shall be summarily rejected.

In case of any change in timeline, the same shall be updated on the Bank's website and shall be applicable uniformly to all bidders.

#### **44.2 Representation and Warranties**

The Bidder represents and warrants as of the date hereof, which representations and warranties shall survive the term and termination hereof, the following:

- i. That the representations made by the Bidder in its Bid are and shall continue to remain true and fulfil all the requirements as are necessary for executing the duties, obligations and responsibilities as laid down in the RFP and unless the Bank specifies to the contrary, the Bidder shall be bound by all the terms of the RFP.
- ii. That all the representations and warranties as have been made by the Bidder with respect to its Bid and Contract, are true and correct, and shall continue to remain true and correct through the term of this Contract.
- iii. That the execution of the Services herein is and shall be in accordance and in compliance with all applicable laws.
- iv. That there are –
  - (a) no legal proceedings pending or threatened against Bidder or any sub-Bidder/third party or its team which adversely affect/may affect performance under this Contract; and
  - (b) no inquiries or investigations have been threatened, commenced or pending against Bidder or any sub-Bidder / third part or its team members by any statutory or regulatory or investigative agencies.
- v. That the Bidder is validly constituted and has the corporate power to execute, deliver and perform the terms and provisions of this Contract and has taken all necessary corporate action to authorize the execution, delivery and performance by it of the Contract.
- vi. That all conditions precedent under the Contract has been complied by the bidder.
- vii. That neither the execution and delivery by the Bidder of the Contract nor the Bidder's compliance with or performance of the terms and provisions of the Contract:
  - a) will contravene, any provision of any applicable law or any order, writ, injunction or decree of any court or government authority binding on the Bidder,
  - b) will conflict or be inconsistent with or result in any breach of any or the terms, covenants, conditions or provisions of, or constitute a default under any agreement, contract or instrument to which the Bidder is a

Party or by which it or any of its property or assets is bound or to which it may be subject, or

- c) Will violate any provision of the Memorandum or Articles of Association of the Bidder.
- viii. That the Bidder certifies that all registrations, recordings, filings and notarizations of the bid documents/ agreements/ contract and all payments of any tax or duty, including without limitation stamp duty, registration charges or similar amounts which are required to be affected or made by the Bidder which is necessary to ensure the legality, validity, enforceability or admissibility in evidence of the Contract have been/ shall be made.
- ix. That the Bidder confirms that there has not and shall not occur any execution, amendment or modification of any agreement/contract without the prior written consent of the Bank, which may directly or indirectly have a bearing on the Contract or the project.
- x. That the Bidder owns or has good, legal or beneficial title, or other interest in the property, assets and revenues of the Bidder on which it grants or purports to grant or create any interest pursuant to the Contract, in each case free and clear of any encumbrance and further confirms that such interests created or expressed to be created are valid and enforceable.
- xi. That the Bidder owns, has license to use or otherwise has the right to use, free of any pending or threatened liens or other security or other interests all Intellectual Property Rights, which are required or desirable for the project and the Bidder does not, in carrying on its business and operations, infringe any Intellectual Property Rights of any person. None of the Intellectual Property or Intellectual Property Rights owned or enjoyed by the Bidder or which the Bidder is licensed to use, which are material in the context of the Bidder's business and operations are being infringed nor, so far as the Bidder is aware, is there any infringement or threatened infringement of those Intellectual Property or Intellectual Property Rights licensed or provided to the Bidder by any person. All Intellectual Property Rights (owned by the Bidder or which the Bidder is licensed to use) are valid and subsisting. All actions (including registration, payment of all registration and renewal fees) required by the bidder to maintain the same in full force and effect have been taken thereon and shall keep the Bank indemnified in relation thereto.
- xii. Any intellectual property arising during the course of the execution under the contract related to tools/ systems/ product/ process, developed with the consultation of the bidder will be intellectual property of the Bank.

#### 44.3 Relationship of Parties

- i. Nothing in the Contract shall constitute any fiduciary relationship between the Bank and Bidder/Bidder's Team or any relationship of employer – employee, principal and agent, or partnership, between Indian Bank and Bidder and /or its employees.
- ii. No Party has any authority to bind the other Party in any manner whatsoever, except as agreed under the terms of the Contract.
- iii. Indian Bank has no obligation to the successful Bidder, except as agreed under the terms of the Contract.

- iv. All employees'/personnel/ representatives/agents etc., engaged by the Successful Bidder for performing its obligations under the Contract/RFP shall be in sole employment of the Successful Bidder and the Successful Bidder shall be solely responsible for their salaries, wages, statutory payments etc. Under no circumstances, shall Indian Bank be liable for any payment or claim or compensation (including but not limited to any compensation on account of any injury / death / termination) of any nature to the employees/personnel/representatives/agent etc. of the Successful Bidder.
- v. Supplier/Vendor has to take an undertaking from their employees connected with the contract/RFP/solution to maintain the confidentiality of the Bank's information/documents etc. Bank may seek details / confirmation on background verification of Vendor's employees worked/working on Bank's project as may have been undertaken / executed by the Vendor, Vendor should be agreeable for any such undertaking/verification.
- vi. The Successful Bidder shall disclose to Indian Bank in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Successful Bidder or its team/agents/representatives/personnel etc.) in the course of performing the Services as soon as practical after it becomes aware of that conflict.
- vii. The Successful Bidder shall not make or permit to be made a public announcement or media release about any aspect of the Bid/ Contract unless Indian Bank first gives the Successful Bidder its prior written consent.

#### **44.4 No Right to Set Off**

In case the Successful Bidder has any other business relationship with the Bank, no right of set-off, counter-claim and cross-claim and or otherwise will be available under the agreement to the said Bidder for any payment's receivable under and in accordance with that business.

#### **44.5 Publicity**

Any publicity by the Bidder in which the name of the Bank is to be used should be done only with the explicit written permission of the Bank.

#### **44.6 Conflict of Interest**

The Bidder shall disclose to the Bank in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Bidder or the Bidder's team) in the course of performing the services / appointment as soon as practical after it becomes aware of that conflict.

#### **44.7 Solicitation of Employees**

The selected Bidder, during the term of the contract shall not without the express written consent of the Bank, directly or indirectly:

- a) recruit, hire, appoint or engage or attempt to recruit, hire, appoint or engage or discuss employment with or otherwise utilize the services of any person who has been an employee or associate or engaged in any capacity, by the Bank in rendering services in relation to the contract; or
- b) induce any person who shall have been an employee or associate of the Bank at any time to terminate his/ her relationship with the Bank.

#### 44.8 Notices and Other Communication

If a notice has to be sent to either of the parties following the signing of the contract, it has to be in writing and shall be sent personally or by certified or registered post with acknowledgement due or overnight courier or email duly transmitted, addressed to the other party at the addresses, email given in the contract.

Notices shall be deemed given upon receipt, except that notices sent by registered post in a correctly addressed envelope shall be deemed to be delivered within 5 working days (excluding Sundays and public holidays) after the date of mailing dispatch and in case the communication is made by email, on business date immediately after the date of successful email. (that is, the sender has a hard copy of the page evidencing that the email sent to correct email address).

