

FORM OF QUOTATION

The Zonal Manager
Indian Bank,
Zonal Office Asansol,
Udrej Bhavan, 2nd Floor, 8 G.T. Road,
Asansol, Paschim Bardhaman- 713304, WB

Dear Sir,

SUB: Invitation of Quotation for Interior Furnishing, Electrical Installation and Computer Data Cabling Works etc. at Nalhati branch & ATM for renovation of existing premises, Distt.- Birbhum

I/We the undersigned have examined the drawings, specifications, conditions and schedule of quantities prepared by you, and satisfying ourselves as to the location of the site and working conditions, I/We hereby offer to execute the above works at the respective rates which I/We have quoted for the items in the Schedule of Quantities.

I/We further agree to complete the work within the stipulated time as specified in the Quotation document.

I/We understand that Indian Bank is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotation without assigning any reason whatsoever.

I/We understand that Indian bank may award the work to more than one contractor and I/We shall make no claims whatsoever if Indian bank accept only a part of my/ our quotation.

I/We unconditionally agree to Indian bank's conditions as stipulated in the quotation documents.

I/We agree to keep our quotation open for 90 (Ninety) days from the date of opening of quotation.

I/We agree that in case of my/our failure to execute the work in accordance with the specifications and instructions received from Bank during the course of the work, Bank reserves the right to terminate my work order and recover all the dues to the Bank from the payment receivable by me. Further, I/We may also be barred from participating in any type of bid invited by Bank or its subsidiaries in future.

I/We further agree to complete the work within the stipulated time specified in the Appendix to General Conditions of Contract.

I/We enclose the completed quotation document, Price Bid, Annexure-I & Annexure-II duly filled in and signed in each page.

Thanking you,

Yours faithfully,

[Signature of Tenderer]

Place:

Date:

Name:

Address:

Mob. No.

Seal: