

Pre-Joining formalities of Specialist Officers, JMG Scale-I allotted by IBPS under CRP SPL – XV – Reserve List (Phase-I)

Time and Activity Schedule

We wish to inform that Specialist Officers (Agricultural Field Officer, IT Officer and Rajbhasha Adhikari), JMG Scale-I candidates allotted to Indian Bank by Institute of Banking Personnel Selection (IBPS) through Common Recruitment Process (CRP - XV) – Reserve List (Phase-I) are hereby advised to report as per the following schedule for pre-joining verification process, provisional commencement of induction training subject to satisfactory completion of pre-joining verification process and joining at **INDIAN BANK MANAGEMENT ACADEMY FOR GROWTH AND EXCELLENCE (IMAGE), 3, THANDAVARAYAN STREET, M R C NAGAR, R A PURAM, CHENNAI, TAMIL NADU 600028.**

| Post | Date and Time of reporting at allotted venue |
|--|--|
| 1) Agricultural Field Officer (AFO), JMG Scale-I | 15.06.2026 at 09:30 A.M. |
| 2) IT Officer, JMG Scale-I | |
| 3) Rajbhasha Adhikari, JMG Scale-I | |

List of candidates is enclosed as per **Annexure-I**.

Provisional Offer of Appointment with all the details is being sent separately to the registered email ID of the candidates. Please note that in the event of a candidate not reporting at the allotted venue on the date and time mentioned above for document submission, Bio-metric verification, induction training and joining, it will be presumed that the candidate is not interested in the Offer of Appointment and therefore it would automatically stand cancelled without any further reference to the candidate and no further correspondence will be entertained in this regard.

Instructions to the candidates:

Document Submission, Bio-metric verification, Induction Training and Joining the Bank's Services

Candidates are advised to report on the date and time as mentioned above at their own cost for Document Submission, Bio-metric verification and commencement of Induction Training at the allotted venue.

Candidates will be required to undergo Induction Training Program of 02 weeks for AFO and 01 week for IT Officer & Rajbhasha Adhikari at the above allotted venue / CO subject to satisfactory completion of pre-joining verification process. On completion of the Induction Training Program, they will be required to join at the place of posting immediately, details of which will be informed at the training venue.

Candidates are advised to invariably bring ORIGINAL (wherever applicable) and submit 1 set (or as specified below) of self-attested photocopies of the following certificates / documents.

Note: Original documents (if any) will be returned to the candidates on the same day after verification.

- 1) The provisional offer letter (issued to the candidate) duly signed by the candidate as unconditional acceptance of the terms and conditions as laid down therein.

- 2) Photo identity proof such as PAN Card / Passport / Driving License / Voter's Card / Bank Passbook with Photograph / Aadhaar Card/ e-Aadhaar with photograph. (2 Copies).
- 3) Address Proof. (2 Copies).
- 4) Aadhaar Card (2 Copies).
- 5) PAN Card. In case you do not possess a PAN card, copy of application submitted for obtaining PAN card to be submitted. (2 Copies).
- 6) In case of candidates who have changed their name will be allowed only if they produce original Gazette notification or original marriage certificate. All the candidates are requested to verify their testimonials and any difference (spelling error) in candidate's name in Online application to that of their documents / certificates should be supported by notarized affidavit in original.
- 7) Unconditional Discharge / Relieving certificate and Experience Certificate from the previous employer(s) (if any).
- 8) An Ex-serviceman candidate has to produce a copy of the Service or Discharge book along with pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of pre document verification formalities.
- 9) Fee receipt and printout of the online application submitted to IBPS, Original e-mail communication / final scorecard given by IBPS.
- 10) Copy of call letters for online examination (Preliminary and Main) and interview duly signed with photograph pasted on it.
- 11) Proof of Date of Birth (Birth Certificate issued by the Competent Authority or SSC / SSLC / Std. X / Std. XII Certificate with date of birth).
- 12) Marks sheets & Certificates of Class X / XII / SSC / SSLC / PUC / Diploma etc.
- 13) Year-wise / Semester-wise mark sheets and Certificates (Provisional Degree Certificate or Final Degree Convocation) of Graduation issued by University in support of their eligibility.
- 14) Mark sheets and Certificates of post-graduation, professional qualifications, additional qualifications etc., if any.
- 15) If the final result of graduation is not mentioned in the certificate or mentioned after the specified date as per the advertisement issued by IBPS, candidate has to submit a certificate from the College / University for having declared the result of graduation on or before said date.
- 16) The candidates belonging to SC / ST / OBC categories must produce relevant and valid Caste certificate issued by the competent authority in the prescribed format as notified in the IBPS advertisement. Please note that the caste name appearing in the caste certificate should match letter by letter with the caste name mentioned in the Central List for the State/UT to which candidates belong to.
- 17) OBC category candidates should submit the OBC certificate on the format prescribed by Govt. of India containing the 'non-creamy layer' clause, issued on or after 01.04.2025 till the date of interview as notified in the IBPS advertisement.