Any Party may change the address, email address and fax number to which notices are to be sent to it, by providing written notice to the other Party in one of the manners provided in this section.

#### 44.9 Substitution of Team Members

The BID should also contain resource planning proposed to be deployed for the project which includes inter-alia, the number of personnel, skill profile of each personnel, duration of employment etc.

During the assignment, the substitution of key staff identified for the assignment shall not be allowed unless such substitution becomes unavoidable to overcome the undue delay or that such changes are critical to meet the obligation. In such circumstances, the Bidder can do so only with the concurrence of the Bank by providing alternate staff of same level of qualifications and expertise. If the Bank is not satisfied with the substitution, the Bank reserves the right to terminate the contract and recover whatever payments has been made by the Bank to the Bidder during the course of this assignment besides claiming an amount, equal to 10% of the contract value as liquidated damages. The Bank reserves the right to insist the Bidder to replace any team member with another (with the qualifications and expertise as required by the Bank) during the course of assignment. The Bidder will have to undertake that no such substitution would delay the project timelines.

#### 44.10 Severability

If any provision herein becomes invalid, illegal or unenforceable under any law, the validity, legality and enforceability of the remaining provisions and this RFP shall not be affected or impaired

## SECTION-IV

### **INSTRUCTIONS TO BIDDERS FOR ONLINE TENDER THROUGH GEM PORTAL**

#### **1.1. SUBMISSION OF BIDS THROUGH GEM PORTAL**

The Bid documents, to be uploaded as part of online bid submission, are as follows:

- a. Eligibility Criteria, along with all supporting documents required.
- b. All Annexures as per this tender on Bidder's letter head with authorizing person's signature and Bidder seal on all pages.
- c. All supporting documents and product literature in support of technical specifications.
- d. Relevant brochures
- e. Compliance to Technical Specifications as per Technical Bid.
- f. Any other information sought by the Bank with relevant to this tender.
- g. Any amount quoted in GeM Portal should be inclusive of taxes.

(\*Please refer checklist under Annexure of this tender for more details)

Bidder should upload all the copies of relevant documents without fail in support of their bid and as per the instructions given in tender documents. If the files to be uploaded are in PDF format, ensure to upload it in "Searchable" PDF Format. After filling data in predefined forms bidders need to click on final submission link to submit their encrypted bid.

Please take care to scan documents so that total size of documents to be uploaded remains minimum. **All documentation evidence provided to the Bank shall be in PDF Format. The Scanned Documents should preferably be OCR enabled for facilitating "search" on the scanned document.** Utmost care may be taken to name the files/documents to be uploaded on e-tendering portal.

#### **1.2. BID RELATED INFORMATION**

Bidders must ensure that all documents uploaded on e-tendering portal as files or zipped folders, contain valid files and are not corrupt or damaged due to any processing at bidder PC system like zipping etc. It shall be the responsibility of bidder themselves for proper extractability of uploaded zipped files.

Any error/virus creeping into files/folder from client end PC system cannot be monitored by e-tender software/server and will be bidder's responsibility only.

#### **1.3. OFFLINE SUBMISSIONS**

In addition to uploading the documents in our e-Tendering portal, Bidders should also submit the following in a sealed envelope, super scribing with the tender Reference number, due date, Name of the Bidder, etc.

- Bid Security (EMD) in the form of DD/ Fund transfer/ Bank Guarantee (issued by a nationalised / scheduled commercial Bank (other than Indian Bank) in favour of "Indian Bank" payable at Chennai. The account details are mentioned in point No. 9 under Schedule [A]
- Pre-Contract Integrity Pact

The bidder is requested to submit the original documents (as mentioned under point no. 4 of Schedule [A]) in a Sealed Envelope on or before **27/02/2026, 03:00PM** to the address mentioned under point no. 4 of [A] (Important Dates and Information on RFP Submission) of schedule of this tender. The envelope shall be super scribed as "**Proposal for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**" and the words '**DO NOT OPEN BEFORE (27/02/2026, 03:30 PM)**'.

#### 1.4. OTHER INSTRUCTIONS

For further instructions like system requirements and manuals, the bidder should visit GEM portal or banks Website.

## SECTION-V

### **PART I - Technical / Functional Requirements**

Date:

The Assistant General Manager  
Information Technology Department,  
4th floor, Indian Bank Head Office,  
66 Rajaji Salai, Chennai 600001

Dear Sirs,

### **Sub: Request for Proposal for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**

**Ref: Your RFP No. GEM/2026/B/7204658 dated 06/02/2026**

Referring to your above RFP, we submit the compliance details as given below:

#### **1.A - Bidder's Experience & Capabilities**

S.No	Evaluation Parameter	Criteria	Max Score
E.1	Bidder's annual turnover in at least two of the last three financial years	i.500 Crores and above - 10 Marks ii.250 Crores to 500 Crores - 5 Marks iii.<250 Crores - 2.5 Marks	10
E.2	No of years the bidder has been in Software testing business.	i.More than 20 years – 10 marks ii.Between 15 – 20 years – 5 marks iii.Less than 15 years – 2.5 marks	10
E.3	Bidders Strength - Full time technical resources in bidder's payroll	i.More than 2000 resources - 10 marks ii.1001 - 2000 resources - 5 marks iii.500 - 1000 resources - 2.5 marks v.Less than 500 resources – 1 mark	10
E.4	ISO Certificate	Certified Offshore Development facility and Lab: ISO/IEC 17025:2017 valid certificate for the last 1 year from the date of RFP release	10
E.5	ISO Certificate	i.Quality Assurance Practice: - Valid ISO 9001:2015 Certificate or Previous version of ISO 9001 Valid Certificate for the last 3 years from the date of RFP release - 5 marks ii.Infosec compliance and Security Assurance: - ISO/IEC 27001:2022 Certificate for the last 3 years from the date of RFP release - 5 marks	10

S.No	Evaluation Parameter	Criteria	Max Score
E.6	Full time Technical resources in bidder's payroll with experience in Banking domain	i.More than 1000 resources - 10 marks ii.500 - 1000 resources - 5 marks iii.Less than 500 resources - 2.5 marks	10
E.7	Quality Assurance: ISTQB Certified Resources with Bidder	i.More than 500 resources - 10 Marks ii.200 - 500 resources - 5 Marks iii.Less than 200 resources - 2.5 Marks	10
E.8	Automation OEM certified / ISTQB Automation certified Resources with bidder	i.More than 50 resources - 10 Marks ii.25 - 50 resources - 5 Marks iii.Less than 25 resources - 2.5 Marks	10
E.9	Implementation of TCoE /Testing (Functional) solution with minimum 20 resources in each implementation for banks in India which is currently operational	i.Public Sector Bank in India – 5 marks each ii.Private Sector Bank in India – 3 marks each iii.Regional Rural Bank (RRB), Small Finance Bank, Payments Banks, Foreign banks in India – 1 mark each	10
E.10	Core Banking Solution (TCS BaNCS) testing experience	i.Public Sector Bank in India – 5 marks each ii.Private Sector Bank in India – 3 marks each iii.Regional Rural Bank (RRB), Small Finance Bank, Payments Banks, Foreign banks in India – 1 mark each	10
E.11	Mobile Banking testing experience	i.Public Sector Bank in India – 5 marks each ii.Private Sector Bank in India – 3 marks each iii.Regional Rural Bank (RRB), Small Finance Bank, Payments Banks, Foreign banks in India – 1 mark each	10
E.12	Performance testing experience	i.Public Sector Bank in India – 5 marks each ii.Private Sector Bank in India – 3 marks each iii.Regional Rural Bank (RRB), Small Finance Bank, Payments Banks, Foreign banks in India – 1 mark each	10
E.13	Other application testing experience in a Scheduled Commercial Public or Private Sector Bank in India	Internet Banking – 5 marks UPI – 5 marks Digital Lending Platform - 3 marks ATM Switch (Base 24)- 3 marks Trade Finance - 3 marks API – 3 marks Treasury Applications - 3 marks CBDC – 3 marks Payment Systems (NEFT/RTGS/IMPS/SWIFT) – 2 marks	30
<b>TOTAL</b>			<b>150</b>

