



**PREMISES DEPARTMENT
ZONAL OFFICE MUMBAI SOUTH**

**REQUEST FOR QUOTATION (RFQ) FOR
PROPOSED REPAIR AND WATERPROOFING WORK TO BE
CARRIED OUT IN BANK'S BUILDING AT FORT, MUMBAI**

**Ref.No. : ZO MUM(S):PRM:2026-27:02
Date : 18/05/2026**

Last date for submission of Quotation	25/05/2026 upto 17:00 HRS at Indian Bank, Zonal Office Mumbai South, Premises Department, 37, Mumbai Samachar Marg, Fort, Mumbai - 400001
Date of Opening of Quotation	26/05/2026 at 11:00 HRS Indian Bank, Zonal Office, Premises Department, 37, Mumbai Samachar Marg, Fort, Mumbai - 400001



ZONAL OFFICE – MUMBAI SOUTH
NOTICE INVITING QUOTATION

Indian Bank, Zonal Office Mumbai South invites sealed competitive sealed quotations from the reputed civil and waterproofing contractors having sound technical and financial capacity to do the proposed repair and waterproofing work in Bank's own building at Fort.

1	Name of work	Proposed Repair and Waterproofing Work in Bank's own building at Fort, Mumbai
2	Period of completion	15 days to be reckoned from 3 rd day from the date of issue of the Work Order or handing over of site whichever is later
3	Validity of Quotation	90 Days from the date of opening
4	Earnest Money Deposit	Rs.18,000/- (Rupees Eighteen Thousand Only) by way of DD in favour of Indian Bank payable at Mumbai. *Firms registered with MSME / NSIC with valid certificates issued by GOI are exempted from submitting EMD along with bid.
5	Initial Security Deposit (ISD)	After acceptance of Work Order, Contractor shall submit ISD of 2% of the Bid / Contract Amount in the form of DD in the name of "Indian Bank" payable at Mumbai within 3 days from the date of allotment of work.
6	Defects Liability Period	12 Months from the date of virtual completion of work
7	Retention Money (RM)	8% of the Bill Amount excluding Taxes
8	Total Security Deposit (TSD) = ISD + RM	10% of the Bid Amount (ISD – 2% & RM – 8%)
9	Release of Retention Money	Retention Money will be released within 30 days after satisfactory completion of defect liability period and defects free as per the contract clauses.
10	Payment	No Adhoc / Interim Payment will be made. Payment will be made after full and final completion of the work.
11	Liquidated Damages	1% per week of the Contract Value subject to maximum total of 10% of final Contract value
12	Last date for the submission of Quotation	25/05/2026 upto 17:00 HRS at Indian Bank, Zonal Office Mumbai South, Premises Department, 37, Mumbai Samachar Marg, Fort, Mumbai - 400001
13	Date of opening of Quotation	26/05/2026 at 11:00 HRS at Indian Bank, Zonal Office Mumbai South, Premises Department, 37, Mumbai Samachar Marg, Fort, Mumbai - 400001
14	Minimum Eligibility Criteria	<ol style="list-style-type: none"> Should be empanelled in Public Sector Bank / PSU / Central or State Government Departments <i>Please enclose valid Empanelment Letters.</i> The Contractor/ Vendor should be in same line of activity for at least last 5 Years in the Market ending on 31.03.2026 <i>Please furnish Purchase Order / Work Order / Client's Completion Certificate to confirm the same.</i> Should have Registered Office in Mumbai Metropolitan Region (MMR) <i>Please furnish requisite document as proof.</i>

		<p>4. Should have carried out similar work of value in the last 3 years (ending 31.03.2026). At least :</p> <ul style="list-style-type: none"> • One similar works of value not less than Rs.7.34 Lakhs each (OR) • Two similar works of value not less than Rs.4.59 Lakhs each (OR) <p><i>Copy of Work Order / Completion Certificate showing value of work satisfying the above eligibility criteria is to be enclosed.</i></p> <p>Similar works means: Waterproofing works / Civil Repair Work carried out in any existing occupied building of Central Government / State Government / PSU / Bank only.</p> <p>5. Should have valid GST No. & PAN No</p> <p>6. Should have positive turnover in the last 3 Financial Years. Copy of turnover certificate certified by Chartered Accountant</p> <p><i>The bidders must satisfy the above criteria and furnish the relevant documents as proof. If the Vendors fails to provide relevant documents and meet the minimum eligibility criteria as mentioned above, Bank would disqualify the bidder without assigning any reason whatsoever.</i></p>
--	--	---

Note:

1. Vendors are required to submit the quotation in sealed cover along with necessary documents. The envelope should be super-scribed '**Quotation for Proposed Repair and Waterproofing Work to be carried out in Bank's building at Fort, Mumbai** and addressed to the Zonal Manager, Indian Bank, Zonal Office Mumbai South, Premises Department, 37, Mumbai Samachar Marg, Fort, Mumbai – 400023
2. Conditional quotations, late quotations will be summarily rejected. Any quotations received open, late or not meeting all the conditions / quotations not filled up in Pen are liable to be rejected.
3. Retention money will not carry any interest.
4. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from taking up the work in Indian Bank.
5. The Bank reserves the right to verify the particulars furnished by the applicant independently.
6. Bank is not bound to accept the Lowest (L1) vendor and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
7. Submission of this quotation document by a bidder implies that he/she has read this notice and other documents and has made himself aware of the scope, specifications, conditions, liabilities and duties bearing on the execution of the contract.
8. Return of EMD of remaining bidders who were unsuccessful in the bidding process will be done within a reasonable time say not exceeding 7 days from the date of acceptance of quotations submitted by the L1 bidder.
9. Each and every page of the document and correspondences accompanying this quotation shall have to be duly signed and stamped by the Bidder / Authorised Signatory before submission.
10. The rates quoted by the bidder shall be based on the conditions of site and specifications mentioned in the quotation.
11. Bank is not liable to make any payment to bidders for preparation to submit the quote.