- 18) Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the **Central List** are not entitled to OBC reservation.
- 19) Disability certificate / Unique Disability Identity Card (UDID) in the prescribed format issued by the concerned Medical Authority, in case of Persons with Benchmark Disability category.
- 20) If the candidate has used the services of a Scribe at the time of Online Examination the duly filled in details of the scribe in the prescribed format.
- 21) Candidates belonging to EWS category should submit Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format, valid for the financial year 2025-26, based on the income for the financial year 2024-2025.
- 22) Candidates availing age relaxation under "Persons affected by 1984 riots", must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons 4 sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services Communication No.F.No.9/21/2006-IR dated 27.07.2007.
- 23) Five passport size and Three stamp size photographs (same as the one uploaded in online application).
- 24) Candidates are advised to open a Savings Bank Account with a Branch of Indian Bank with Cheque Book facility and submit front page of the passbook (SB Account).
- 25) Any other relevant documents in support of eligibility. The Photograph and IRIS / Biometrics of the candidate will be verified with the photo and Biometrics captured at the time of online tests. Decision of the Biometrics data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. Please note that matching of photo and IRIS / Biometrics is integral to successful completion of documents verification process. Refusal to participate in the process of Photograph and IRIS / Biometric Data verification on any occasion will lead to cancellation of candidature.
- 26) The selection of the candidates is PROVISIONAL and subject to their being declared medically fit & document/biometric verification/KYC details being found satisfactory as per the requirements of the Bank. Candidates have to report strictly as per the time slot and date informed in this notification.
- 27) Candidates are advised to go through this notice and provisional offer letter carefully and ensure submission of all the relevant documents during the document verification process. Request for change of venue, Date & Time for Document submission, Biometric verification, Induction Training and joining will not be entertained.
- 28) Candidates are advised to disclose the Disciplinary Action if any, was initiated / punishment inflicted against him/her by his/her current / previous employer / organization. It has to be undertaken by the candidates that no disciplinary action is contemplated /or pending /or punishment awarded against him/her in his/her current / previous organization. Further any criminal proceedings are pending or have become final also have to be disclosed.

29) In addition to the above mentioned documents; candidates are advised to download the following forms from career page of www.indianbank.bank.in under Download Forms and submit the same duly filled.

- i. Biodata
- ii. Testimonials
(to be obtained from two respectable persons who are not relatives).
- iii. Attestation Form (2 copies).
- iv. Service Joining Report, Service Sheet, Declaration of Fidelity and Secrecy.
- v. Indemnity Bond with Surety
Candidates are required to submit an Indemnity Bond with Surety for an amount of Rs.2,00,000/- on a non-judicial stamp paper not less than face value of Rs.100/- jointly with surety wherein the candidate undertake to serve the Bank for a minimum period of 02 (two) years from the date of appointment. The document should be signed by the candidate and the surety on all pages. Candidates are also required to submit Photo Identity proof and Address proof of surety (self-attested by the Surety).
- vi. Fitness Certificate.
- vii. Declaration of Assets and Liabilities.

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.

Place: Chennai

Date: 06.06.2026

General Manager (HRM / HRD / HR Strategy)

Details of post wise candidates for Pre-Joining Verification Process, provisional commencement of induction training subject to satisfactory completion of pre-joining verification process and joining of Specialist Officers to be held **on 15.06.2026 (Reporting Time – 09.30 A.M.)** are mentioned below::

| SL. NO. | REGISTRATION NO. | NAME | POST |
|---------|------------------|---------------------------------|----------------------------|
| 1 | 2550026340 | Mr. POPAVATH PEDDA MANTHRU NAIK | AGRICULTURAL FIELD OFFICER |
| 2 | 2550157815 | Mr. THOTA NARENDRA BABU | AGRICULTURAL FIELD OFFICER |
| 3 | 2550129398 | Ms. AKSHITA | AGRICULTURAL FIELD OFFICER |
| 4 | 2550183124 | Ms. ISHITA | AGRICULTURAL FIELD OFFICER |
| 5 | 2550013235 | Ms. MASOODA BASHIR | AGRICULTURAL FIELD OFFICER |
| 6 | 2550046630 | Mr. NITHIN CHACKO | AGRICULTURAL FIELD OFFICER |
| 7 | 2550105974 | Mr. DEBASISH SAMAL | AGRICULTURAL FIELD OFFICER |
| 8 | 2550083129 | Ms. PADMAVATHY | AGRICULTURAL FIELD OFFICER |
| 9 | 2550093165 | Ms. SUSHMA S L | AGRICULTURAL FIELD OFFICER |
| 10 | 2550119728 | Ms. MANISHA GLORA R | AGRICULTURAL FIELD OFFICER |
| 11 | 2550134165 | Mr. RAGUL S | AGRICULTURAL FIELD OFFICER |
| 12 | 2550240766 | Mr. NITHISHKUMAR G | AGRICULTURAL FIELD OFFICER |
| 13 | 2550051459 | Ms. ACHARI HARIKA | IT OFFICER |
| 14 | 2550090014 | Mr. DIVYANSH | IT OFFICER |
| 15 | 2550239123 | Mr. NISHANT SHARMA | IT OFFICER |
| 16 | 2550237517 | Ms. LEENA RAJENDRA SHENDE | IT OFFICER |
| 17 | 2550077353 | Ms. KARTHIKA DILIP | IT OFFICER |
| 18 | 2550131187 | Ms. SOUNDARIYA | IT OFFICER |
| 19 | 2550146521 | Ms. PRADNYA TANAJI PATIL | IT OFFICER |
| 20 | 2550027609 | Mr. SATHYAMOORTHY M | IT OFFICER |
| 21 | 2550043518 | Mr. DIWAKAR SINGH RANA | IT OFFICER |
| 22 | 2550013247 | Mr. RAKESH SAHA | IT OFFICER |
| 23 | 2550314562 | Mr. HARIHARAN VENKITAKRISHNAN | IT OFFICER |
| 24 | 2550139938 | Ms. MAHIMA KUMAWAT | RAJBHASHA ADHIKARI |
| 25 | 2550100421 | Mr. ROHIT SHAW | RAJBHASHA ADHIKARI |