**TECHNICAL/ FUNCTIONAL SPECIFICATIONS:**

The detailed technical requirement with marking scheme for each of the feature is as follows:

**1.B - Services**

S.No	Evaluation Category	Evaluation Criteria	Score	Max Score
S.1	Automation testing experience	Core Banking Solution	15	45
		Mobile Banking	10	
		Internet Banking	5	
		Trade Finance	5	
		Digital Lending Platform	5	
		API	5	
S.2	Functional testing experience	Core Banking Solution - TCS BaNCS	25	95
		Mobile Banking	15	
		Core Banking Solution other than TCS BaNCS	10	
		Internet Banking	5	
		Trade Finance	5	
		Payment Systems (NEFT/RTGS/IMPS/SWIFT/UPI)	5	
		ATM Switch (Base 24)	5	
		Digital Lending Platform	5	
		Treasury Applications	5	
		CBDC	5	
		Financial Inclusion application	5	
		TAB Banking	5	
S.3	Performance testing experience	Core Banking Solution	10	35
		Mobile Banking	5	
		Internet Banking	5	
		Trade Finance	5	
		Digital Lending Platform	5	
		API	5	
S.4	Experience in various types of Testing	Usability Testing	5	20
		Migration Testing	5	
		Compatibility Testing	5	

S.No	Evaluation Category	Evaluation Criteria	Score	Max Score
		Localization testing (Multilingual testing)	5	
S.5	Implementation experience of AI/ML in testing process	Vendor to showcase and provide evidence of Implementation experience of AI/ML in testing process in any one of the BFSI clients.	5	5
<b>TOTAL</b>			<b>200</b>	

### 1.C - Tools Evaluation

The proposed tools shall comply with the following requirements:

- The Testing Tools must be independently usable to Bank regardless of vendor-engagement: Bidder must ensure that proposed/used software/tools while setting up TCoE are not locked with the selected bidder and Bank should be able to use these software/ tools independent of the status of the contract with the selected bidder. This shall include the availability of skilled manpower in the market as described under point (b) of this section.
- Market Availability of Skilled Resources – Tools shall have a strong, readily available talent pool to ensure scalability and reduce dependency risks. The skillset (people) for operating and developing using the proposed tool shall be available outside the OEM/bidder organisation (other than people who worked in same OEM/bidder on such tools earlier).
- Only commercially licensed tools shall be proposed under this engagement.

S.No	Capability	Description	Marks
<b>Test Automation</b>			
T.1	Parallel Session / Multi-Window Handling	Ability to simulate maker-checker workflows by executing parallel sessions for multiple users. This includes support for either multiple windows of the same browser or multiple browser instances, ensuring isolated and concurrent user interactions.	10
T.2	Functional, Regression, API, and UI Automation	Automate end-to-end functional flows, regression suites, API validations, and user interface interactions to ensure consistent quality across releases.	10
T.3	Low-Code/No-Code Automation	Enable non-technical team members to create and maintain automated tests through intuitive, visual interfaces without deep programming knowledge.	5
T.4	Parallel & Distributed Execution	Run large test suites simultaneously across multiple environments, browsers, or devices to significantly reduce execution time.	10

<b>S.No</b>	<b>Capability</b>	<b>Description</b>	<b>Marks</b>
T.5	Visual Testing & AI-Based UI Validation	Detect visual regressions, layout shifts, and rendering issues using AI-driven image comparison and DOM analysis.	5
T.6	Self-Healing Locators	Automatically update element locators when UI changes occur, reducing script maintenance and avoiding false failures.	10
T.7	Test Data Management	Create and manage reusable test data sets without impacting production systems, ensuring data privacy and consistency.	10
T.8	Automation Analytics & ROI Tracking	Measure automation coverage, defect detection rates, execution trends, and cost savings to demonstrate value and guide optimization.	5
T.9	Customized Report Generation	Produce tailored reports for business stakeholders, highlighting relevant KPIs, defect trends, and release readiness.	10
T.10	Cross-Browser, Cross-Platform Testing	Validate application functionality and appearance across different browsers, operating systems, and devices to ensure consistent user experience.	10
T.11	DevOps Integration	Enable automatic test execution, environment provisioning, reporting and defect management within CI/CD pipelines for continuous quality validation.	10
T.12	Ease of Exit and Migration	Expected features includes Exportable Test Assets, No Vendor Lock-In, Documentation and Portability, Interoperability with other testing frameworks and Migration Support. Tightly coupled software tools, which do not allow any migration or continuation of usage by engineers from other bidders are not permitted.	10
<b>Performance Testing</b>			
T.13	Load, Endurance, Scalability, Spike, Testing	Stress, and Soak, Benchmark  Simulate varying levels of user and system load to validate stability, performance, and scalability under normal, peak, and prolonged usage conditions.  Performance Management along with Load simulation tools for benchmarking and load testing.	10
T.14	Network Virtualization	Emulate different network conditions such as bandwidth limits, latency, and packet loss to assess application resilience.	5
T.15	Service Virtualization	Simulate dependent systems, APIs, or services that are unavailable or costly to	5

S.No	Capability	Description	Marks
		access during testing, enabling earlier and more complete performance validation.	
T.16	Auto-Scaling Infrastructure	Dynamically provision and de-provision load generators based on real-time demand, ensuring efficient resource usage and consistent load delivery.	5
T.17	Predictive Analytics	Use historical and real-time performance data to forecast capacity needs, identify potential bottlenecks, and prevent performance degradation.	10
T.18	APM Integration	Capability to integrate with standard Application Performance Monitoring tools to perform deep-dive diagnostics into code execution, database queries, and infrastructure performance during tests.	5
	<b>Project, Test &amp; Defect Management</b>		
T.19	Centralized Test Case and Requirement Management	Maintain a single, unified repository for all test cases and requirements, ensuring easy access, version control, and alignment across teams.	5
T.20	End-to-End Defect Lifecycle Tracking	Manage defects from identification to resolution with prioritization, assignment, and workflow automation to ensure timely closure.	5
T.21	Requirements Traceability	Link requirements to corresponding test cases and defects to ensure complete coverage and validation of business needs.	5
T.22	Agile and DevOps Support	Facilitate sprint planning, backlog management, and continuous integration workflows to align testing with iterative delivery models.	5
T.23	Customizable Workflows with Governance Controls	Configure workflows to match organizational processes while enforcing governance, approval gates, and compliance requirements.	5
T.24	Integrated Reporting and Stakeholder Dashboards	Provide real-time visibility into quality metrics, defect trends, and project health through customizable dashboards and automated reports.	5
	<b>Test Environment &amp; Data Management</b>		
T.25	On-Demand Provisioning of Test Environments	Rapidly create and configure test environments as needed, ensuring availability for multiple parallel projects and reducing setup delays.	5

S.No	Capability	Description	Marks
T.26	Synthetic and Anonymized Test Data Generation	Produce realistic, compliant test data sets by masking or anonymizing sensitive information to meet data privacy and regulatory requirements.	10
T.27	Version Control	Maintain version history of environment configurations and test data sets to ensure reproducibility, rollback capability, and audit readiness.	5
T.28	Integration Automation and Performance Testing Pipelines	Seamlessly connect environment and data provisioning processes with automated and performance testing workflows to enable continuous testing.	5
<b>TOTAL</b>			<b>200</b>

All the above technical/ functional specifications carry marks as mentioned above. The total marks assigned under each category is **200 marks** with **minimum 70% marks** as eligibility under respective criteria.

#### 1.D - Technical Presentation / Demonstration

S. No	Evaluation Parameter	Criteria	Max Score
D.1	Testing Methodology, Process and Framework. Automation Excellence. Performance and Scalability Assurance. Collaboration Communication, Continuous Improvement and Innovation.	The marks will be awarded by the bank's internal committee based on the demonstration provided, its completeness, and alignment with bank's requirements.	10
D.2	Demonstration of Tools and Test Cases.	<p>All eligible bidders will be required to make detailed demonstrations on the proposed tools/ components.</p> <ul style="list-style-type: none"> <li>i. Testing Automation Suite - (Web,API,Mobile) – 7.5 marks</li> <li>ii. Test Management – Non-Functional - 5 marks</li> <li>iii. Performance Load injector- Load simulation - 5 marks</li> <li>iv. Service Virtualization Tool – Environment simulation – 2.5 marks</li> <li>v. UI/UX Management- End device Experience testing – 5 marks</li> <li>vi. TCOE Intelligence Governance Dashboard – 2.5 marks</li> <li>vii. Defect Management - 2.5 marks</li> </ul>	40

S. No	Evaluation Parameter	Criteria	Max Score
		<p>viii. Ready integration of Mobile Device farm with Test Management suite – Cloud Farm – 2.5 marks</p> <p>ix. AI/ML Capabilities – 2.5 marks</p> <p>x. Walkthrough of available test cases in banking - 5 marks</p> <p>The marks will be awarded by the bank's internal committee based on the demonstration provided, its completeness, alignment with bank's requirements as detailed in RFP and usability of the tool.</p>	
<b>TOTAL</b>			<b>50</b>

We comply with all requirements, terms and conditions mentioned in the Bid Document.

We agree for the time frame for completion of activities as per your above bid.

We agree to the terms of payment mentioned in your bid.

We submit that we shall abide by your terms and conditions governing the quotation.

We submit that the details given above are true to the best of our knowledge.

For

Office Seal

(Authorised Signatory)

Place:

Name:

Date:

Designation:

Mobile No:

Business Address:

Telephone No:

E-mail ID:

**PART - II**

**Commercial Bid**

Date:

To  
The Assistant General Manager  
Information Technology Department,  
4th floor, Indian Bank Head Office,  
66 Rajaji Salai, Chennai 600001

Dear Sirs,

**Sub: Request for Proposal for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**

**Ref: Your RFP No. GEM/2026/B/7204658 dated 06/02/2026**

We submit hereunder the price breakup details for procurement of Managed Software Testing Services and setting up of Testing Centre of Excellence (TCoE) including Software Testing Tools as per the specifications.

**Price Schedule**

**A. Cost of Manpower:**

S. No	Resource Level	Cost per person/per month (as applicable)	No of resources	Total amount in Rs. (Exclusive of Taxes) (BxCx12)	Total amount in Rs. (Inclusive of Taxes)
	A	B	C	D	E
1.	TCoE Project Manager		1		
2.	TCoE Lead		1		
3.	Senior Automation / Performance Test Engineer		6		
4.	Junior Automation / Performance Test Engineer		12		
5.	Senior Software Test Engineer		8		
6.	Junior Software Test Engineer		10		
7.	Subject Matter Expert (Technical and Domain)		2		
	Total (Round off)		<b>40*</b>		
	Grand Total (Round off): Total X 3 years <b>[A]</b>				

\* Educational Qualifications and experience as mentioned elsewhere in the tender document

**B. Cost of Testing Tools:**

S. No.	Description	Number of licenses	Type of license	Cost (in Rs.) (Exclusive of Taxes)				Cost for Three years (in Rs.) (Inclusive of Taxes)
				1st Year Cost	2nd Year Cost	3rd Year Cost	Cost for Three years	
1	Test Management tool	50 users						
2	Test Automation tool – Developer license	12 users						
3	Test Automation tool – Robot / Executor license	30						
4	Mobile device farm	5 devices						
5	Performance testing tool	25000 concurrent users						
	<b>Total cost [B]</b>							

**C. Total Cost of Ownership (TCO) of the Project:**

<b>Total Cost of Ownership (TCO) =</b> <b>Table[A] + Table[B] (Inclusive of Taxes):</b>	Rs. .....
<b>In words: Rupees .....</b> ..... .....	

\* Amount quoted in GeM Portal should be inclusive of taxes.

**PRICE STATEMENT:**

The license numbers indicated are for minimum license entitlement. Bidder may also supply enterprise licenses without restriction on users. Perpetual or subscription licenses may be quoted as per the availability. There shall not be any restriction on the number of applications under testing.

Bank reserves the right to re-negotiate the price for any of the line items furnished above, in case the rates offered are arbitrary and not as per market prices. During the contract period, additional licenses required by the Bank shall be provided at the same rates.

Total Cost of Ownership (TCO) for the entire contract period (inclusive of all applicable taxes duties, levies, freight, insurance, warranty, etc.), is Rs. ....  
(in figures) Rupees ..... (in words). (Octroi/ Entry Tax if any, will be reimbursed on submission of original receipts.)

We submit that we shall abide by the details given above and the conditions given in your above tender.

For

Office Seal

(Authorised Signatory)

Place:

Name:

Date:

Designation:

Mobile No:

Business Address:

Telephone No:

E-mail ID:

**(LIST OF ANNEXURES)**

**ANNEXURE - I**

**Bid Form**

*(Bidders are required to furnish the Bid Form on its letter head)*

Date: \_\_\_\_\_

To

The Assistant General Manager  
Information Technology Department,  
4th floor, Indian Bank Head Office,  
66 Rajaji Salai, Chennai 600001

Dear Sirs,

**Sub: Request for Proposal for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**

**Ref: Your RFP No. GEM/2026/B/7204658 dated 06/02/2026**

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to.....  
..... (Description of Goods and Services), in conformity with the said Bidding Documents.