12. Clarifications, if any, pertaining to this quotation request may be referred to Indian Bank, Premises Department, Zonal Office Mumbai South through E-mail Id – zo.mumbai.expprem@indianbank.co.in

ZONAL MANAGER



FORM OF QUOTATION

**The Zonal Manager
Indian Bank
Zonal Office Mumbai South**

Dear Sir,

SUB: Invitation of Quotation for Proposed Repair and Waterproofing Work in Bank's own building at Fort, Mumbai

Having examined the specifications, conditions and schedule of quantities prepared by you, and satisfying ourselves as to the location of the site and working conditions, I/We hereby offer to execute the above works at the respective rates which I/We have quoted for the items in the Bill of Quantities.

I/We further agree to complete the work within the stipulated time as specified by the Bank in this document.

I / We understand that Indian Bank is not bound to accept the lowest quote or bound to assign any reasons for rejecting our quote.

I / We understand that Indian Bank may award the work to more than one Contractor and I / We shall make no claims whatsoever if Indian Bank accepts only a part of my / our quotation.

I / We unconditionally agree to Indian Bank's conditions as stipulated in the Documents.

I/We agree to keep our bid open for **90 (Ninety) days** from the date of opening of quotation.

I / We agree that in case of my / our failure to execute the work in accordance with the specifications and instructions received from the Bank during the course of the work, Bank reserves the right to terminate my work order and recover all the dues to the Bank from the payment receivable by me. Further, I may also be barred from participating in any type of bid or Tender invited by Bank or its subsidiaries in future.

Thanking you,

Yours faithfully,

[To be signed by the Authorized Representative of
Firm who has the Power to do so]

Place:

Date :

Name:

Address:

Seal:

GENERAL INFORMATION OF THE FIRM

1	Name of the Applicant / Firm /Organization	
2	Registered Address of the Firm	
3	<p>CONTACT DETAILS</p> <p>Landline No -</p> <p>Mobile No -</p> <p>Email Id -</p>	
4	Year of Establishment	
5	Constitution of Firm <i>Sole Proprietorship / Partnership / Private Ltd. / Public Ltd / Any other (Please specify)</i>	
6	Name of the Proprietor/ Partners / Directors of the Organization / Firm	
7	Name/s of Authorized Signatory/ Directors / Partners with Designation and Contact No.	
8	Whether the firm has UDYAM registration. If so, please provide the requisite documents. <i>(Enclose certified copies of documents as evidence)</i>	
9	Number of years of experience in this field.	
10	<p>Banker's Details –</p> <p><i>(Please attach copy of cancelled cheque as proof)</i></p> <p>(i) Banker's Name :</p> <p>(ii) Account No. :</p> <p>(iii) Type of Account :</p> <p>(iv) IFSC :</p>	
11	Registration with the Government Authorities <i>(Enclose certified copies of documents as evidence)</i>	

	a) Income Tax (PAN) No. ii) Goods & Service Tax (GST) No.	
12	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed of during the last five years by an arbitrator. If so, the details of such litigation are required to be submitted.	
13	Has the applicant or any constituent partner in case of partnership firm/ Company, ever abandoned the awarded work before its completion? If so, give the name of the project and give reasons thereof.	
14	Has the applicant or any constituent partner in case of partnership firm / Company, ever been debarred/black listed for tendering in any organization at any time? If so, give details	

DECLARATION –

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/We have no objection if enquiries are made about the work listed by me.
3. I/We agree that the decision of Indian Bank in selection of vendor will be final and binding on me / us.
4. I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, and Banks including any of the Offices / Branch of Indian Bank Pan India during last 5 year from the date of application.
5. I/We hereby confirm that all information, particulars, copies of certificates and testimonials provided are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by the Indian Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the contract shall be cancelled at the discretion of the Indian Bank.

PLACE –

DATE –

SIGNATURE OF CONTRACTOR

NAME & DESIGNATION –

SEAL OF ORGANISATION -



GENERAL TERMS AND CONDITIONS

1. Definition of Terms / Interpretation:

- Employer/Owner/Bank /Indian Bank/ Accepting Authority shall mean Indian Bank with their Corporate Office at No. 254-260, Avvai Shanmugam Salai, Royapettah, Chennai – 600 014 inter-alia having their Zonal Office at 37, Mumbai Samachar Marg, Fort, Mumbai – 400 001 and any of its employees representative authorized on their behalf.
- Throughout these bidding documents, the terms “bid” and “quotation” are Synonymous.
- Day means calendar day. Singular also means plural
- “Contractor” means the person whose quotation has been accepted by the Employer and the legal successors in title to such person, but not (except with the consent of the Employer) any assignee of such person.
- Bidder : The term ‘Bidder’ shall mean the individual or firm or company whether incorporated or not, undertaking the work and shall include legal representative(s) of such individuals or persons composing such firm or company or successors of such firm or company as the case may be and permitted assigns of such individual or firm or company.

2. Submission of Quotation :

The Quotation must be submitted in Original or as per details given here under.

Vendors are required to submit the quotation in sealed cover along with necessary documents. The envelope should be super-scribed ‘Quotation for Proposed Repair and Waterproofing Work in Bank’s own building at Fort, Mumbai

Qualifying Criteria :

As given in Minimum Eligibility Criteria.

