



ZONAL OFFICE-NORTH,
PREMISES, ESTATE & EXPENDITURE DEPT,
KREST BUILDING, 2ND FLOOR,NO 2, JEHANGIR STREET,
CHENNAI-600001.

**TENDER DOCUMENT – TENDER FOR PROPOSED INTERIOR
FURNISHING, ELECTRICAL & AIR CONDITIONING WORK OF
INDIAN BANK- PERAMBUR BRANCH
AT NO: 85, PAPER MILLS ROAD, PERAMBUR, CHENNAI – 600 011**

Ref.No : 02/2026_PER
Date : 04.06.2026

Name of the contractor:

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.....
.....

Last date of submission of tenders	18.06.2026 upto 15.00Hrs. at Indian Bank, Zonal Office-North,Premises, Estate & Expenditure Dept,,KREST Building, 2nd floor,No 2, Jehangir Street, Chennai-600001.
Date of opening Tender	18.06.2026 upto 16.00Hrs. at Indian Bank, Zonal Office-North,Premises, Estate & Expenditure Dept,KREST Building, 2nd floor,No 2, Jehangir Street, Chennai-600001.
Cost Of Tender	Free Of Cost.

Note: Any query on the subject tender may be addressed to **Indian Bank Zonal Office Chennai North** on or **before 10.06.2026** via E-mail.

CONSULTANTS:
NANDA & ASSOCIATES ARCHITECTS,
NO. 36, GROUND FLOOR, SARASWATHI ILLAM,
JANAKIEAMAN COLONY MAIN ROAD,
ARUMBAKKAM, CHENNAI – 600106
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DRAWINGS _ INTERIOR (1), FALSE CEILING WORKS (2), ELECTRICAL (3) & AIR CONDITIONING WORKS (4)	ENCLOSED SEPARATELY
COMMERCIAL – BID _ BOQ	ENCLOSED SEPARATELY



**INDIAN BANK
NOTICE INVITING TENDER**

Indian Bank, Zonal Office-North, Premises, Estate & Expenditure Dept, KREST Building, 2nd floor, No 2, Jehangir Street, Chennai-600001. invites sealed Quotes under Two Bid System containing Part-I (Technical Bid) & Part –II (Financial Bid) **from** Bank Empanelled Interior contractors for Interior Work as per Bill of Quantities and specification and **having full time local office at Chennai** for **Tender For Proposed Interior Civil, Furnishing, Electrical & Air Conditioning Work Of Indian Bank, PERAMBUR Branch at No 85, Paper Mills Road, Chennai 600011.**

1.	Name of work	Tender For Proposed Interior Civil, Furnishing, Electrical & Air Conditioning Work Of Indian Bank PERAMBUR Branch at No.85, Paper Mills Road, Chennai 600011
2.	Estimated cost of work	Rs.16,25,000/- Excluding GST
3.	Period of completion	90 days reckoned from the date of issue of the Work Order or handing over of site whichever is later.
4.	Validity of Tender	14 Days from the date of opening.
5.	Defects Liability Period	12 Months from the date of virtual completion of work.
6.	Earnest Money Deposit (EMD)	Rs.17,000/- (Rupees Seventeen Thousand only) by way of DD in favour of "Indian Bank" payable at Chennai.
7.	Initial Security Deposit (ISD)	2% of the Bid Amount (Including EMD amount)
8.	Retention Money (RM)	8% against each RA bill excluding taxes
9.	Total Security Deposit(TSD) ISD+RM	10% of the project cost. (Initial Security Deposity 2% and Retention Money 8%) 50% will be released after 15 days of payment of the final bill and the balance 50% will be released after the Defect liability Period of One year).
10.	Value of work for Interim/adhoc Payment	Minimum Rs.8,00,000/- (Rupees Eight Lakhs Only) or as decided by the Bank. The interim payment /adhoc payment shall be 75% of the works executed / Bill value at site.
11.	Period of honoring certificate for interim payment /Adhoc payment	14 days from the date of receipt of Bill payment if it is in order
12.	Period of honoring Final Certificate	Six weeks from the date of receipt of Bill payment and it is in order
13.	Liquidated Damages	1% per week of the Contract Value subject to maximum total of 10% of final Contract value
14.	Tender Documents	The Tender Documents can be downloaded from the Bank's website www.indianbank.in
15.	Cost of Tender Documents	Free of Cost.
16.	Last date & time of submission of tenders	18.06.2026 upto 15.00Hrs. at Indian Bank, Zonal Office-North, Premises, Estate & Expenditure Dept, KREST Building, 2nd floor, No 2, Jehangir Street, Chennai-600001.
17.	Date & Time of opening of Technical Bid	18.06.2026 at 1600Hrs. at Indian Bank, Zonal Office-North, Premises, Estate & Expenditure Dept, KREST Building, 2nd floor, No 2, Jehangir Street, Chennai-600001
18.	Date & Time of opening of Financial Bid	To be intimated only to the tendered qualifying in Technical Bids.
19.	Minimum Eligibility Criteria	Should be Empaneled with Indian Bank for similar works
20.	Recovery towards Taxes	As per rules applicable time to time



