

**NOTICE FOR INVITATION OF TENDER**

Sealed tenders are invited from agencies approved by the Bureau of Energy Efficiency (BEE)/licensed electrical contractors/consultants for conduct of **Electrical Safety Audit & Energy Audit in 67 Branches/Currency Chests/ATMs/Offices located in 10 Districts (Moradabad, Sambhal, Amroha, Rampur, Bulandshahr, Badaun, Kasganj, Bareilly, Pilibhit & Shahjahanpur)** under Zonal Office Moradabad.

The tenderers are to submit the tender in two parts each in a different sealed envelope duly marked.

1. **The Technical Bid:** Tenderers must submit the Technical Bid in the format set out in **Annexure A** of Tender document, duly filled up, in an envelope super scribing **“Technical Bid For engagement agency for Electrical Safety & Energy Audit”** on the top of the envelope. The format of the Technical Bid shall be typed out and printed on the Tenderer’s letter head and signed by the Tenderer or an authorised signatory tendering with authorisation from the Tenderer.

2. **The Financial Bid:** Tenderers must submit the Financial Bid in the format set out in **Annexure B** of Tender document, duly filled up, in separate sealed envelopes super scribing **“Financial Bid for Engagement of agency for Electrical Safety & Energy audit”** on top of the envelope. The Financial Bid shall not include any conditions attached to it. All unit rates and prices in the Financial Bid shall be quoted by the Tenderers in Indian Rupees only. Any such conditional Tenders shall be liable for rejection.

These two separate sealed envelopes should be put together in a third envelope duly sealed and super-scribing **“Tender for Engagement of agency for Electrical Safety & Energy audit”**.

Earnest Money	₹ 2000.00 by crossed Demand Draft on a Bank other than the clientele dischargeable/ payable at Moradabad and drawn in favour of Indian Bank
Time of completion	30 days
Time and date of submission of tender	Before 03:00 PM on 30/03/2026 as per instructions in tender document
Time and date of opening of tender	At 04:00 PM on 30/03/2026

The Bank will not be bound to accept the lowest tender and reserved the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**Zonal Manager**

Indian Bank, Zonal Officer  
Civil Lines, Moradabad