Additional Information –

Even though the bidders meet the above qualifying criteria, they are liable to be disqualified if they have :

- Submitted any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements;
- Records of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, penalty, litigation history or financial failures etc.
- Their business banned by any Central or State Govt. Department / Public Sector Undertakings / Public Sector Bank’s
- Not submitted all the supporting documents or not furnished the relevant details.
- Any one of the partners (in case of partnership firm) or any Directors in case of Pvt Ltd., or Public Ltd firm being convicted by a Court of law.

3. Site Visit :

- The bidder is advised to visit (upon prior approval), and examine the Site of Works and its surroundings and obtain for itself on its own responsibility and cost all information that may

be necessary for submitting the quotation and entering into a contract for the Works as mentioned in quotation document.

- The bidder and any of its personnel with authority letter will be granted permission by the Employer / Owner to enter upon its premises, but only upon the express condition that the bidder, its personnel, and agents, will release and indemnify the Employer/Owner and its personnel and agents from and against all liability in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.
 - Before submitting the Bid, the bidder shall be deemed to have satisfied himself by actual inspection of the site and locality of the works, Traffic conditions / restrictions, Availability of parking space, Transportation of materials, Liaising with local authorities that all conditions liable to be encountered during the execution of the works are taken into account and that the quoted rates are adequate and all inclusive for the completion of work to the entire satisfaction of the Employer/Owner.
4. The Indian Bank does not bind itself to accept the lowest quote and reserves to itself the right of accepting the whole or any part of the quotation and the firm shall be bound to perform the same at the rate mentioned .
5. The rate quoted by the firm shall be net (excluding GST), up to the stage of incorporation and handing over site. All taxes including (excluding GST) or any other tax on material or on finished works like Turn-over Tax, including taxes that may be newly introduced subsequent to the bid etc. in respect of this work shall be payable by the Firm and Indian Bank will not entertain any claim whatsoever in this respect.

The rate quoted should be excluding GST.

The firm who wishes to bid for the above job should have GST registration and should mention the registration number.

6. The firms will have to deposit an EMD amount of **Rs.18,000/- (Rupees Eighteen Thousand Only)** in the form of Demand Draft from scheduled commercial bank in India drawn in favour of “Indian Bank,” payable at Mumbai. Please note that firms registered with MSME / NSIC under single point registration with valid certificates issued by GOI are exempted from submitting EMD. Necessary Certificates must accompany bid. No other type of certificate is acceptable. The exemption and relaxation in EMD is subject to the validity & acceptance of their registration certificate on the date of opening of quotation.

No interest on Earnest Money deposited by the bidder shall be allowed. No other mode of payment shall be accepted. The Earnest Money Deposit of unsuccessful bidder shall be refunded within 7 days of award of contract to the successful bidder. The Earnest Money Deposit of the successful bidder shall be refunded on the acceptance by the Employer of the Contractor's Demand Draft towards Initial Security Deposit. The EMD of the bidder, whose bid is accepted, shall be forfeit in full in case he does not start the work by stipulated date mentioned in the award letter.

7. Initial Security Deposit

The bidder will have to deposit an amount of 2% of Contract amount in the form of Demand Draft from Scheduled Commercial Bank in India drawn in favour of “Indian Bank,” payable at Mumbai within 5 days from the date of receipt of work order as an Initial Security Deposit(ISD).The Indian Bank is not liable to pay any interest on the ISD. If the successful bidder fails to provide ISD within stipulated times, it will be presumed that agency is not interested in the work and suitable action will be taken as per the terms mentioned in this document.

8. Retention Money

The retention amount at 8% from the Gross value of each R/A or Final bills excluding GST. No interest will be paid on the Security Deposit under any circumstances will be held by the Indian Bank apart from ISD of 2%

9. Release of Initial Security Deposit & Retention Money

Initial Security Deposit (2% of Contract Amount) will be released within 30 days after satisfactory completion of the work.

Balance Retention Money (8% of Final Bill) will be released within 30 days after satisfactory completion of defect liability period and defects free as per the contract clauses.

10. No employee of the Indian Bank is allowed to work as a contractor for a period of two years of his retirement from Indian Bank service, without the previous permission of the Indian Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Indian Bank as aforesaid before submission of the bid or engagement in the service.
11. The quotation shall remain open for acceptance for a period of 90 days from the date of opening of quotation.
12. **It will be obligatory on the part of the bidder to sign all the pages of this documents.**
13. The acceptance of quotation will rest with the Indian Bank and the Indian Bank reserves to itself the authority to reject any or all of the bids received without the assignment of a reason. The quotations which are incomplete in any respect are liable to be rejected. The Indian Bank reserves the right to accept the quotation in full or in part and the bidder shall have no claim for revision of rates or other conditions if his quote is accepted in parts.
14. Canvassing in connection with quotation is strictly prohibited and the quotation submitted by the firms who resort to canvassing will be liable to rejection.
15. **All the entries to be made legibly in ink only.** Rates written in pencil or any other mode shall not be considered for evaluation and will be rejected.
16. An item rate quote containing percentage below / above will be summarily rejected. However, where a bidder voluntarily offers a rebate for payment along with sealed quotation, the same may be considered.
17. **ABNORMAL RATES**
The Contractor is expected to quote after careful analysis of costs based on the specifications mentioned in the Quotation. If it is noticed that the rates quoted by the firm is unusually high or unusually low, it will be sufficient cause for rejection of the Quotation unless the Employer is convinced about the reasonableness of the rate on scrutiny of the analysis for such rate to be furnished by the firm on demand. Notwithstanding anything there in stand, the rate once accepted by the Employer shall be final and shall not be subject to any claim either on account of unworkability of rates or on any other ground whatsoever.
18. On acceptance of the bid the name of the accredited representative(s) of the Bidder who would be responsible for taking instructions from the Indian Bank shall be communicated to the Indian Bank.
19. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in words and in figures.
20. The Contractor shall comply with and give all notices required under any law, rules, regulations, or bye-law of Parliament, State Legislature or Local Authority relating to works. If needed, the Contractor has to obtain required permission/ approval from the building secretary/ association. The Contractor shall before commencing the execution of work issue a certificate to the Employer that he has obtained all the permissions as per law.
21. The Contractor shall be required to maintain the site and the building areas in a neat and clean condition at all times to the satisfaction of the Employer. The Contractor shall especially take care