Note:

1. Temporary arrangement to be provided to ensure seamless business working of Branch on all Bank Working Days.
2. Dismantling and Demolishing work shall be executed only between 06.30 PM to 6.30 AM.

Tenderers are required to submit the Technno Commercial Bid. The BID shall be put in a SINGLE envelope sealed and super-scribed **Tender For Proposed Interior Civil, Furnishing, Electrical & Air Conditioning Work Of Indian Bank, PERAMBUR BRANCH At No. 85, Paper Mills Road, Chennai 600 011** and addressed to Deputy Zonal Manager, Indian Bank, Zonal Office-North, Premises, Estate & Expenditure Dept, KREST Building, 2nd floor, No 2, Jehangir Street, Chennai-600001.

3. Conditional tenders, late tenders, tenders without EMD or EMD not enclosed with Technical Bids, will be summarily rejected. Any tender received open, late or not meeting all the tender conditions / Bids not filled up in Pen are liable to be rejected.
4. Earnest money will not carry any interest.
5. Applications for issuance of tender without complete information and certified photocopies of documents in support of fulfilling the Pre-qualification criteria will not be entertained.
6. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering/taking up the work in Indian Bank.
7. The Bank reserves the right to verify the particulars furnished by the applicant independently.
8. Short-listing of contractors will be finalized after inspection of works and obtaining confidential reports (if required) from previous employers for only those firms who fulfill the aforesaid Pre-qualification criteria and that specified in Technical bid.
9. The bank reserves the right to reject any tender/bid without assigning any reason and to restrict the list of qualified contractors for opening of the financial bid to any number deemed suitable by it, from out of the bids received.
10. Bank is not bound to accept the Lowest (L1) tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
11. Submission of a tender by a tenderer implies that he/she has read this notice and other contract / tender documents and has made himself aware of the scope, specifications, conditions, liabilities and duties bearing on the execution of the contract.
12. Return of EMD of remaining tenderers who were unsuccessful in the tender process will be done within a reasonable time say not exceeding 21 days from the date of acceptance of tender/tenders by the L1 bidder.
13. Each and every page of the tender documents and correspondences accompanying the tender shall have to be duly signed and stamped by the Bidder / Authorised Signatory before submission.
14. The rates quoted by the tenderer shall be based only on the specifications and conditions of the tender documents.
15. Bank is not liable to make any payment to tenderers for preparation to submit the tender/bid.
16. Clarifications, if any, pertaining to this bids may be referred to **Indian Bank, Zonal Office – Chennai NORTH. Email : zochennainorth@indianbank.bank.in**

SD

ASSISTANT GENERAL MANAGER / DZM

Signature & Seal of the Tenderer



ARTICLES OF AGREEMENT

THIS AGREEMENT is made on this day ofmonth of between Indian Bank and having its Zonal Office – Chennai North at No. 2, Jehangir Street, Krest Building, Chennai 600001. (hereinafter referred to as the “Employer”) which expression shall include its successor, legal heirs and assignees of the one part.

AND M/s. having its office at

.....
(hereinafter referred to as the “Contractor”) which expression shall include its successor, legal heirs and assignees of the second part.

WHEREAS the Employer has caused drawings and tender documents for ‘Tender for Civil & Interior Works for **Proposed Interior Civil, Furnishing, Electrical & Air Conditioning Work Of Indian Bank, PERAMBUR BRANCH, at No.85, Paper Mills Road, Chennai 600 011**

AND whereas the Employer has called for tender vide ref. no. dated 04.06.2026

AND whereas the contractor has submitted the tender ref. no. Dated to the Employer on

AND whereas the Employer has issued the work order ref Dated..... to the contractor to do the work.

AND whereas the Contractor has agreed to execute the work as per drawings, specifications, conditions of contract and Work Order.

AND whereas the Employer has accepted the Contractor’s tender as aforesaid and whereas the tender submitted by the contractor has been accepted for such sum as may be ascertained to be payable in terms of the Bill of Quantities and which sum is estimated to be Rs. (Rupees) hereinafter referred to as the said “Contract Agreement”.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

1) In consideration of the said Contract Sum to be paid at the times and in the manner set forth in the said Conditions the Contractor shall carry out and complete **Interior civil, furnishing, electrical & AC works** in terms and conditions herein contained and according to the general conditions of the contract, notice inviting tender, special conditions of contract, general scope of work, technical specifications, schedule of rates and instructions to be given by and the supervision of and to the entire satisfaction of the Employer.

2) **Contract Price, Taxes and Payment Terms :**

Total contract price is Rs. which is inclusive of cost of materials, equipment, installation charges and tools and tackles required for execution of the job. Above price is inclusive of all taxes & duties including excise duty, sales tax, works contract tax, income tax, octroi etc. in respect of this contract. No



claim in this respect will be entertained. Sales tax on works contract & Income tax on payments will be deducted and deposited by Employer in accordance with the sales tax law of the state and the provisions of tax deductions at source under income tax act 1961.

However, interim payment will be made as per the site measurements on Item Rate basis.

3) **Completion Period:**

Time is the essence of the Contract. The work is to be completed in all respects within **21 days** reckoned from **3rd day** from the date of issue of the Work Order or handing over of site whichever is later. If the Contractor fails to complete the job within the agreed time period the Contractor will have to bear liquidated damages as per the relevant clause mentioned in the Tender Documents.

4) **Earnest Money Deposit**

The Contractor has deposited an amount of **Rs.17,000/- (Rupees Seventeen Thousand only)** as earnest money by way of DD in favour of "Indian Bank" payable at chennai.

5) **Inspection of Site:**

The Contractor has inspected the site before submitting his tender and has satisfied himself as to the nature of the work to be executed on the site. Any difficulties which the Contractor may come across in the course of the work shall in no way relieve the contractor to claim or receive extra payment unless the Employer is of the opinion that such difficulties could not have been foreseen and the Employer consents in writing.

6) **Supply of Material and Labour:**

The Contractor shall arrange all labour, materials, equipments, tools, tackles and everything necessary for the completion of the work. The Contractor will assume all responsibility for the safety, protection and accounting of all material and equipment and the work during construction. All materials used by the Contractor shall be of the best quality conforming to the required specification mentioned in the tender document and will be subject to the approval of the Employer. All such materials not approved by the Employer shall be removed at once by the Contractor at his own expense. The Contractor shall also at his own expense arrange for carrying out any test of materials which the Employer may from time to time require or if so desired by the employer.

7) **Defective Work / Materials:**

If any part of the work done by the Contractor is found defective in workmanship or if bad or inferior materials have been used the Contractor shall at his own risk and cost demolish all such defective work and rebuild the same and / or replace the bad or inferior materials used within a time frame mentioned to the satisfaction of the Employer. The decision of the Employer in this regard shall be final and binding on the Contractor. In case of default of the contractor to remove the defective work and rebuild the same or replace bad or inferior materials as directed by the Employer, the Employer shall be entitled to employ anyone else to carry out the same at risk and cost of the Contractor and recover all expenses incurred in this regard from the contractor.

8) **Inspection of Work:**

During progress of the work the Employer shall be entitled at all times to have access to and inspect the work.

9) **Supervision:**

The Contractor shall provide one or more competent and technical qualified engineers duly and fully authorized to act on his behalf in all matters relating to the works to be carried out under or any other matter concerning this agreement and who shall at all times be present at the works while any work is in progress as per directions, explanations & instructions of Employer.

10) **Compliance with Statutory Regulations & Work Rules:**

The Contractor shall be responsible for complying with the applicable laws / bye laws / Regulations in force from time to time and shall have to bear all statutory liabilities to the workers / personnel engaged for the job. Nothing will be paid extra in this regard. If any amount is paid by the Employer with this regard the same amount shall be deducted from the Contractor's dues. The Contractor shall have to arrange insurance cover for the workers / personnel engaged by him for the job and materials & works supplied/carried out at site/work place. Also to be adhered as per Tender Clause No.:34, 35, 36 & 37 of **General Rules and Instruction for The Guidance of Tenderers.**

11) **Termination of Contract:**

In the event of Contractor failing to keep / adhere to agreed schedule of work, or in the event of the Contractor failing to comply with the provisions of this contract by default and / or negligence and / or suspension of work or in the event of Contractor failing to complete the work within the stipulated period, the Employer may terminate this Agreement forthwith and employ, at the Contractor's risk and cost, another contractor or sufficient number of workmen to complete the work.

12) **Force Majeure:**

This clause will be operative only if the work is delayed by

- a) Acts of God
- b) Earthquake or floods or similar natural calamities.
- c) Serious loss or damage by fire or lightning.

In case any Force Majeure condition herein mentioned occurs and continues for a period exceeding 15 days the parties hereto undertake to sit together and devise ways for expeditious and proper performance of the obligations of the parties under this order.

13) **Arbitration:**

“ In the event of any dispute or difference relating to interpretation and application of provisions of the contract and all disputes/ claims whatsoever which shall either during the continuance of the contract or afterwards either between the parties to the contract or the respective representatives touching the construction/ application of any provision/ clause mentioned in the contract or any account or liability between the parties to the contract or as to any act or deed or omission of any party to the contract, in any way relating to these presents, shall be first at the discretion of the Bank attempted to be resolved in good faith by mutual discussion within 30 days of the dispute or question being raised failing which the same shall be settled by arbitration in accordance with provisions of Indian arbitration and Conciliation act 1996.

The Parties concerned shall designate an arbitrator on mutual consent/ consensus. The venue of the arbitration shall be exclusively at Chennai and any award passed by arbitrator shall be final, conclusive and binding upon the parties and shall be deemed to have been made between parties themselves. The parties to the dispute shall share equally the cost of arbitration as intimated by the arbitrator”.

Submitting to arbitration may be considered as an additional remedy and it does not preclude the right of the bank to seek other redressal/ Other Recourse.



14) The bank and the contractor agree that this agreement is entered in to on Principal to Principal basis. Nothing contained in this agreement shall be construed to create any association, Joint venture or Partnership or Relationship of Principal and Agent or Master and Servant or Employer and Employee between the Bank and the contractor. The parties to the agreement shall be deemed to be independent entity and employees of wither of the parties shall not deemed to the employees of the other. Neither party shall have authority to bind other except to the extant authorized herein.

IN WITNESS whereof the said contracting parties have set their hands and seals on the day and year first hereinabove witness.