We undertake, if our bid is accepted, to deliver the goods & services in accordance with the delivery schedule specified in the Schedule of Requirements.

If our bid is accepted, we will obtain the Guarantee of a Bank in a sum equivalent to 5% per cent of the Contract Price for the due performance of the Contract, in the form prescribed by the Bank.

We agree to abide by this for the bid validity period specified and it shall remain binding upon us and may be accepted at any time before the expiration of that period. We agree to extend the Bid Validity Period, if required.

Until a formal contract is prepared and executed, this bid, together with your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India.

We understand that you are not bound to accept the lowest or any bid you may receive.

We confirm that we comply with the qualification criteria of the bidding documents and are submitting proof of the same along with bid.

Dated this .....day of ..... 2026.

Signature .....

.....  
(In the Capacity of)

Duly authorised to sign bid for and on behalf of

(Name & Address of Bidder)

.....  
.....  
.....

Mobile:

Email

## ANNEXURE-II

### Self-Declaration – Blacklisting

The Assistant General Manager  
Information Technology Department,  
4th floor, Indian Bank Head Office,  
66 Rajaji Salai, Chennai 600001

Dear Sir,

**Sub: Request for Proposal for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**

**Ref: Your RFP No. GEM/2026/B/7204658 dated 06/02/2026**

We hereby certify, that we have not been blacklisted by any Government Dept. / PSUs/ BFSI etc. on the date of RFP.

### **Signature of Authorized Official**

### **Name and Designation with Office Seal**

**Place:**

**Date:**

### ANNEXURE-III

#### Contract Form

#### **(To be submitted on Non - Judicial Stamp Paper)**

**THIS AGREEMENT** made the .....day of.....2026 Between Indian Bank, having its IT department at 4<sup>th</sup> Floor Head Office building, 66 Rajaji Salai, Chennai - 600001 (hereinafter "the Purchaser") which term shall unless repugnant to the context or meaning thereof shall mean its successors and assigns) of the one part and ..... (Name of Supplier) having its Registered Office at ..... (City and Country of Supplier) (hereinafter called "the Supplier") which term shall unless repugnant to the context or meaning thereof shall mean its successors and permitted assigns) of the other part:

**WHEREAS** the Purchaser invited bids vide RFP No. **GEM/2026/B/7204658** for **Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)** in the sum for

.....  
(Contract Price in Words and Figures) (hereinafter called "the Contract Price").

#### **NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Bid Form and the Price Schedule submitted by the Bidder;
  - (b) the Schedule of Requirements;
  - (c) the Scope of Work;
  - (d) the Conditions of Contract;
  - (e) the Purchaser's Notification of Award/Purchase Order.
  - (f) the RFP including Addendum/s & corrigendum/s.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the services which shall be supplied/provided by the Supplier are as under:

Sl. No.	Brief description of services
1	
2	
3	

**TOTAL VALUE:**

**DELIVERY SCHEDULE:**

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said ..... (For Indian Bank)

in the presence of: .....

Signed, Sealed and Delivered by the

said ..... (For the supplier)

in the presence of: .....

**ANNEXURE-IV**  
**Performance Security Format**

Bank Guarantee No.

Date:

To:  
The Assistant General Manager  
Information Technology Department,  
4th floor, Indian Bank Head Office,  
66 Rajaji Salai, Chennai 600001

**WHEREAS** ..... (Name of Supplier) hereinafter called "the Supplier" has undertaken, in pursuance of Contract No..... dated ..... to ..... **Indian Bank for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)** (hereinafter called "the Contract").

**AND WHEREAS** it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

**AND WHEREAS** we have agreed to issue a Guarantee in your favour on the request of the Supplier:

**THEREFORE, WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total sum of Rs..... ..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without any demur, cavil or protest, any sum or sums within the limit of ..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of.....20\_\_\_

Signature of Authorized Official with Seal

.....  
Date.....202...

Address: .....

**NOTE:**

1. Supplier should ensure that seal and code no of the signatory is put by the bankers, before submission of the bank guarantee.
2. Bank Guarantee issued by a scheduled commercial Banks located in India and shall be on a Non-Judicial Stamp Paper of requisite value.

**ANNEXURE-V**  
**Non-Disclosure Agreement**

**THIS AGREEMENT** made and entered into at .....on this the .....day of.....202... between **INDIAN BANK**, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act 1970, having its *Head Office at 4<sup>th</sup> Floor, 66 Rajaji Salai, Chennai - 600001*, hereinafter called the "**BANK**" which term shall wherever the context so require includes its successors and assigns

**AND**

M/s..... Limited a company registered under the Companies Act having its registered office at..... hereinafter called the "Supplier" which term shall wherever the context so require includes its successors and assigns, **WITNESSETH:**

**WHEREAS**

The Bank is inter-alia engaged in the business of banking and intends to **Procure Managed Software Testing Services and Set up Testing Center of Excellence (TCoE)** M/s..... Limited has been engaged in the business of providing Managed Software Testing Services and setting up of Testing Centre of Excellence (TCoE).

The parties have entered into agreement dated \_\_\_\_\_ for carrying out providing Managed Software Testing Services and setting up of Testing Centre of Excellence (TCoE) (herein after referred to as "purpose") and have established business relationship between themselves. In course of the said purpose, it is anticipated that each party may disclose or deliver to the other certain or some of its trade secrets or confidential or proprietary information. The parties have agreed that disclosure and use of such confidential information shall be made and, on the terms, and conditions of this agreement.

**NOW THEREFORE THIS AGREEMENT WITNESSETH and it is hereby agreed by and between the parties hereto as follows:**

**1. Confidential information**

Confidential Information means all information disclosed/ furnished by either party to another party in connection with the Purpose. Confidential Information shall include customer data, any copy, abstract, extract, sample, note or module thereof and all electronic material or records, tenders and other written, printed or tangible thereof and include all information or material that has or could have commercial value or other utility in the business in which disclosing party is engaged.

Receiving party may use the information solely for and in connection with the Purpose.

**2. Use of Confidential Information**

Each party agrees not to use the other's confidential information for any purpose other than for the specific purpose. Any other use of such confidential information by any party shall be made only upon the prior written consent from the authorized

representative of the other party or pursuant to subsequent agreement between the Parties hereto.

The receiving party shall not commercially use or disclose for commercial purpose any confidential information or any materials derived there from, to any other person or entity other than persons in the direct employment of the Receiving Party who have a need to access to and knowledge of the confidential information solely for the purpose authorized above. Whenever, it is expedient under the contract, the Receiving Party may disclose confidential information to consultants/third party only if the consultant/ third party has executed non-disclosure agreement with the Receiving Party that contains terms and conditions that are no less restrictive than these and such consultant should also be liable to the original disclosing party for any unauthorized use or disclosure. The Receiving party shall take appropriate measures by instruction and written agreement prior to disclosure to such employees to assure against unauthorized use or disclosure. The Receiving Party agrees to notify the Disclosing Party immediately if it learns of any use or disclosure of the Disclosing party's confidential information in violation of the terms of this Agreement.

Neither party shall make news release, public announcements, give interviews, issue or publish advertisements or Agreement, the contents/provisions thereof, other information relating to this agreement, the purpose, the Confidential information or other matter of this agreement, without the prior written approval of the other party.

Upon written request by the Bank, the Supplier shall:

- (i) cease using the Confidential information,
- (ii) return the Confidential Information and all copies, notes or extracts thereof to the Bank within seven (7) business days of receipt of request and
- (iii) confirm in writing that the Receiving Party has complied with the obligations set forth in this paragraph."

### 3. Exemptions

The obligations imposed upon either party herein shall not apply to information, technical data or know how whether or not designated as confidential, that:

Is already known to the Receiving party at the time of the disclosure without an obligation of confidentiality

Is or becomes publicly known through no unauthorized act of the Receiving party

Is rightfully received from a third party without restriction and without breach of this agreement

Is independently developed by the Receiving party without use of the other party's confidential information and is so documented.

Is disclosed without similar restrictions to a third party by the Party owning the confidential information

Is approved for release by written authorization of the disclosing party; or

Is required to be disclosed pursuant to any applicable laws or regulations or any order of a court or a governmental body; provided, however that the Receiving party shall first have given notice to the Disclosing Party and made a reasonable effort to obtain a protective order requiring that the confidential information and / or documents so disclosed used only for the purposes for which the order was issued.

#### **4. Term**

This agreement shall be effective from the date of the execution of this agreement and shall continue till expiration or termination of this agreement due to cessation of the business relationship between the parties. Upon expiration or termination as contemplated herein the Receiving party shall immediately cease any or all disclosures or uses of confidential information and at the request of the disclosing party, the receiving party shall promptly return or destroy all written, graphic or other tangible forms of the confidential information and all copies, abstracts, extracts, samples, note or modules thereof.

Notwithstanding the above, the obligations of the receiving party in respect of disclosure and confidentiality shall continue to be binding and applicable without limit until such information enters the public domain.

#### **5. Title and Proprietary rights**

Notwithstanding the disclosure of any confidential information by the disclosing party to the receiving party, the disclosing party shall retain title and all intellectual property and proprietary rights in the confidential information. No License under any trademark, patent or copyright or application for same which are or thereafter may be obtained by such party is either granted or implied by the conveying of confidential information.

#### **6. Return of confidential information**

Upon written demand of the disclosing party, the receiving party shall (I) cease using the confidential information (ii) return the confidential information and all copies, abstracts, extracts, samples, note or modules thereof to the disclosing party within seven (7) days after receipt of notice and (iii) upon request of the disclosing party, certify in writing that the receiving party has complied with the obligations set forth in this paragraph.

#### **7. Remedies**

The receiving party acknowledges that if the receiving party fails to comply with any of its obligations hereunder, the disclosing party may suffer immediate, irreparable harm for which monetary damages may not be adequate. The receiving party agrees that, in addition to all other remedies provided at law or in equity, the disclosing party shall be entitled to injunctive relief hereunder.

#### **8. Entire agreement**

This agreement constitutes the entire agreement between the parties relating to the matter discussed herein and supersedes any and all prior oral discussion and/or written correspondence or agreements between the parties. This agreement may be amended or modified only with the mutual written consent of the parties. Neither

this agreement nor any rights, benefits and obligations granted hereunder shall be assignable or otherwise transferable.

#### **9. Severability**

If any provision herein becomes invalid, illegal or unenforceable under any law, the validity, legality and enforceability of the remaining provisions and this agreement shall not be affected or impaired.

#### **10. Dispute resolution mechanism**

In the event of any controversy or dispute regarding the interpretation of any part of this agreement or any matter connected with, arising out of, or incidental to the arrangement incorporated in this agreement, the matter shall be referred to arbitration and the award passed in such arbitration shall be binding on the parties. The arbitral proceeding shall be governed by the provisions of Arbitration and Reconciliation Act 1996 and the place of arbitration shall be Chennai.

Submitting to arbitration may be considered as an additional remedy and it does not preclude the parties to seek redressal/ other legal recourse.

#### **11. Jurisdiction**

Any dispute arising out of this order will be under the jurisdiction of Courts of Law in Chennai.

#### **12. Indemnity clause**

"The receiving party should indemnify and keep indemnified, saved, defended, harmless against any loss, damage, costs etc. incurred and / or suffered by the disclosing party arising out of breach of confidentiality obligations under this agreement by the receiving party etc., officers, employees, agents or consultants."

#### **13. Governing laws**

The provisions of this agreement shall be governed by the laws of India.

In witness whereof, the parties hereto have set their hands through their authorised signatories

BANK .....  
M/s .....

## ANNEXURE-VI

### **Declaration for MSE Benefits**

(To be submitted on the letter head of the bidder signed by Director/Company Secretary)

To

The Assistant General Manager  
Information Technology Department,  
4th floor, Indian Bank Head Office,  
66 Rajaji Salai, Chennai 600001

Dear Sirs,

**Sub: Request for Proposal for Engagement of Consultancy Firm for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**

**Ref: Your RFP No. GEM/2026/B/7204658 dated 06/02/2026**

Dear Sir,

This has reference to our bid submitted in response to your Request for Proposal (RFP) Ref. No. **GEM/2026/B/7204658** dated 06/02/2026 floated for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE). We have carefully gone through the contents of the above referred RFP and hereby undertake and confirm that, as per the Govt. Of India guidelines, we are eligible to avail the following MSE benefits in response to your RFP floated, as referred above.

a) Exemption on submission of bid security

In case, at any later stage, it is found or established that, the above undertaking is not true then the Bank may take any suitable actions against us viz. Legal action, Cancelation of Notification of Award/contract (if issued any), Blacklisting & debarment from future tender/s etc.

Yours Sincerely

For M/s \_\_\_\_\_

Signature

Name:

Designation: Director/Company Secretary

Place:

Date:

Seal & Stamp

**ANNEXURE-VII**

**Pre-Bid Query Format**

(to be provided in MS-Excel format)

**Ref: RFP No. GEM/2026/B/7204658 dated 06/02/2026**

Bidder's Name:

S.No	Page No	Para No.	Description	Query details

Signature of Authorized Signatory

Name:

Designation:

Seal:

Date:

**ANNEXURE-VIII**

**Bidder's Experience**

**Ref: RFP No. GEM/2026/B/7204658 dated 06/02/2026**

(Submit photocopies of Purchase Orders as supporting documents for each item as per eligibility & evaluation criteria separately)

S.No	Name of Organization for whom services rendered	Nature of Work	Team size	Project Details		
				Period (No. of Months)	Start Date	Date of Completion/expected completion

Signature of Authorized Signatory

Name:

Designation:

Seal:

Date:

## ANNEXURE-IX

### Turnover, Net Worth and P&L Details

(Bidders have to submit photocopies of Audited Balance Sheet / P&L)

Ref: RFP No: GEM/2026/B/7204658 dated 06/02/2026

(Amount in Rs.)

