

Technical Bid

Annexure - A

Self-Attested
Photograph of the
Signatory

Assistant General Manager
Indian Bank
Coimbatore Zonal Office
31, Variety Hall Road,
Coimbatore 641 001

Sub: Engagement of Agency for Electrical Safety & Energy Audit of Bank's branches/ Office Building at Coimbatore Zone

Dear Sir,

With reference to your Tender Document dated -----, I/we, having examined all relevant documents and understood their contents, hereby submit our Technical Bid for selection as agency for Electrical Safety & Energy audit of Bank's Branches/ Offices in different places / locations. The Tender is unconditional and unqualified.

1. We agree to undertake the project, if allotted by the Bank, as per the Scope of Work as outlined in the Tender document.
2. We agree and undertake to abide by all the terms and conditions of the Tender document. We submit this tender under and in accordance with the terms of the Tender document.
3. The undersigned is duly authorized and competent to sign the documents on behalf of the Tenderer.
4. We agree to keep this offer valid for 90 (Ninety) days from the last date of submitting the proposal as specified in the Tender.
5. I/We certify that there has been no conviction by a court of law or indictment/ adverse order in any jurisdiction by any regulatory authority or body for any offence or wrong doing against us or any associate / affiliate / or the CEO/ Directors / Managers / Partners/ Employees of our concern or that of our associate / affiliate. It is further certified that there is no investigation pending or threatened against us or our associate / affiliate or the CEO/ Directors / Managers / Partners / Employees of our concern or that of our associate / affiliate / in any jurisdiction. I/We certify that working for the Bank in relation to the proposed assignment does not and will not conflict with the other assignments that I/we have or may have now or in future. I/We further certify that we will not share Confidential Information with other assignment teams working for other clients or any other staff member who may be conflicted.

Yours faithfully,

Signature, Name & Designation of authorised
signatory / seal of the firm / company)

Place:

Date:

**Technical /
Experience Details**

1.	Name of the Tenderer with constitution i.e., individual / Proprietor / Partnership firm / Limited liability partnership / Company	
2.	Date of Establishment / Incorporation. (Documents related to Establishment / Incorporation to be enclosed)	
3.	Complete Address of Tenderer	
4.	Name and Contact Number, E-mail address of the Authorised Person for discussions	
5.	Approval of Bureau of Energy Efficiency (BEE)/Licensed Electrical Contractors/Consultants	
6.	Copy of License / Permission issued by relevant governmental authorities for Carrying out business as involved in Scope of Work of the Tender document.	
7.	Details of Persons / Associates proposed to be deployed on the bank's job i.e. Name, Designation, qualification, experience etc.	
8.	Name, address and Account details of the Tenderer	
9.	PAN of the Tenderer	
10.	GST registration number of the Tenderer	
11.	Presence in how many towns/cities in India (Name & Office Address)	
12.	Experience Details in Carrying out jobs as involved in the scope of work as well as required in Eligibility Criteria	
13.	Any other Information considered relevant by the Tenderer firm / Company	
14.	EMD details like Number, date and amount of DD/ IOI, name of issuing Bank & branch	

(Signature, Name and Designation of the Authorised signatory /seal of Firm / company)

List of enclosures-

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Annexure-B

Financial Bid

Assistant General Manager
Indian Bank
Coimbatore Zonal Office
31, Variety Hall Road,
Coimbatore 641 001

Engagement of Agency for Electrical Safety & Energy Audit of Bank's branches/ Office Building at Coimbatore Zone

With reference to your Tender Document dated -----, I/we, having examined all relevant documents and understood their contents, hereby submit our Financial Bid for preparation of Tender for Electrical Safety & Energy audit of Bank's branches/offices at different places / locations.

1. Our professional fee for the services performed in terms of the Scope of Work as set out in the Tender document will be
 2. Rs.----- (Rupees) for Bank's Branches/Office in Local
 3. RS -----(Rupees) for Offsite ATMs in Local
 4. RS -----(Rupees) for Bank's Branches /Offices in Outstation and
 5. Rs ----- for Offsite ATM in Outstation at **Coimbatore Zone** (For more than one sites, separate sheet showing branch/office wise break-up may be enclosed).
2. The taxes as applicable including GST will be extra.
3. All the out of pocket expenses will be borne by me/ us and I / we will not charge any amount from Bank other than above quoted fee.
4. We agree to receive the fee in the stages as detailed in the Tender document.
5. Capitalized terms used herein but not defined will have the meanings assigned to such terms in the Tender document.

Place- (Signature, Name and Designation of the
Authorised signatory)

Date-

ELECTRICAL AUDIT / INSPECTION FORM FOR BRANCHES (INCLUDING ONSITE ATM), OFF SITE ATM & ADMINISTRATIVE OFFICES

NAME OF BRANCH / OFFICE:

DATE OF VISIT:

Total Branch Load:

KW Per Phase Load:

Phase I (KW)	Phase II (KW)	Phase III (KW)

Whether Load is balance or unbalanced : YES/NO

If Load is unbalanced Rectification to be done : _____

Total Load of the Branch

Rooms	Tube Light	Fan	Cooler	Water Cooler	PC	Printer	Cash Counting Machine	AC	UPS
Banking Hall									
Customer's Hall									
Strong Room									
Manager's Cabin									
Server Room									
Staff Room									
Canteen									
Stationery Room									
Toilets									
Any Other Room 1									
Any Other Room 1									
Any Other Room 2									
Total Load									

Audit /Inspection Observations

Sl. No.	Description	Observation
1	Condition of Main Distribution Board / Sub Distribution Board.	
2	Cables & wires used in the	