- to keep areas free from getting water logged, from concrete/mortar dippings, bricks, steel, shuttering materials or any other material / rubbish.
22. Debris and items removed from the building have to be neatly stacked at site and then periodically removed (maximum of one week), carried away by the Contractor and disposed off as per the rules and regulations of the Local Authorities concerned. No debris shall be thrown loose from upper floors. No floor, roof or other part of the building shall be over-loaded with debris or materials as to render it unsafe.
 23. Employer reserves the right to insist on selection of material, workmanship, detailing and finishes, which they consider, is appropriate, and suitable for the intended use. The contractor is not eligible to claim extra on this account.
 24. Employer will require the contractor to produce, samples of all the materials, accessories/ finishes prior to procurement/ manufacture. The samples of the materials for the work shall be got approved from the Employer. Failure to comply with these instructions can result in rejection of the work/ materials.
 25. The bidder should note that he should execute his part of work without causing any damage to any component of the building and also without disturbing the occupants. Any damage so caused shall be made good at the cost & risk of the firm.
 26. The successful bidders shall include, in the quoted price, all allied civil works such as chasing in wall, drilling holes etc to support the frames, partitions, make the surface good after grouting, scaffolding required if any to load/ unload the materials etc.
 27. The successful contractor shall also be responsible for the safety and security of all their materials and also for ensuring fire prevention steps at all times in the working premises including their part of the work. The successful contractor has to place full time representative at site, the representative should have thorough subject knowledge. Bank will not be responsible for any untoward accident caused by negligence of the Contractor
 28. The work shall be carried out without disturbing the existing occupants of other offices. Necessary barricading of the area, if required from the rest of the area shall have to be arranged by the successful contractor at no extra cost. The work is to be organized and executed so as to have least disturbance to the occupants of other offices.
 29. The contractor should ensure payment of minimum wages + VDA to all labourers / workmen staff employed by him in line with central/ state labour wage act whichever higher.
The Contractor shall at all times indemnify and keep indemnified the Employer against all losses, claims, damages or compensation including under the provisions of the payment of the Wages Act 1936, Minimum Wages Act 1948, Employer's Liability Act 1938, Workman's Compensation Act 1923, the Maternity Benefit Act 1961, the Bombay Shops and Establishments Act 1947, Industrial Disputes Act 1947, and Contract Labour (Regulation and Abolition) Act 1970 and Employees State Insurance Act 1948, Motor Vehicles Act 1988 or any modifications thereof or under any other law relating thereto and rules made thereunder from time to time or as a consequence of any accident or injury to any workman or other person in or about the work whether in the employment of the Employer or Contractor or not, and also against all costs, charges and expenses of any suit, action or proceedings whatsoever out of such accident or injury or combination of any such claims.
 30. From commencement to completion of works, the Contractor shall take full responsibility for the care of the work and for taking precautions to prevent loss or damage to the work to the maximum extent possible and shall be liable for any damage or loss that may arise to the works or any part thereof from any cause whatsoever including causes of fire, lightning, explosion, earthquake, storm, hurricane, floods, inundation, subsidence, landslides, rock slides, riots (excluding civil war, rebellion, revolution and insurrection) or any latent defect or damage and shall at his own cost repair and make good the same so that at all times the work shall be in good order and condition and in conformity in every respect with the requirements of the Contract.
For the purpose of this condition this expression "from commencement to completion of works" shall mean the period starting with the date of issue of Work Order or date of handing over of site whichever is later and ending with issue of Virtual Completion Certificate.

Without limiting the obligations and responsibilities under this condition, the Contractor shall insure and keep insured the works from commencement to completion, as aforesaid, for the full contract value including Price Variation Adjustment if any against the risk of loss or damage from any cause whatsoever including the causes enumerated in the foregoing paragraphs. In the event of there being a variation in the nature and extent of the works, the Contractor shall from time to time increase or decrease the value of the insurance correspondingly. All the premia for the insurance shall be borne and paid by the Contractor.

Before commencing the work, the Contractor shall without limiting his obligations and responsibilities under this condition, insure against any loss of life or injury to any personnel in the employment of Contractor / Sub-Contractor/nominated Sub- Contractor. For this purpose, an insurance shall be taken by the Contractor /Sub- Contractor. Such an insurance shall be taken to include both employees/workmen covered by the Workman's Compensation Act 1923, as well those employees/workmen not covered by the said Act. Separate insurance policies may be taken for employees/ workmen covered by Workman's Compensation Act 1923, and employees / workmen not covered by the said Act. All the premia shall be paid by the Contractor. Policy/Policies taken under this para for the personnel in employment with the Contractor / Sub-Contractor may be in their Employer's names of the Contractor / Sub-Contractor / nominated Sub-Contractors. In the event of any loss or injury to personnel in employment with the Contractor / Sub-Contractor / nominated Sub-Contractors, the Employer and Contractor shall recover directly from the Insurance Company and ensure that payment of the same is made to the affected parties including the Employer. The policy in original shall be deposited with the Employer.

The Contractor shall at all times indemnify and keep indemnified the Employer against all losses and claims for injuries or damage to any person or any property whatsoever which may arise out of or in consequence of the construction and maintenance of the work and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto. The Contractor shall take all precautionary measures to ensure the safety of the workmen employed by it. The contractor shall be fully responsible for the any injury or damage caused to the workmen deployed by him at site for carrying out the work and Bank has nothing to do with such happenings and in no way shall be held responsible for the same.

31. The contractor shall maintain all registers as required by the Regional Labour Commissioner and should furnish the same to the Bank or its representative as and when required.
32. If the work is not started within **3 days** from the date of issue of work order then Employer may terminate the work order without assigning any reason. If during the execution of the work, the progress of work is not considered to be satisfactory and is not consistent to be in contigence with the period of the completion of the work then the Bank may terminate the work order by giving a 3 day notice to the contractor. In such case the contractor shall be liable to pay the employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages.
33. The time allowed for completing the works is **15 days** to be reckoned from **3rd day** from the date of Work Order / date of handing over site whichever is later. Bidder shall submit a programme (time schedule) for executing the entire project and shall furnish the details of their scheme indicating the proposed deployment of their machinery and resources.
34. If the Contractor fails to complete any or all the works by the date/s named in **Clause 33** (Date of Completion) or within any extended time (permitted by Bank) then the Contractor shall pay or allow the Employer the sum to be worked out at **1.0%** of contract value per week to be recovered as Liquidated Damages (and not by way of penalty) for the delay, beyond the said date or extended time, as the case may be, during which the works shall remain unfinished and such damages may be deducted from any moneys due or which may become due to the Contractor. The maximum amount of Liquidated damages shall be **10%** of contract value. The contractor shall be bound to extend validity of Insurance Cover till such period of completion as may be considered necessary at their cost.

35. **Extension of time:** If in the opinion of the Employer/ Consultant the works be delayed (a) by reason of any exceptionally inclement weather or (b) by reason of instructions from the employer in consequence of proceedings taken or threatened by or disputes, with adjoining or neighbouring owners or (c) by the works, or delay of other contractors nominated by the employer and not referred to in the specification or (d) by the reason of authorized extra and additions or (e) by reason or any combination or works men or strikes or lock-out affecting any of the building trade or (f) from other causes which the employer may consider are beyond the control of the contractor, the employer at the completion of the time allowed for the contract shall make fair and reasonable extension of time for completion in respect therefore. In the event of the employer failing to give possession of the site upon the day specified above, the time of completion shall be extended suitably.
- In case of such strikes or lockouts as are referred to above, the contractor shall, immediately give the employer, written notice thereof. Nevertheless he shall use his best endeavours to prevent delay, and shall do all that may be reasonably required, to the satisfaction of the employer for any extension of time for completion hereunder (which shall be final and binding on the contractor) shall be promulgated at the conclusion of such strike or lock-out and the employer shall then, in the event of an extension being, granted, determine, and declare the final completion date. The provision in clause 36 with respect to payments of liquidated damages shall be construed as if the extended date fixed by the employer was substituted for and the damages shall be deducted accordingly.
36. **PAYMENT DETAILS** –
- No advance payment shall be made to the contractor on supply of any material supplied at site for execution. Payment to the contractor shall be made as per actual work done of site.
 - The bills in proper forms must be duly accompanied by detailed measurements in support of the quantities of work done.
 - Bank will deduct the retention money as described in the Clause No 8.
 - The final bill will be released on satisfactory completion of the entire work and on completion of all the terms and conditions / obligations spelt out and on proper submission of the bills together with the measurements properly checked by Bank's Engineer in presence of Contractor. Final Bill settlement is within 20 days from the date of proper submission of bill & measurements.
37. The bidders shall separately specify at the end of the bid the % and value of SGST and CGST as applicable. As on date 9 % CGST and 9% SGST IS APPLICABLE FOR WORKS CONTRACT. Regarding tax part, the tax rate at the time of billing shall rule over and above all documentations. Valid documents shall be produced if asked for at the time before payment. TDS for income tax is as applicable and shall be included in the quoted rates. The comparison for the least bidder shall be made with the basic price of items of work excluding "Goods and Service Tax" part.
38. At any stage i.e. during the execution of work, any kind of change required, whether it is in design or specification, the contractor must inform the concerned Department of the Bank and after getting the approval, the same has to be incorporated by the contractor.
39. The Contractors will make their own arrangement for water, power and stay of their workers but they will not be permitted to stay in the Bank Premises.
40. The contractor shall not directly or indirectly sublet the work to other party without written permission of the Bank.
41. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.



42. Bank shall not be responsible for any loss or damage to the contractor/ labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities
43. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. They must go through specifications and documents. Any clarification, if required, may be taken from the Bank before submitting the quotation.
44. The quantities mentioned in schedule are provisional and likely to increase /decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit/business shall be entertained on this account.
45. The contractor /vendor failed to carry out the works as per schedule/Quality, the same shall be carryout with different agencies and the actual amount will be deducted from the contractor bills.
46. The contractor agency shall keep particular vigil on his workers to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material / labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
47. The Bank reserves the right to accept / reject any quotation without assigning any reasons.
48. Any work got executed in poor workmanship as pointed out by the Bank' Official will have to be dismantled and redone by the Contractor on his own cost.
49. Any addition, alteration or correction in the quote shall be signed and stamped properly by the contractor.

DECLARATION :

I / We hereby declare that I / We read and understood the above terms and conditions and that we shall abide by them if the work is awarded to us.

Signature & Seal of the Firm

LIST OF APPROVED MATERIALS

The contractor shall quote for the best of the materials specified below with ISI mark wherever applicable. The contractor shall obtain prior approval from the Bank before placing order for the specific materials agencies. In case of non-availability of any of the approved/specified materials/agency during the execution of the work, the Bank may approve suitable equivalent brand/agency and his decision shall be final and binding on the contractor.

LIST OF CIVIL WORK MATERIALS

1	Grey Cement (OPC 43/53 , PPC)	UltraTech / A.C.C / MP Birla Cement
2	White Cement	Birla White / JK White
3	Polymer Modified Mortar	Ultra Tech / SIKA / Fosroc / Dr.Fixit
4	Micro Concrete	Ultra Tech / SIKA / Fosroc / Dr.Fixit
5	Rust Remover Chemical	SIKA / Dr.Fixit / Fosroc
6	Putty	Birla White Putty / JK Wall putty
7	Admixture	FOSROC, SIKKA, DR.FIXIT, BASF, CICO, BERGER
8	Water Proofing Compound	Dr.Fixit, FOSROC, SIKA, TAPECRETE, CICO
9	Premium Acrylic Exterior Paint	Asian Paints / Berger / Dulux / Nerolac
10	Water Proof Cement Paint	Snowcem, Asian, Berger, Nerolac
11	Synthetic Enamel Paint	Berger, Nerolac, Asian, ICI – Dulux, Indigo
12	Steel (Thermo Mechanically Treated Steel) High strength deformed bars	TATA / SAIL / JSW / JSPL
13	Structural Steel Sections & Corrugated Steel Sheets	TATA / SAIL / JSW STEEL / APL APOLLO
14	Bricks	Good quality locally available material approved by Engineer / Consultant
15	Concrete Block / Rubble Stones	Good quality locally available material approved by Engineer / Consultant
16	Tiles	Kajaria / Johnson / Nitco / Orient Bell
17	Plumbing Fittings & Accessories	SUPREME / ASTAL / PRINCE / FINOLEX OR EQUIVALENT
18	Electrical Wiring	HAVELLS / POLYCAB / ANCHOR OR EQUIVALENT

SIGN & SEAL OF THE CONTRACTOR:

Date:



BILL OF QUANTITIES

S.N O	DESCRIPTION	UNIT	QUANTITY	RATE PER UNIT (Exclusiv e of GST)	Amount (Exclusive of GST)
I	<u>ENABLING SYSTEM</u>				
1	<p>SUPPLYING AND ERECTING SINGLE/DOUBLE BAMBOO SCAFFOLDING:-</p> <p>Supplying and erecting Single or double bamboo scaffolding with verticals @ 1.2m to 1.8m c/c inner as well as outer faces and horizontals and braces on the Building structure or any other places without any puncher to wall surface etc. including the removal of scaffolding after completion of the work etc. all complete as per the direction of Consulting Engineer / in-charge.</p>	Sq. Meter	625		
2	<p>JUTE KANTAN (TARAT) SCREEN:-</p> <p>Providing and fixing Jute Kantan (Tarat) screen to the scaffolding for entire external work execution as directed including removing the same after the work is over etc. complete.</p> <p>Note:- The payment will be made once only for execution of this items.</p>	Sq. Meter	625		
3	<p>SAFETY NYLON NET :-</p> <p>Providing and erecting external safety net of opening 75x75mm in addition to vertical fisher net arrester on the first floor or vertically throughout to prevent debris falling while execution of work, to hold / absorb the debris stone impact, and during the entire period of work. The work should be carried out with all the safety measures like helmet, safety belt and adequate labour insurance under the supervision of qualified supervisor and removing after completion after complete work. etc. complete</p>	Sq. Meter	50		
4	<p>TEMPORARY PLATFORM:-</p> <p>Providing and Fixing TEMPORARY PLATFORM made up of Plywood, G.I sheets, Bamboo etc. supporting with Props to safeguard or protect the AC Units, execution of work, cleaning and inspection of work at required locations and removing it there after etc. complete. Item includes making of temporary support for scaffolding, labour, material, safety devices, etc., all complete as per the direction of Consulting Engineer / in-charge.</p>	Sq. Meter	55		
5	<p>REMOVAL OF EXISTING CEMENT PLASTER:-</p> <p>Removing the existing cement plaster of any thickness without causing dust nuisance and stacking the debris upto a distance of 50 metres or spreading in the compound and cleaning the site etc. complete.</p>	Sq. Meter	170		



6	<p>CHIPPING LOOSE CONCRETE:-</p> <p>Chipping carefully the loose concrete / plaster of distressed member without damaging existing strong concrete by means of sharp chissle which should tempered regularly or high frequency low impact hammers used, cleaning the surface by water jet pressure pump at 4 to 5 kg/ sqm pressure to remove chlorides and loose particles, air drying the surface etc. The work should be carried out with all the safety measures like helmet, safety belt and adequate labour insurance under the supervision of qualified supervisor. (The damaged area of member / concrete will be measured) etc. complete.</p>	Sq. Meter	23		
7	<p>LOWERING & CARTING AWAY THE DEBRIS:</p> <p>Lowering down the debris obtained from breaking and removing the cement plaster / waterproofing, RCC, etc. by any means without causing dust nuisance and damage to structure, stacking the same as and where directed including cleaning the site and carting away the same outside the building compound upto the municipal dump with required municipal permission & all lead and lift complete as per the direction of Consulting Engineer / in-charge.</p>	Cu. Meter	8.50		
B	<u>STRUCTURAL REPAIR</u>				
1	<p>POLYMER MODIFIED MORTAR :-</p> <p>Removing loose rust from the reinforcement bars by wire brushing, light hammering etc. and applying sulphate and chloride free inorganic single component rust remover Rusticide as approved by Engineer incharge conforming to IS 9077. The rusted surface shall become blackish non rusted colour. After 24 hours of application of rust remover, loose particles shall be removed by brush. Apply one more coat of Rusticide. Apply bonding coat slurry of high performance acrylic polymer-Methyl2-methylpropenoate copolymer with another in novate as approved by Engineer incharge on entire surface. Mix 1 Kg of acrylic polymer with 0.5 Kg of cement. Finish it with ready to use repair polymer modified mortar based on special cements, formal dehyde based polymer with thixotropy modifying agents as approved by Engineer incharge (The Polymer Modified Mortar(PMM) should attain min. compressive strength of 20 N/mm2 in 1 day and 30 N/mm2 in 7 days)by adding 13-16% water by weight of polymer modified mortar for treatment to the damaged RCC members. Add 1 Kg of Migrating Corrosion Inhibiting Admixture as approved by Engineer in charge per 25 Kg bag of polymer modified mortar. After mixing polymer modified mortar, it can be trowel applied or sprayed. When applying by hand,polymer modified mortar must be forced tightly into the substrate to ensure complete contact with the substrate. (If</p>	Sq. Meter	23		



	scaffolding is required, same shall be provided and will be paid under relevant item)(up to 15 mm thickness at a time).				
2	GROUTING NIPPLE: Providing, drilling and fixing Nipples for pressure injection grouting of polymer cement grout etc. complete	Nos	50		
3	INJECTION GROUTING:- Providing & injecting high performance non shrink, Anti washout Polymer Cement Grout per pack of 225gm as per manufacturer's specifications into honeycombing area / porous concrete with suitable pump at pressure of 2.0 Kg/Cm2 and subsequently cutting /removal of nozzles and sealing of holes with grout etc., complete.	Nos	50		
C	<u>CIVIL REPAIR WORKS</u>				
1	EXTERNAL SAND FACE PLASTER: Providing sand faced plaster externally in cement mortar using approved screened sand, In all positions including base coat of 15 mm thick in cement mortar 1:4 using waterproofing compound at 1 Kilogram per cement bag curing the same for not less than 2 days and keeping the surface of the base coat rough to receive the sand faced treatment 6 to 8 mm thick in cement mortar 1:4 finishing the surface by taking out grains and curing for fourteen days scaffolding etc. complete.	Sq. Meter	130		
2	DASH COST: Providing Dash Coat plaster in C:M. 1:4 upto 40 mm thick to concrete or brick surface in all positions including racking out joints, curing etc. complete. Sand shall be Gujarat Sand	Sq. Meter	40		
3	INTERNAL PLASTER: Providing and applying internal plaster in single coat in CM 1:4 including wall punning with plaster of paris (with plaster of paris material of Ambuja/Mor Chap or equivalent make)in 10 to 13 millimeter thickness to previously plastered surface/or on newly brick surface(Excluding rough cast plaster)in all position including preparing and Finishing the surface scaffolding etc. complete.	Sq. Meter	40		

D WATERPROOFING WORKS					
1	<p>TERRACE SURFACE WATERPROOFING COATING OF DR. FIXIT ROOFSEAL ULTRA:-</p> <p>After surface preparation as per the product data sheet of Dr. Fixit roofseal ultra apply by using Dilute 2 parts of Dr. Fixit Primeseal with 1 part of water to cover 8 sq. m. Allow the primer coat to dry for 6 to 8 hours. Stir well before using. then Apply the 1st coat of Dr. Fixit Roofseal Ultra waterproof coating without dilution at a rate of 0.70-0.75 liters per sq. m. per coat. Lay down a 45 GSM fiber glass mesh into the coating as a sandwich layer while the first coat is still wet. Second coat application: Allow the first coat to dry for approximately 4-6 hours before applying the second coat at a 90° angle to the first coat. Apply the second coat of Dr. Fixit Roofseal Ultra waterproof coating without dilution at a rate of 0.70-0.75 liters per sq. m. per coat, ensuring total material consumption of 1.40–1.50 liters per sq. m. in 2-3 coats. Ensure there are no pinholes or air bubbles on the membrane. Allow the system to air cure for a minimum of 7 days.</p> <p>All work carryout as per the product data sheet of Dr. Fixit roofseal ultra and as per the Consulting engineer in-charge. The rate includes proper surface preparation along with roughness of china mosaic surface to receive waterproofing coating</p>	Sq. Meter	100		
2	<p>GI SHEET ROOFING:-</p> <p>Providing and fixing corrugated coloured galvanised iron (GI) sheets of 0.63 mm thickness for roofing, including the required supporting frame structure made of tubular sections, finished with one coat of red oxide primer and two coats of paint, including fastening with galvanized iron screws and bolts, lead and bitumen washers, as per drawings, complete.</p> <p>The rate shall include providing and laying cementitious round watta along with geotextile sheet at the junction of the wall and GI sheet, complete.</p>	Sq. Meter	50		
3	<p>BITUMEN APPLICATION OF THE TERRACE AREA (PART):-</p> <p>Providing and applying two coats of hot applied bitumen of grade VG-30 (conforming to IS:73) on roof surface over new dungaree cloth (minimum 250–300 GSM), including surface preparation, cleaning, and priming.</p> <p>The work shall consist of:</p> <p>Applying first coat of hot bitumen @ 1.5 kg/sq.m</p> <p>Laying dungaree cloth evenly without wrinkles</p>	Sq. Meter	50		



	<p>Applying second coat of hot bitumen @ 1.5 kg/sq.m over the cloth</p> <p>The total thickness of the bituminous layer shall be approximately 2.5 to 3 mm, ensuring proper bonding and waterproofing, complete as directed by the Engineer-in-charge.</p>				
E	<u>PLUMBING WORKS</u>				
1	<p>PROVIDING AND FIXING PVC PIPE :-</p> <p>Removing Existing Plumbing Lines & Providing and fixing new PVC pipes after removing the existing plumbing lines, Sealing the joints with lead with all fittings and Nails, cutting holes in walls and remaking good the demolished portion complete as per the Direction of Consulting Engineer / In-Charge.</p> <p>NOTE: Rate including the provision of temporary plumbing lines during the execution.</p>				
a	<p>100mm LINE PVC:</p> <p>Providing and fixing 100mm dia stabiliser pipe /P.V.C. soil vent / waste pipe and with necessary fixtures and fitting such as bends, tees, single junctions, slotted vent, clamps including removing existing pipe line if necessary and conveying and stacking the same as directed, fixing the pipe on wall using approved wooden cleats projecting 25mm to 40mm from face of wall a fixing with clips of approved quality and number, filing the joint using rubber gasket with solvent cement and properly resting the shoe of pipes on C.C. or masonry blocks, including necessary scaffolding and maintenance for 3 yrs. for any leakages or dislocations of pipes, etc. complete.</p>	Meter	35		
b	<p>75mm LINE PVC:</p> <p>Providing and fixing 75 mm dia stabiliser pipe/ P.V.C. soil vent / waste pipe and with necessary fixtures and fitting such as bends, tees, single junctions, slotted vent, clamps including removing existing pipe line if necessary and conveying and stacking the same as directed, fixing the pipe on wall using approved wooden cleats projecting 25mm to 40mm from face of wall a fixing with clips of approved quality and number, filing the joint using rubber gasket with solvent cement and properly resting the shoe of pipes on C.C. or masonry blocks, including necessary scaffolding and maintenance for 3 yrs. for any leakages or dislocations of pipes, etc. complete.</p>	Meter	25		
c	<p>150mm RW HORIZONTAL OUTLET LINE PVC:</p> <p>Providing, supplying and fixing 150 mm dia PVC rainwater gutter system, including all fittings such as brackets at 1 m spacing, clamps, couplers, bends,</p>	Meter	20		

	offsets, end caps, drop outlets, expansion joints, leaf guards, jointing with solvent cement or rubber ring, including cutting, fixing, scaffolding, testing, and commissioning, complete in all respects as per specifications and direction of Engineer-in-charge.				
F	<u>PAINING WORKS</u>				
1	EXTERIOR BASED ELASTOMERIC BASED PAINT Providing and applying one coat of exterior primer & two coats of External emulsion paint (Asian Paints Apex Ultima Range or equivalent with minimum 8 years warranty of approved quality and shade over the face of walls. The work includes removing all loose and powdery residue, any fungus and algae thorough brushing, cleaning, making surface imperfections such as holes, dents, small visible cracks by filling using mixture of approved paint brand material and prepare the surface complete for painting works. The rate includes necessary scaffolding staging, wall scrapping, cleaning the site and making it free from any vegetation / plant, removing the staging, all other necessary works for completing the exterior painting works. Note:- No extra cost will be paid for additional coat for the purpose of finishing of surface if required.	Sq. Meter	660		
2	INTERNAL PLASTIC PAINT: Providing and applying first single coat of approved primer and two OR More coats of acrylic plastic emulsion paint of an approved make and colour as per manufacturers specifications to any surface, at all height and locations as directed including scaffolding, cleaning and preparing surfaces for painting by any approved means etc. complete as directed by Engineerin- charge.	Sq. Meter	145		
3	WALL CARE PUTTY ON WALL & CEILING: Providing and applying Two coats of wall care Putty as required thickness as per the site conditions on plastered surface of Ceiling and Walls to prepare surface smooth of approved make, etc complete.as per the direction and approval of Consulting Engineer In-charge.	Sq. Meter	165		
G	<u>GENERAL WORKS</u>				
1	GYPSUM FALSE CEILING :- Providing and fixing in position Gypsum board false ceiling with 12.5 mm thick Gypsum boards, screwed/ fixed to the under structure of suspended G.I. Grid constructed and suspended from the main ceiling consisting of ceiling sections of size 25 x 50 mm maximum center to center distance of 600 millimeter	Sq. Meter	20		

	perimeter channel and intermediate channels at maximum center to center distance 1200 millimeter galvanized grid should be fixed to reinforced cement concrete slab. The gypsum board should be fixed to galvanized iron grid with necessary screws. The boards should be taped and filled from underside to give smooth, seamless ceiling. The rate should include necessary additional ceiling sections and intermediate channels. Additional intermediate channels should be fixed to strap hangers for additional support to prevent strapping at every 1200 millimeter item to be completed in all respect including necessary sleeves for ducts finishing of joints cut outs, painting including labour, material, lifts etc. all complete.				
I	TOTAL AMOUNT EXCLUSIVE OF GST				
II	GST AMOUNT (.....%)				
III	GROSS AMOUNT INCLUSIVE OF GST				

**** Cost is inclusive of all taxes other than GST, Transportation, loading, unloading expenses, Excise Duty etc; increase in price of material & Labour. The quoted amount shall also include BMC / Local Authorities Permission for smooth functioning the work.**

GROSS AMOUNT IN WORDS :

Rupees..... only

Place:
Date:

Signature & Seal of the Tenderer