<b>F Y</b>	<b>Turnover</b>	<b>Net Profit and Loss</b>	<b>Net worth</b>
<b>2024-25</b>			
<b>2023-24</b>			
<b>2022-23</b>			

Signature of Authorized Signatory

Name:

Designation:

Seal:

Date:

## **ANNEXURE - X**

### **Pre-Contract Integrity Pact**

**(To be submitted on Non - Judicial Stamp Paper)**

#### **PRE-CONTRACT INTEGRITY PACT**

**Between**

**Indian Bank hereinafter referred to as "The Bank"**

**and**

..... **hereinafter referred to as "The Bidder/Service Provider"**

#### **Preamble**

The Bank intends to award, under laid down organizational procedures, contract/s for the procurement of Managed Software Testing Services and setting up of Testing Centre of Excellence (TCoE). The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the Bank will appoint an Independent External Monitor/s (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

#### **Section 1 – Commitments of the Bank**

1. The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:

- a) No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b) The Bank will, during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- c) The Bank will exclude from the process all known prejudiced persons.

2. If the Bank obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Officer(CVO) and in addition can initiate disciplinary actions.

## Section 2 – Commitment of the Bidder(s)/ Contractor(s)

1. The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
  - a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Bank's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
  - b. The Bidder(s) / Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
  - c. The Bidder(s) / Contractor(s) will not commit any offence under the relevant IPC/PC Act: further, the Bidder (s) / Contractor (s) will not use improperly, for purpose of competition or personal gain, or pass on to others, any information or documents provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  - d. The Bidder (s) / Contractor (s) of foreign origin shall disclose the name and address of the Agents/Representatives in India, if any. Similarly, the Bidder(s)/Contractor (s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder (s) / Contractor (s). Further as mentioned in the Guidelines, all the payments made to the Indian Agent/Representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" is placed at Annexure.
  - e. The Bidder (s) / Contractor (s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
2. The Bidder (s) / Contractor (s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

## Section 3– Disqualification from tender process and exclusion from future contracts

If the Bidder(s) / Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or any other form such as to put his reliability or creditability in question, the Bank is entitled to disqualify the Bidder(s) / Contractor(s) from the tender process.

## Section 4 – Compensation for Damages

1. If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and

recover the damages equivalent to Bid Security and this bid security will be forfeited.

2. If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor the liquidated damages equivalent to the amount of the contract value.

### **Section 5 – Previous Transgression**

1. The Bidders declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprises in India that could justify his exclusion from the tender process.
2. The Bidder agrees that if he makes incorrect statement on this subject, bidder is liable to be disqualified from the tender process or the contract, if already awarded, is liable to be terminated for such reason.
3. The imposition and duration of the execution of the bidder will be determined by the bidder based on the severity of transgression.
4. The Bidder/Contractor acknowledges and undertakes to respect and uphold the Bank absolute right to resort to and impose such exclusion.
5. Apart from the above, the Bank may take action for banning of business dealings/holiday listing of the Bidder/ Contractor as deemed fit by the Bank.
6. If the Bidder/Contractor can prove that he has resorted/recouped the damage caused by him and has implemented a suitable corruption prevention system, the Bank may, at its own discretion, as per laid down organizational procedures, revoke the exclusion prematurely.

### **Section 6 – Equal treatment of all Bidders/ Contractors/ Sub-Contractors**

1. The Bidder(s)/Contractor(s) undertake(s) to demand from all sub-contractors a commitment in conformity with this Pre-Contract Integrity Pact, and to submit it to the Bank before contract signing. The Bidder(s)/Contractor(s) shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Sub-contractors/Sub-vendors.
2. The Bank will enter into agreement with identical conditions as this one with all Bidders/Contractors.
3. The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

### **Section 7 – Criminal charges against violating Bidder(s) /Contractor(s) /Sub contractor(s)**

If the Bank obtains knowledge of conduct of a Bidder, Contractor or Sub-contractor or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or of the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

### Section 8 – Independent External Monitor / Monitors

1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. It will be obligatory for him to treat the information and documents of the Bidders/Contractors as confidential. He reports to the Authority designated by the Bank.
3. The Bidder(s)/Contractor(s) accept that the Monitor has the right to access without restriction to all Project documentations of the Bank including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidders)/Contractors(s)/Subcontractors(s) with confidentiality.
4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The Monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to the Authority designated by the Bank, within 8 to 10 weeks from the date of reference or intimation to him by the Bank and, should the occasion arise submit proposals for correcting problematic situations.
7. If the Monitor has reported to Authority designated by the Bank, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Authority designated by the Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
8. The word '**Monitor**' would include both singular and plural

### Section 9 – Pact Duration

This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded on whomsoever it may be. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by the Bank.

## Section 10 – Examination of Books of Accounts

In case of any allegation of, violation of any provisions of this Pre-Contract Integrity Pact or payment of commission, the Bank or its agencies shall be entitled to examine the Books of Accounts of the Bidder and the Bidder shall provide necessary information of the relevant financial documents in English and shall extend all possible help for the purpose of such examination.

## Section 11 – Other provisions

1. This agreement is subject to Indian Law, Place of performance and jurisdiction is the Corporate Office of the Bank, i.e. Chennai.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a Consortium, this agreement must be signed by all partners or Consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by Board resolution.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. In the event of any contradiction between the Pre-Contract Integrity Pact and its Annexure, the Clause in the Pre-Contract Integrity Pact will prevail.
6. Parties signing this Pact shall not approach the courts while representing the matters to Independent External Monitors and he/she will await their decision in the matter.
7. Any dispute or difference arising between the parties with regard to the terms of this Agreement/Pact, any action taken by the Bank in accordance with this Agreement/Pact or interpretation thereof shall not be subject to arbitration.

The parties hereby sign this Pre-Contract Integrity Pact at .....on .....

(For & On behalf of the Bank)  
(Office Seal)

(For & On behalf of Bidder/Contractor)  
(Office Seal)

Place \_\_\_\_\_  
Date \_\_\_\_\_

Place \_\_\_\_\_  
Date \_\_\_\_\_

Witness 1:  
(Name & Address)

Witness 1:  
(Name & Address)

Witness 2:  
(Name & Address)

Witness 2:  
(Name & Address)

**ANNEXURE-XI**  
**BID SECURITY FORM**

Whereas..... (*Hereinafter called "the Bidder"*) who intends to submit its bid..... for the supply of ..... (*name and/or description of the goods*) (*Hereinafter called "the Bid"*) in terms of RFP Ref.....dated.....

In compliance with the terms of said RFP, the Bidder is required to provide Bid Security of Rs..... which may also be provided in the form of Bank Guarantee from a

KNOW ALL PEOPLE by these presents that We..... (*name of bank*) of ..... (*name of country*), having our registered office at ..... (*address of bank*) (*hereinafter called "the Bank"* which term shall include its successors and permitted assigns), are bound unto Indian Bank (*hereinafter referred as "the Purchaser"* which term shall include its successors and permitted assigns) in the sum of Rs. \_\_\_\_\_ for which payment well and truly to be made to the Purchaser, the Bank guarantees said payment and binds itself, its successors, and assigns by these presents. Sealed with the seal of the Bank this \_\_\_\_\_ day of \_\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder
  - (a) withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
  - (b) does not accept the correction of errors in accordance with the terms of RFP; or
2. If the Bidder, having been notified of the acceptance of its bid by the Bank during the period of bid validity:
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the terms of RFP.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand without any demur, cavil or protest and without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or more of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including forty-five (45) days after the period of the bid validity i.e. up to..... and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the Bank)

**NOTE:** 1. Bidder should ensure that the seal and CODE No. of the signatory is put by the bankers, before submission of the bank guarantee.

2. Bank Guarantee to be issued by banks located in India and shall be on a Non-Judicial Stamp Paper of requisite value

**ANNEXURE-XII**

**Declaration On Procurement from a Bidder of a Country which shares  
a land border with India**  
**(THE BIDDER SHOULD GIVE THE FOLLOWING UNDERTAKING / CERTIFICATE ON ITS  
LETTERHEAD)**

To,  
The Assistant General Manager  
Information Technology Department,  
4th floor, Indian Bank Head Office,  
66 Rajaji Salai, Chennai 600001

Date

Dear Sir,

**Sub: Request for Proposal for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**

**Ref:** Your RFP/BID ref no. **GEM/2026/B/7204658** dated 06/02/2026

I have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India; I certify that << **name of the firm**>> is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Evidence of valid registration by the Competent Authority shall be attached.]

**Signature of Authorized Official**

**Name and Designation with Office Seal**

**Place:**

**Date:**

**ANNEXURE-XIII**

**Litigation Certificate**

**(To be provided by Statutory Auditor/ Chartered Accountant)**

To,  
The Assistant General Manager  
Information Technology Department,  
4th floor, Indian Bank Head Office,  
66 Rajaji Salai, Chennai 600001

Date

Dear Sir,

**Sub: Request for Proposal for Procurement of Managed Software Testing Services and Setting up of Testing Center of Excellence (TCoE)**

**Ref:** Your RFP/BID ref no. **GEM/2026/B/7204658** dated 06/02/2026

This is to certify that M/s \_\_\_\_\_ a company incorporated under the companies act 1956, with its head office at \_\_\_\_\_ is not involved in any litigation which threatens solvency of the company.

Place:

Date:

Signature of CA/Statutory Auditor

Name of CA/Statutory Auditor:

Designation:

Firm Registration No.

Membership No.

Seal:

**ANNEXURE-XIV**  
**CHECKLIST FOR THE RFP**

**A. Eligibility Criteria**

S. No.	ELIGIBILITY CRITERIA	DOCUMENTS TO BE SUBMITTED	Submitted (Yes/No)
1	The bidder must be a registered Company (Public / Private) / PSU / PSE / Partnership Firm / LLP in India and been in operation in India for at least 8 years as on as on date of bid submission.	Certificate of Incorporation issued by Registrar of Companies and full address of the registered office along with copies of Memorandum and Articles of Association/ Partnership Deed to be submitted along with GST registration certificate.	
2	The Bidder is not from such a country which shares a land border with India, in terms of the said amendments to GFR, 2017.  (or)  The Bidder is from such a country and has been registered with the Competent Authority i.e. the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade, as stated under Annexure to the said Office Memorandum / Order and we submit the proof of registration herewith.	Undertaking as to be submitted.	
3	The Bidder to provide information that any of its subsidiary or associate or holding company or companies having common director/s or companies in the same group of promoters/ management or partnership firms/ LLPs having common partners has not participated in the bid process.	Self-certified letter signed by authorized official of the bidder to be submitted.	
4	The Bidder must have an average turnover of minimum Rs.100 crores during last 03 (three) financial year(s) i.e. FY 2024-25, FY 2023-24 and FY 2022-23.	Self-attested Copies of audited financial statements, duly certified by auditor along with the auditor's report to be enclosed.	
5	The net worth of the Bidder firm (manufacturer or principal of authorised representative) should not be negative during last 3 Financial Years (i.e. FY 2024-25, FY 2023-24 and FY 2022-23). And also (ii) should not have eroded by more than 30%	Self-attested Copies of audited financial statements duly certified by auditor along with the auditor's report to be enclosed.	

	(thirty percent) in the last three financial years (i.e. FY 2024-25, FY 2023-24 and FY 2022-23).		
6	The Bidder should not have been blacklisted/ debarred by the Central Government/State Governments / Semi-Government departments / Regulatory Authorities / Financial Institutions/ banks/ Public Sector Undertakings in India and overseas.	A Self-Declaration to be furnished by the Bidder on the Company's letter head for the same as per Annexure-II.	
7	Bidder should not be insolvent, in receivership, Bankrupt, or being wound up.	Self-Declaration on Bidder's Letterhead signed by the authorized signatory.	
8	Bidder should have experience of minimum 8 years as on the date of RFP in providing Testing/Quality Assurance Services	Copy of the purchase order and / or Certificate of completion of the work. The Bidder should also furnish latest invoice / letter from the institution quoting the period and nature of services provided. Details to be furnished as per Annexure-VIII.	
9	Bidder should have experience of providing Testing / Quality Assurance Services for at least three Scheduled Commercial Bank in India having a total business of more than 1 lakh crores rupees (or) minimum 1000 branches as on 31.03.2025	The bidder to submit latest invoice/ certificate from the Bank along with the copy of Purchase Order to the effect that the Testing / Quality Assurance Services provided are satisfactory. Details to be furnished as per Annexure-VIII.	
10	Certification Requirements (as per the scope of work)	Copy of the Valid Certificate(s) to be provided.	
11	Past/ present litigations, disputes, if any (Adverse litigations could result in disqualification, at the sole discretion of the Bank)	The Bidder should clearly submit litigations, if any in their company letter head as per Annexure XIII. False declaration may result in disqualification. Decision of the Bank will be final and Binding with respect to litigations of Bidder.	
12	The bidder should not be owned or controlled by any Director or employee (or relatives) of the Bank	Self – declaration letter	
13	The bidder shall ensure that the software solutions proposed to be	Bidder should specifically certify in this regard on	

	deployed in Bank/ used for providing testing services are licensed sufficiently to provide services as per SLA and such solutions implemented are under warranty/ AMC from OEM for the period of contract. In case bidder is the OEM of the solutions supplied bidder should have its development & support centre in India. This should be full fledge establishment and not created for the submission of this Bid.	company letter head and provide proof of support / AMC	
14	The Bidder should have at least 300 technical resources (In India) on its roles across areas such as Technical Architecture, Engineering/ Development/ Testers, Design Engineers, Business Analyst (in Banking Domain etc.) - (excluding the resources in support and Maintenance Activities) as on the date of RFP.	Undertaking from the bidder on bidder's letter head signed by the authorized signatory of the bidder	
15	Bidder should have minimum 100 ISTQB Certified Resources in their payroll working on banking projects.	Certificate from Head (HR) or company secretary or equivalent.	
16	Client references and contact details (email / landline / mobile numbers) of the customers for whom the bidder has executed similar projects	1. 2. 3.	
17	The bidder to submit their compliance on the Technical and Functional Requirements format provided in Section-V - Part-I.	Compliance on the Technical and Functional Requirements to be submitted and no column should be left blank. Technical documentation as proof of technical compliance also to be submitted along with the technical bid wherever possible.	

Verified and found all the documents to be in the same order in both Hard copy and Soft Copy.

<b>Signature of Authorized Signatory</b>	
<b>Name</b>	
<b>Designation</b>	
<b>Telephone Number</b>	
<b>Mobile number</b>	
<b>e-mail id</b>	