Witness Address

Employer

Witness Address

Contractor

List of Materials of Approved Brand and / or Manufacture to be used

Sl. No.	Materials list	Approved makes	Make offered by Tender
1	2	3	4
1.	Plywood MR Grade	Archidply Century Ply, Sharon, Green ply	
2.	Laminates (1.0/mm thick/1.5 mm)	Archidlam Greenlam, Merino,Aica	
3.	Aluminium	Indal, Jindal, Hindalco	
4.	Synthetic enamel, OBD, Cement Paint.	Asian, Berger, Shalimar.	
5.	Varnish	Sheenlac, Touch wood,	
6.	Melamine	Sheenlac, Touch wood,	
7.	Furniture fittings and fixtures	Efficient gadgets, Earl Bihari, Dorma	
8.	Wood	First / Second class Teak Wood / White Cedar wood / conforming to IS 4021 of good quality, well seasoned and free from defects.	
9.	Mortise locks	Godrej, Dorset, Hafele	
10.	Glass	Saint Gobain, Asahi, Modi	

LIST OF APPROVED MAKE

SLNO	Description of materials	Approved Makes /Models	Make offered by contractor
1	LT POWER DISTRIBUTION PANELS	CPRI Approved panel builder	
2	APFCR PANEL	CPRI Approved panel builder	
3	CABLES ISI MARK, 1100V (GRADE FR), XLPE	ORBIT/POLYCAB/KEI/Finolex	
4	WIRES: 1100V/660V GRADE FR /FRLS	ORBIT/POLYCAB/KEI/Finolex	
5	G.I.CONDUITS ISI MARK	BEC, AKG	
6	PVC CONDUITS & ACCESSORIES	SETH /SUPER TUBE /PRECISION	
7	MODULAR switch and accessories	ROMA/LEGRAND/crabtree	
8	DISTRIBUTION BOARDS,	LEGRAND / ABB/C&S	
9	ACB / MCCB / MCB/ELCB/RCCB/RCBO	LEGRAND / ABB/C&S	
10	LED Light FITTINGS & Fans	PHILIPS,CROMPTON, HAVELLS, ORIENT	
11	CABLE GLANDS & LUGS	BRACO, DOWELS. Or equivalent	
12	INDUSTRIALSOCKETS	LEGRAND, MENNEKES,ABB,	
13	CONTACTORS	LEGRAND / ABB/C&S	
15	C.T (Current Transformer)	INDCOIL, MECO , NEWTEK	
16	CAPACITOR	SUBODHAN, L&T., EQUIVALENT	
17	ALUMINIUM RACEWAYS	JINDAL, INDAL.	
18	MANUAL CHANGE OVER SWITCH	LEGRAND / ABB/C&S / HAVELLS	
19	RACEWAYS / CABLE TRAYS	PROFAB/LEGRAND or equivalent	
20	MEASURING INSTRUMENT	SCHNEIDER/ L&T, EMCO, or Eq	
21	SPD (SURGE PROTECTION DEVICE)	LEGRAND,ABB, Vertiv	
22	EARTHING / EARTH PITS	ASHLOK / OBO OR EQUIVALENT (Chemical Type Only)	
	TELEPHONE cable		
1	2 /5/10/20 50 pair cables	ORBIT/POLYCAB/KEI	
2	Krone connector	KRONE or equivalent	
3	Telephone socket	D link/anchor roma/crabtree / POLYCAB	

SL. NO	Description of materials	Approved Makes /Models	Make offered by contractor
	DATA CABLE and ACCESOORIES		
1	CAT 6/ CAT 6A cables	D Link/legrand/ Cisco make / POLYCAB	
2	I/O RJ 45 ,and all accessories	D Link/legrand/ Cisco make / POLYCAB	
3	JACK panel , patch cords	D Link/legrand/ Cisco make / POLYCAB	
4	Wifi materials	D Link/legrand/ Cisco make / POLYCAB	
5	Net work switches	D Link/legrand/ Cisco make / POLYCAB	
6	RACK	Schneider /VALVO/LEGRAND	

Note –

1. Materials mentioned in the specification shall be used for the work. If specified material is not available prior approval of the Employer shall be taken to use other brands.
2. Preference of makes, supply of items should be consulted with client/consultant before effecting of supply.

NAME AND ADDRESS OF THE CONTRACTOR:

SIGN & SEAL OF THE CONTRACTOR:

Date:

Place: